

ANNUAL COUNCIL MEETING – 10 MAY 2011

CCL2011.05.10

At the Annual Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **10 MAY 2011**.

PRESENT

Cllr Dave Mitchell, Chairman  
Cllr Susan Davies, Vice-Chairman  
Cllrs David Barnes, Susan Cowsill, Pat Francis, Sue Gretton, Tony Holloway, KD Johnson, Jeff Morland, David Packer (arrived at 2015 hrs), Graeme Smith, Don Wallace, John Warren.

APOLOGIES

Cllrs Janet Dover and Maggie Lawson, PC Steven Brett and PCSO Matt Johnson.

**1.11 APPOINTMENT OF CHAIRMAN**

Cllr Mitchell had been proposed by Cllr Francis and seconded by Cllr Holloway, and proposed by Cllr Johnson and seconded by Cllr Wallace.

RESOLVED that Cllr Mitchell be appointed Chairman of the Parish Council for the ensuing year.

**2.11 APPOINTMENT OF VICE-CHAIRMAN**

Cllr Davies had been proposed by Cllr Mitchell and seconded by Cllr Johnson.

Cllr Warren had been proposed by Cllr Francis and seconded by Cllr Holloway.

A secret ballot was held with each candidate receiving 6 votes each. The Chairman used his casting vote.

RESOLVED that Cllr Davies be appointed Vice-Chairman of the Parish Council for the ensuing year.

**3.11 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4.11 DISPENSATION FOR COLEHILL MEMORIAL HALL**

As custodian Trustees of Colehill Memorial Hall, Members were required to request a dispensation from East Dorset District Council's Standards Committee.

RESOLVED that Members' letters be sent to the Head of Legal and Democratic Services at EDDC.

**5.11 STANDING ORDERS**

RESOLVED that the Standing Orders be adopted in accordance with the National Association of Local Councils.

**6.11 CHAIRMAN'S REMARKS**

The Chairman thanked the outgoing Chairman and thanked everyone for their support.

He advised that letters of thanks would be sent to the councillors who had chosen not to stand for re-election and he highlighted the training seminars that the Dorset Association of Parish and Town Councils had organised.

He advised on the Council's plans for allotments and its involvement with the Core Strategy.

**7.11 MINUTES**

The Minutes of the Annual Parish Meeting held on 19 April and the Council Meeting also held on 19 April were submitted.

RESOLVED that the Minutes be approved and signed.

**8.11 MATTERS ARISING ON THE MINUTES**

462.11 (c) The website for people to comment on the proposed works at Canford Bottom had been set up. Notices would be displayed on the boards advising residents how to comment.

**9.11 COMMITTEE REPORT**

HIGHWAYS & PLANS – 26 April

The report of the Meeting was submitted.

490.11 (b) The Highways Agency had apologised for the noise nuisance, East Dorset District Council were investigating the matter.

RESOLVED that the report be approved and adopted.

**10.11 APPOINTMENT OF COMMITTEES**

**(a) FINANCE & GENERAL PURPOSES**

The composition of the Committee was a minimum of 8 Members plus 1 Rota Member.

RESOLVED that Cllrs Susan Cowsill, Susan Davies, KD Johnson, David Mitchell, Jeff Morland, Graeme Smith, Don Wallace and John Warren be appointed to serve on the Finance and General Purposes Committee for the ensuing year.

**(b) HIGHWAYS & PLANS**

The composition of this Committee was a minimum of 8 Members plus 1 Rota Member.

RESOLVED that Cllrs David Barnes, Susan Cowsill, Susan Davies, Pat Francis, Sue Gretton, Tony Holloway, KD Johnson, David Mitchell, Graeme Smith and John Warren be appointed to serve on the Highways and Plans Committee for the ensuing year.

**11.11 APPOINTMENT OF SUB-COMMITTEES**

**(a) ALLOTMENT SUB-COMMITTEE**

RESOLVED that Cllrs Johnson, Mitchell, Morland and Warren be appointed to serve on the Allotment Sub-Committee for the ensuing year.

**(b) COLEHILL LIBRARY ACTION GROUP**

RESOLVED that Cllrs Cowsill, Dover, Gretton, Mitchell, Smith and Warren be appointed to serve on the Colehill Library Action Group for the ensuing year.

**(c) COUNTRY FAIR SUB-COMMITTEE**

RESOLVED that Cllrs Davies, Gretton, Johnson, Mitchell and Morland be appointed to serve on the Country Fair Sub-Committee for the ensuing year.

**(d) HALL INSPECTION SUB-COMMITTEE**

RESOLVED that Cllrs Francis, Johnson, Mitchell, Morland and Warren be appointed to serve on the Hall Inspection Sub-Committee for the ensuing year.

**(e) LAND MANAGEMENT SUB-COMMITTEE**

RESOLVED that Cllrs Johnson, Mitchell and Morland be appointed to serve on the Land Management Sub-Committee for the ensuing year.

**(f) RISK ASSESSMENT SUB-COMMITTEE**

RESOLVED that Cllrs Cowsill, Francis, Johnson and Mitchell be appointed to serve on the Risk Assessment Sub-Committee for the ensuing year.

**12.11 REPRESENTATIVES ON OTHER BODIES**

RESOLVED that the following Members be appointed to represent the Parish Council on other Bodies:

- (a) WIMBORNE CEMETERY (Four year term to 2015)  
Cllrs Francis, Johnson and Smith and one rota Member.
- (b) DAPTC - EASTERN AREA COMMITTEE  
Cllrs Smith and Warren.
- (c) DAPTC - LARGER COUNCILS COMMITTEE  
Cllrs Johnson and Warren.
- (d) PARTNERS AND COMMUNITIES TOGETHER  
Cllrs Morland and Warren.
- (e) THE GREADHED CHARITY TRUSTEES  
Cllrs Johnson and Mitchell.
- (f) MEMORIAL HALL MANAGEMENT COMMITTEE  
Cllrs Barnes and Gretton.
- (g) ED COMMUNITY PARTNERSHIP  
Cllr Packer.

**13.11 RIGHTS OF WAY LIAISON OFFICER**

RESOLVED that Cllr Johnson be appointed Rights of Way Liaison Officer for the ensuing year.

**14.11 PARISH TREE WARDEN**

RESOLVED that Cllr Warren be appointed Tree Warden for the ensuing year.

**15.11 HISTORIC ENVIRONMENT LIAISON OFFICERS**

RESOLVED that Cllrs Francis and Gretton be appointed Historic Environment Liaison Officers for the ensuing year.

**16.11 PRESS OFFICER**

RESOLVED that Cllr Davies be appointed Press Officer for the ensuing year.

**17.11 EDITORIAL BOARD – WEBSITE AND NEWSLETTER**

RESOLVED that Cllrs Davies, Johnson, Mitchell and Packer be appointed for the ensuing year.

**18.11 SPEED INDICATOR DEVICE VOLUNTEERS**

RESOLVED that Cllrs Barnes, Francis and Johnson be thanked for their support in installing the SID in the Parish.

**19.11 BMX AND MOUNTAIN BIKE TRAIL REPRESENTATIVES**

RESOLVED that Cllrs Johnson, Mitchell and Morland, and Mr Davies and the Clerk be thanked for volunteering to inspect the BMX and Mountain Bike trail.

A full list of current appointments appears as Appendix 1 in the Minute Book.

**20.11 APPOINTMENT OF PARISH PLAN ADVISORY WORKING PARTY**

The composition of the Working Party was a minimum of two Members of Council and such co-opted members as the Council may decide. Chairman and Vice-Chairman of Council were ex-officio Members.

RESOLVED that Cllrs Mitchell, Morland and Packer serve on the Parish Plan Advisory Working Party.

**21.11 SIGNATORIES FOR THE COMMUNITY ACCOUNT**

RESOLVED that Cllrs Francis and Warren be the signatories on the Council's Barclays Community Account together with Cllrs Johnson and Mitchell, and the Clerk.

**22.11 MEETING DATES**

RESOLVED that the Meeting Dates attached as Appendix 2 to these Minutes in the Minute Book be approved.

**23.11 CONSERVATION DAYS**

Cllr Johnson advised Members of the conservation work days that took place on the four areas of land owned by the Council. He explained that the work days took place on Saturdays on a six weekly basis, 10.30am-1.00pm. Volunteers litter picked the area and helped cut back holly, rhododendron and other vegetation. There was a small number of volunteers who attended, but more were required.

Cllrs Barnes and Cowsill advised that they would be interested in helping where possible.

NOTED.

**24.11 RECEIVING AGENDAS BY EMAIL**

RESOLVED that Cllrs Barnes, Cowsill, Davies, Francis, Gretton, Johnson, Mitchell, Morland, Packer and Smith receive their Agendas by email.

**25.11 MEMBERS' ATTENDANCE 2010/11**

A summary of Members' attendance at Council and committee meetings was circulated for information.

NOTED.

**26.11 COLEHILL LIBRARY ACTION GROUP**

Cllr Smith, the Chairman of the Colehill Library Action Group (CLAG), reported on the meeting held with Tracy Long from DCC's Library Service on 9 May. DCC had revised their proposal slightly, although it was unlikely to be a viable option. Tracy had advised that the running costs would be £6000 per annum (not including staffing), but had been unable to provide a figure on the maintenance costs. DCC had proposed that the library could be staffed by an employee for three hours per week, with volunteers running the library for the rest of the time.

The CLAG Members had confirmed that they preferred the ADLIB proposal, where cuts were made across the whole 34 libraries by reducing the opening hours, reducing expenditure on the book fund and on the back office costs.

The reports of the meetings held on 3 and 9 May would be presented to the next Council and Members would be asked to discuss the level of support the Council would be able to offer.

NOTED.

**27.11 ALLOTMENTS**

The Chairman advised that there were six potential allotment sites. A public meeting would be held in the Memorial Hall on 10 June, at 7.30pm, to discuss the sites and try to set up an association with interested parties.

The details of the meeting would be sent to the people on the waiting list by email and post. Notices would also be displayed in the Parish and the information would be published in the latest newsletter.

NOTED.

**28.11 GRAFFITI – OLIVER'S PARK**

The Clerk advised that the two young people who had sprayed graffiti on the tube slide and surround at Oliver's Park would each be sending an apology letter (one had been received to date) and both had completed community service under the supervision of PC Brett.

NOTED.

**29.11 REPORTS**

**DCC**

No report.

**EDDC**

No report.

**WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE**

No report.

**COLEHIL FIRST SCHOOL**

Cllr Francis advised that the yearly audit was being completed.

**THE REEF MANAGEMENT COMMITTEE**

Cllr Davies advised that she and David Tarring had met with Marilyn Barber of the Stour and Avon Magazine. Marilyn had been sympathetic with the Reef's predicament and would give the Reef some regular exposure to aid the fundraising events. The Reef had over 500 children on their books.

Cllr Davies also advised on the fundraising activities being held, including the Big Bike Ride and BBQ on 10 July. Dorset Cereals were sponsoring the bicycle event and Makro were providing the water free of charge. A Ceroc dance night in September was also being organised.

Annette Brooke MP had been contacted and was lobbying for Government funding.

**COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE**

No report.

**DAPTC**

No report.

**PACT**

No report.

**RIGHTS OF WAY LIAISON OFFICER**

Cllr Johnson reported that the Planning Inspectorate had confirmed the decision regarding the footpaths around the fields east of Leigh Lane.

**COLEHILL LIBRARY**

No report.

**BMX TRAIL**

No report.

**EAST DORSET COMMUNITY PARTNERSHIP**

No report.

**30.11 ITEMS FOR INFORMATION**

- (a) Cllr Davies reported that the newsletter would be with the printers by the end of the week. She advised that the newsletter was incredibly time consuming and that she needed help with finding articles. She asked Members to think about the articles they would like to see in the autumn edition.
- (b) Cllr Johnson asked the new Members to provide him or the Clerk with the information they would like to have on their website profile.
- (c) Cllr Johnson requested that the election results for Colehill east and west be displayed on the notice board.
- (d) Cllr Warren requested that the list of representatives be distributed.
- (e) Cllr Warren advised that DCC had not yet erected the two footpath signs. The Clerk would contact DCC.

The Meeting ended at 21.07 hrs.

CHAIRMAN