

CCL2012.05.29

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **29 MAY 2012**.

PRESENT

Cllr Dave Mitchell, Chairman
Cllr Susan Davies, Vice-Chairman
Cllrs David Barnes, Susan Cowsill, Janet Dover, Sue Gretton, Tony Holloway, KD Johnson, David Packer, Peter Scriven, Graeme Smith and John Warren.

APOLOGIES

Cllrs Gary Adams, Pat Francis, Don Wallace.

IN ATTENDANCE

Mr John Gooch, Dist Cllr David Morgan.

1.12 APPOINTMENT OF CHAIRMAN

Cllr Mitchell had been proposed by Cllr Davies and seconded by Cllr Smith, and proposed by Cllr Gretton and seconded by Cllr Barnes.

RESOLVED that Cllr Mitchell be appointed Chairman of the Parish Council for the ensuing year.

2.12 APPOINTMENT OF VICE-CHAIRMAN

Cllr Davies had been proposed by Cllr Mitchell and seconded by Cllr Smith, and proposed by Cllr Barnes and seconded by Cllr Gretton.

RESOLVED that Cllr Davies be appointed Vice-Chairman of the Parish Council for the ensuing year.

3.12 DECLARATIONS OF INTEREST

Cllr Johnson declared a personal and prejudicial interest in Agenda Item 18 – Audit of Parish Council Accounts and left the meeting during discussion.

4.12 CHAIRMAN'S REMARKS

The Chairman advised that he had attended the Wimborne Minster TC Civic Day. He updated Members on the Core Strategy and advised on a workday that the Dorset Wildlife Trust were organising to clear dangerous and invasive weeds from the Stour.

Cllr Cowsill asked for an update on the Colehill Community Allotment Association's attempts to obtain allotments. The Chairman said that they had turned down an offer of a 10 acre site at Broomhill.

The Chairman reported that Cllr Gretton had received a letter from EDDC in response to her comments on the proposed travellers' site at Uddens. EDDC had advised that her comments would not be included as the consultation had closed. Cllr Packer would investigate this response with EDDC.

The Chairman also reported that he and Cllr Johnson had met with Capital Developments to listen to their proposals for the land adjacent Bytheway. Capital Developments would like to present proposals to Members at a future Highways and Plans Committee. Cllr Dover considered that it was unwise to allow them to do this until they had submitted a formal planning application. Cllr Packer said that there was nothing to stop any applicant making a presentation to Councillors, however Councillors must remember not to express any opinion.

5.12 CLLR PETER SCRIVEN

The Chairman welcomed Cllr Scriven to the Council. Cllr Scriven had been co-opted at an informal meeting of the Council held on 8 May 2012. The report of the meeting is attached as Appendix 1 to these Minutes in the Minute Book. Cllr Scriven signed the Declaration of Acceptance of Office.

NOTED.

6.12 COLEHILL COMMUNITY LIBRARY (CCL)

Mr Gooch updated Members on the plans of the CCL. They would form a company limited by guarantee and then apply for charity status. DCC would provide a £2000 start up fund and a £5000 arrears and maintenance fund.

The Chairman advised that the CCL wanted reassurance that the Council would financially support the library for the next three years. He also advised that the CCL had reservations about taking on the lease and wanted to know whether the Council would take it on instead.

Cllr Warren proposed, seconded by Cllr Smith that the Council financially support the CCL by paying £10,500 per annum up to May 2015, with this decision being re-considered in 2015. Unanimous.

RESOLVED that:

- (a) the Council financially support the CCL by paying £10,500 per annum up to May 2015 and that this decision be reconsidered in 2015.
- (b) the decision to take on the lease be considered at a later stage.

7.12 **CORE STRATEGY**

EDDC would be holding a meeting to discuss the areas of Colehill and Wimborne in the Core Strategy on 13 June, from 2.00-4.00pm, at the Allendale Centre.

RESOLVED that Cllrs Davies, Johnson, Mitchell, Packer, Scriven and Warren attend the meeting.

8.12 **APPOINTMENT OF COMMITTEES**

(a) FINANCE & GENERAL PURPOSES

The composition of the Committee was a minimum of 8 Members plus 1 Rota Member.

RESOLVED that Cllrs Gary Adams, Susan Cowsill, Susan Davies, KD Johnson, Dave Mitchell, Peter Scriven, Graeme Smith, Don Wallace and John Warren be appointed to serve on the Finance and General Purposes Committee for the ensuing year.

(b) HIGHWAYS & PLANS

The composition of this Committee was a minimum of 8 Members plus 1 Rota Member.

RESOLVED that Cllrs Gary Adams, David Barnes, Susan Cowsill, Susan Davies, Pat Francis, Sue Gretton, Tony Holloway, KD Johnson, Dave Mitchell, Graeme Smith and John Warren be appointed to serve on the Highways and Plans Committee for the ensuing year.

9.12 **APPOINTMENT OF SUB-COMMITTEES**

(a) HALL INSPECTION SUB-COMMITTEE

RESOLVED that Cllrs Johnson, Mitchell and Warren be appointed to serve on the Hall Inspection Sub-Committee for the ensuing year.

(b) LAND MANAGEMENT SUB-COMMITTEE

RESOLVED that Cllrs Cowsill, Gretton, Johnson and Mitchell be appointed to serve on the Land Management Sub-Committee for the ensuing year.

(c) RISK ASSESSMENT SUB-COMMITTEE

RESOLVED that Cllrs Johnson, Mitchell and Scriven be appointed to serve on the Risk Assessment Sub-Committee for the ensuing year.

- 10.12** **APPOINTMENT OF WORKING PARTIES**
- (a) **PARISH PLAN ADVISORY WORKING PARTY**
RESOLVED not to have a Parish Plan Advisory Working Party for the time being.
- (b) **HIGHWAY IMPROVEMENT SCHEMES WORKING PARTY**
RESOLVED that Cllrs Cowsill, Gretton, Holloway, Johnson and Warren be appointed to serve on the Highway Improvement Schemes Working Party for the ensuing year.
- 11.12** **APPOINTMENT OF REPRESENTATIVES ON OTHER BODIES**
RESOLVED that the following Members be appointed to represent the Parish Council on other Bodies:
- (a) **WIMBORNE CEMETERY (Four year term to 2015)**
Cllrs Francis, Johnson, Mitchell and Smith.
- (b) **DAPTC - EASTERN AREA COMMITTEE**
Cllrs Smith and Warren.
- (c) **DAPTC - LARGER COUNCILS COMMITTEE**
Cllrs Johnson and Warren.
- (d) **PARTNERS AND COMMUNITIES TOGETHER**
Cllrs Dover and Warren.
- (e) **THE GREATHED CHARITY TRUSTEES**
Cllrs Johnson and Mitchell.
- (f) **MEMORIAL HALL MANAGEMENT COMMITTEE**
Cllrs Barnes and Gretton.
- (g) **COLEHILL COMMUNITY LIBRARY**
Cllrs Dover and Smith.
- (h) **ED COMMUNITY PARTNERSHIP**
Cllr Packer.
- 12.11** **PARISH RIGHTS OF WAY LIAISON OFFICER**
RESOLVED that Cllr Scriven be appointed Rights of Way Liaison Officer for the ensuing year.
- 13.11** **PARISH TREE WARDEN**
RESOLVED that Cllr Warren be appointed Tree Warden for the ensuing year.

14.11 PARISH HISTORIC ENVIRONMENT LIAISON OFFICERS
RESOLVED that Cllrs Gretton and Scriven be appointed Historic Environment Liaison Officers for the ensuing year.

15.11 PRESS OFFICER
RESOLVED that Cllr Davies be appointed Press Officer for the ensuing year.

16.11 EDITORIAL BOARD – WEBSITE AND NEWSLETTER
RESOLVED that Cllrs Davies, Johnson, Mitchell and Packer be appointed for the ensuing year.

17.11 SPEED INDICATOR DEVICE VOLUNTEERS
RESOLVED that Cllrs Barnes, Francis and Johnson, Mr Bartlett and the Clerk be thanked for their support in installing the SID in the Parish.

18.11 BMX AND MOUNTAIN BIKE TRAIL REPRESENTATIVES
RESOLVED that Cllrs Johnson, Mitchell, and Mr Davies and the Clerk be thanked for volunteering to inspect the BMX and Mountain Bike trail.

A full list of current appointments appears as Appendix 2 in the Minute Book.

19.12 BENCH INSPECTORS

To confirm that those Members listed are able to continue inspecting the benches as shown:

a	Lapwing Road – Cllr Cowsill	g	Cnr of Middlehill Rd/Hayes Ln – Cllr Mitchell
b	St Michael’s Church – Cllr Davies	h	Wimborne Rd, opp Beaucroft Ln – Waiting to be installed – Cllr Packer
c	Cannon Hill Road – Cllr Johnson	i	Furzehill, off Cranborne Road – Clerk
d	Five Ways Cross – Clerk	j	Middlehill Road, outside 143 and 145 - Clerk
e	Colehill Post Office, opposite – Clerk	k	Leigh Road (Bytheway) – Cllr Francis
f	Corner of Pilford Heath Road – Cllr Mitchell	l	Corner of Weston Road – Clerk

20.11 **MINUTES**

The Minutes of the Annual Parish Meeting held on 17 April and the Council Meeting also held on 17 April were submitted.

RESOLVED that the Minutes be approved and signed.

21.11 **MATTERS ARISING ON THE MINUTES**

479.12 The Dorset Waste Partnership was now responsible for dealing with litter in Dorset and on the A31. Graeme Laws from DWP would be attending Highways and Plans Committee on 12 June.

481.12 Cllr Davies advised that the Reef Management Committee were revising the plans.

483.12 Cllr Dover advised that the Stapehill Action Group had become a registered charity and were raising funds.

485.12 Cllr Johnson advised that Adido had made the changes to the website.

486.12 (a) 435.12 390.12 (a) DCC would be responding to the Council's concerns about Middlehill Road.

486.12 (b) 455.12 DCC was responsible for co-ordinating road works, however utility companies had powers to do road works whenever required.

22.11 **COMMITTEE REPORTS**

(a) **HIGHWAYS & PLANS – 24 April**

The report of the Meeting was submitted.

510.12 (b) Cllr Mitchell advised that DCC would conduct a tree survey on the trees surrounding the library. They would do any work required before handing over the responsibility to the CCL.

RESOLVED that the report be approved and adopted.

(b) **HIGHWAYS & PLANS – 15 May**

The report of the Meeting was submitted.

512.12 Planning Applications 3/12/0299/FUL Information on the need for a proper rain water drainage system rather than just a soakaway be added.

RESOLVED that the report be approved and adopted.

- (c) **FINANCE & GENERAL PURPOSES – 15 May**
The report of the Meeting was submitted.

526.12 The CAB had sent a letter of thanks for their grant.
582.12 (c) The HMRC had paid the VAT claim of £1424.86.

RESOLVED that the report be approved and adopted.

23.12 MEMBERS' ATTENDANCE 2011/12

A summary of Members' attendance at Council and committee meetings was circulated for information.

NOTED.

24.12 ANNUAL RETURN – YEAR END MARCH 2012

The Clerk had circulated a copy of the relevant sections of the Annual Return for the year ended 31 March 2012 a copy of which appears as Appendix 3 to these Minutes in the Minute Book.

RESOLVED that the Statement of Accounts and Annual Governance Statement be approved and signed by the Chairman of Council.

25.12 CONFIDENTIAL

It was proposed, seconded and agreed that in view of the nature of the business to be transacted it was likely that if a member of the public were present during the following item there would be a disclosure of 'Confidential Information' involving a Councillor and they therefore be excluded from the meeting in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960.

26.12 AUDIT OF PARISH COUNCIL ACCOUNTS

The Internal Auditor's letter was discussed. (The letter (Appendix 4 to these Minutes in the Minute book) and the resolution on page 10 are exempt from publication).

27.12 NEW SIGNATORY FOR COMMUNITY ACCOUNT

RESOLVED that Cllr Davies be a signatory on the Council's Barclays Community Account together with Cllrs Francis, Johnson, Mitchell, Warren and the Clerk.

28.12 MOBILE LIBRARY SERVICE

DCC was carrying out a consultation with all parish and town councils on their mobile library service.

Colehill did not have a mobile service, however when the decision was made to close the nine libraries arrangements included providing a mobile library service to the nine communities for a trial period. This would ensure that DCC complied with its statutory responsibilities. DCC asked that the Parish Council suggest stopping locations and times and days that would be convenient or should be avoided.

RESOLVED that DCC be told that good stopping locations were:

- The hard standing outside Colehill library
- The Scout car park at Oliver's Park, Cutlers Place
- The One Stop car park, Dales Drive
- A lay-by in Lonnen Road
- A lay-by adjacent St Michael's School, Colehill Lane
- A lay-by close to the post office in Furzehill
- A hard standing close to the Council's notice board at Parmiter Road/Parmiter Drive

and that the times and days should be the same opening times as the Colehill library.

29.12 VIREMENTS

RESOLVED that the following virements be approved:

- (a) £1,000 for the purchase of a public bench would be taken from budget 120/1 Oliver's Park Maintenance.
- (b) £500 for the advertising expenditure of the Big Bike Ride would be taken from budget 172 Colehill Community Event.

30.12 DIAMOND JUBILEE COMPETITION

Cllr Davies advised that five of the six Colehill schools had participated, with over 700 entries being received.

The schools would be contacted to arrange a date when the Chairman could award the prizes and present the books.

Cllr Davies hoped that the entries could be exhibited during the Big Bike Ride. The Clerk would contact Canon John Goodall to ask whether St Michael's Church hall could be used.

NOTED.

31.12 MEETING WITH ANNETTE BROOKE MP

Cllr Davies advised Members of the meeting that had been arranged to discuss the Core Strategy with Annette Brooke MP. She hoped that Members would attend the meeting on 8 June, at 7.00pm, at the Betty Webster committee room.

NOTED.

32.12 ELECTORAL REVIEW OF EAST DORSET

Cllr Johnson reported on a meeting that he and the Clerk had attended at EDDC regarding an Electoral Review of East Dorset that the Boundary Commission would be undertaking.

EDDC wished to alter their number of councillors from 36 to 29. The Boundary Commission would decide whether this was appropriate. Their investigations would take in the boundaries of parish and town councils. The Boundary Commission would contact all parish and town councils in due course.

It was agreed that no action be taken until the Boundary Commission contacted the Council.

33.12 REPORTS

COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE

Cllr Barnes advised that the car park lighting had been improved and that a member of the public had tripped over tree roots in the car park.

BMX TRAIL

The site had recently been inspected by RoSPA. The inspector had noticed a dead tree and had advised that it and the tree next to it should be felled to 4m. EDDC had been contacted to request permission for the tree work.

34.12 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 5 in the Minute Book be passed for payment and cheques drawn accordingly.

35.12 ITEMS FOR INFORMATION

- (a) Cllr Smith requested an item for Finance and General Purposes committee – A local school integrating more with the community.
- (b) Cllr Warren advised that the lamp-post at Little Lonnen was on 24 hours.
- (c) Cllr Warren advised that vehicles continued to park on the grass verge at Camellias, this had meant that the grass could not be cut. The Clerk would contact DCC.

The Meeting ended at 21:40 hrs.

CHAIRMAN