

COUNCIL MEETING – 8 OCTOBER 2013

CCL2013.10.08

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **8 OCTOBER 2013**.

PRESENT

Cllr Graeme Smith, Chairman
Cllrs David Barnes, Susan Cowsill, Susan Davies, Sue Gretton, KD Johnson and John Warren.

APOLOGIES

Cllrs Gary Adams, Janet Dover, Tony Holloway, Dave Mitchell, David Packer, and Peter Scriven.

IN ATTENDANCE

Messrs Nugent, Clark and Owers from Lonnen Road attended to advise of an enforcement issue regarding a new development.
PC Ian Curtis and PCSO Natalie Shaw.

193.13 DECLARATIONS OF INTEREST

There were no declarations of interest.

194.13 CHAIRMAN'S REMARKS

Cllr Smith read out a card that had been received from one of the guiders from Colehill Guides thanking the Members for the grant that had enabled her to attend the County Guide camp Castervaria.

195.13 MINUTES

The Minutes of the Council Meeting held on 27 August were submitted.

RESOLVED that the Minutes be approved and signed.

196.13 MATTERS ARISING ON THE MINUTES

144.13 The Council had been invited to attend a meeting at EDDC to discuss the Reef. Canford Environmental had granted £15,000 and the Diocese had granted £10,000.

197.13 COMMITTEE REPORTS

(a) HIGHWAYS & PLANS – 3 September
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(b) HIGHWAYS & PLANS – 24 September
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

- (c) **FINANCE AND GENERAL PURPOSES – 24 September**
The report of the Meeting was submitted.

188.13 Cllr Warren said that St Michael's Dirt was being used.

189.13 The website costs would be sent to Cllr Johnson.

192.13 (c) The fallen trees had been removed, permission to fell the Rowan had been sought and EDDC would advise accordingly.

192.13 (e) The leaflet that had been distributed regarding smart meters was very misleading. Information would be put into a newsletter and possibly the Stour and Avon Magazine. In due time it could be that a public meeting should be held with representatives from the energy companies attending.

RESOLVED that the report be approved and adopted.

198.13 **AUDIT OF ACCOUNTS**
YEAR END MARCH 2013

The Annual Return had been completed by the Auditor on 22 September. There was one issue arising regarding the amount of fidelity guarantee.

RESOLVED that:

- (a) the Annual Return be approved and accepted;
- (b) the amount of fidelity guarantee be considered during the discussion on the risk assessment documents.

199.13 **MEETINGS 2014**

RESOLVED that the Council meetings on 28 January and 4 March be cancelled and held on 21 January and 11 March instead. A new list of meeting dates would be distributed.

NOTED.

200.13 **RISK ASSESSMENT DOCUMENTS**

Members reviewed the Risk Assessment documents and made the alterations shown in red on the documents attached as Appendix 1 to these Minutes in the Minute Book:

- (a) Fixed Assets Register.
- (b) Financial Regulations.
- (c) Effectiveness of Internal Audit.
- (d) Model Publication Scheme.
- (e) Risk Register.
- (f) Conservation Day Risk Assessment.
- (g) Grit Bin Risk Assessment.
- (h) Insurance Policy.

Members also considered the amount of fidelity guarantee and decided that with the safeguards that were in place, (two internal audits per year, bank reconciliations checked monthly by Cllr Mitchell, cheques signed by two signatories and the accounts reviewed at every Finance and General Purposes committee), the fidelity guarantee amount was adequate.

RESOLVED that

- (a) the amendments to the Risk Assessment documents be approved.
- (b) the fidelity guarantee amount of £300,000 be approved.

201.13 ANNUAL TREE HAZARD SURVEY

The annual Tree Hazard Survey was due to be completed at a cost of £560. This survey would also include the trees surrounding Colehill Community Library at an extra cost of £140.

RESOLVED that Colehill Community Library be invoiced for the cost of the survey of the library trees.

202.13 HIGHWAYS AND PLANS COMMITTEE

RESOLVED that Cllr Barnes be appointed to the Highways and Plans Committee for the ensuing year.

203.13 COUNCILLOR TRAINING

Cllr Johnson advised on the training sessions that were available to Members and explained how important it was for Members to keep up-to-date with new legislation and procedures. He said that courses were often in the evening for those Members who worked.

Members suggested that DAPTC could consider e-learning or perhaps hold sessions in the area with Wimborne Minster Town Council or other neighbouring councils.

Cllr Johnson requested that Training be added to every Council agenda and that the Clerk email the details of the latest training courses to Members.

NOTED.

204.13 DAPTC EASTERN AREA MEETING

The Council would be hosting the DAPTC Eastern Area Meeting at the Memorial Hall, on 16 October 2013.

NOTED.

205.13 **REPORTS**

WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE

The budget had been agreed. There would be a 16.6% rise in the precept to cover the employment of a new member of staff.

THE REEF MANAGEMENT COMMITTEE

Cllr Davies said that the fundraising was ongoing and advised about the gala dinner on 25 October.

COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE

The recent fundraising events were very successful. The leak on the roof was being investigated, the grounds had been improved and the next electricity inspection was due in 2018.

PACT

The next meeting would be on 24 October.

RIGHTS OF WAY

Cllr Johnson advised that he was claiming a right of way across the car park at Glynville.

**MEETING DELEGATES EDITORIAL BOARD ED COM PARTNERSHIP
COUNCIL LAND BMX TRAIL**

Cllr Johnson advised that he had attended various open afternoons at DCC.

Cllr Davies advised that she was finalising articles and hoped that the newsletter would be ready for distribution during half term week.

206.13 **ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 2 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

207.13 **ITEMS FOR INFORMATION**

- (a) Cllr Johnson advised that the flytipping incidences in the East Dorset area cost over £15,000 to the tax payer.
- (b) Cllr Johnson reported that he had advised the Forestry Commission of an encampment in the Cannon Hill Plantation.
- (c) Cllr Johnson reported that the Rally Sunseeker event would be held on 19 October.
- (d) Cllr Davies advised that the Highways Agency was conducting a survey on the efficiency of Canford Bottom roundabout. The details were in the Stour and Avon Magazine.

The Meeting ended at 21.15 hrs.

CHAIRMAN