

WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE

Minutes of the meeting held in the Committee Room at Wimborne Minster Town Hall on
Thursday 16 April 2015 at 11.00 am

Present: Cllr. S. Cook – Chairman
Cllr. A. Cross Cllr. L. Harvey Cllr. M. Huntriss
Mrs P. Holloway – Clerk & Registrar

15/01 APOLOGIES OF ABSENCE

Cllr. S. Cowsill

15/02 RECEIVE DECLARATIONS OF INTERESTS

None

15/03 SIGN AND APPROVE MINUTES OF THE MEETING HELD ON 27 November 2014

Matters Arising: Minute No: 14/64 – A verbal report was given to the committee by the Clerk regarding the responsibility for opening/closing of the gates for both entrances to the cemetery. This remains the responsibility of the Superintendent during working hours and other times as agreed with the Clerk. This is noted within his job description.

The Minutes of the meeting held on 27 November 2014 were confirmed and signed as a true and accurate record

15/04 FINANCE REPORT

Members were given an update on the yearly finances which had been prepared for the year end.

15/05 APPLICATION FOR CLEANING OF MEMORIALS

Discussions took place and this item was then

RESOLVED by removing the additional wording from the application form

Voting: Unanimous

15/06 TESTING OF MEMORIALS

A quotation had been received from Peter Mitchell Associates regarding the safety testing of memorials. It was agreed not to accept this due to the costs involved but after further discussion it was

RESOLVED to place an advert in a local paper to allow companies to “Tender” for such work

Voting: Unanimous

15/07 TREE WORK

A quotation for the “felling” of a deceased tree within the cemetery had been received and it was

RESOLVED to have this work carried out

Voting: Unanimous

15/08 CLERKS REPORT

- a) Correspondence from B.D.O. informing the committee that the appointment of BDO LLP to audit the accounts of WCJMC will end with completion of the audit of the 2014/2015 accounts. With effect from the financial year 2015/2016 onwards, joint committees will no longer have a statutory obligation to prepare accounts which will be audited by a firm appointed by the Audit Commission.
- b) The Superintendent’s office has now been completed
- c) Roof repairs are still outstanding, Clerk to contact other tradesmen to obtain new quotes with a view to having this work carried out.

15/09 ITEMS FOR INFORMATION

- a) Cllr Cook has been approached by a member of the DWT regarding The Dorset Wildlife Trust who has a “Wildlife Friendly churchyards scheme. After discussion, the committee expressed an interest and proposed to obtain an advice pack on management for wildlife
RESOLVED – Clerk to obtain pack
Voting: Unanimous
- b) The clerk informed the committee that the gates to the Stone Lane entrance had been damaged together with the opening/closing sign. Arrangements had been made for the repairs

15/10 DATE OF NEXT MEETING – TO APPROVE YEAR END ACCOUNTS

The next meeting will be held on Wednesday 29 April at 10.30 in the Council Chambers

15/11 DATE FOR ANNUAL MEETING - TBA

The Chairman declared the meeting closed at 12.40 am

Signed:

Cllr. S. Cook - Chairman