

CCL2012.11.13

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **13 NOVEMBER 2012**.

PRESENT

Cllr Dave Mitchell, Chairman
Cllr Susan Davies, Vice-Chairman
Cllrs David Barnes, Susan Cowsill, Pat Francis, Sue Gretton, Tony Holloway, KD Johnson, David Packer, Peter Scriven, Graeme Smith and John Warren.

APOLOGIES

Cllrs Gary Adams, Janet Dover and Don Wallace.

IN ATTENDANCE

Mr David Tarring, Chairman, Colehill & Wimborne Youth and Community Centre.

Mr Geoff Beck, organiser of the Wimborne and Colehill Bonfire and Fireworks evening, spoke during the public participation period to advise Members of the work involved in organising the event. He said that planning started in February of each year and that meetings were held with East Dorset District Council safety officers, members of the emergency services and Dorset County Council highway officers to ensure that the event was planned in a professional way.

He advised that attendance was limited to 10,000 people. A park and ride scheme had been organised and although the original AA signage had contained the correct directions, the signs that were actually put up by the AA did not mention St Michael's School. There were also a number of people who parked their cars inconsiderately.

He welcomed the Parish Council's interest in trying to improve the parking problems for next year's event and suggested that one or two Members attended the planning meetings.

Cllr Warren spoke on behalf of Members and thanked Mr Beck for organising the event not just for St Michael's School, but for Colehill.

249.12 DECLARATIONS OF INTEREST

Cllr Johnson declared a pecuniary interest in Item 17 – Accounts for Payment.

250.12 COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE

Mr David Tarring updated Members on the progress with the fundraising and the development. Fundraising had taken place at the Youth Fest event and a Christmas Concert was being held in aid of the re-build by the Poole and Parkstone Singers on 1 December.

The tenders were being sent out to local companies and it was hoped that they would be returned by the end of the year. Mr Tarring was hopeful that work would commence before 31 March 2013.

251.12 CHAIRMAN'S REMARKS

The Chairman reported on the Remembrance Day service and thanked Cllr Davies for providing refreshments after the service. He also reported on the Grand Bazaar and the Youth Fest events that had been held in the Parish.

The Chairman advised that a possible date for the library handover would be 8 January. He also advised that the Clerk had passed the Certificate in Local Council Administration.

The Chairman reminded Members of the procedure for dealing with the press and media.

252.12 MINUTES

The Minutes of the Council Meeting held on 2 October were submitted.

RESOLVED that the Minutes be approved and signed.

253.12 MATTERS ARISING ON THE MINUTES

Page 118 201.12 (b) 180.12 Part Night Street Lighting – Cllr Dover made a representation to full County Council on 8 November about the part night lighting in Colehill and the Cabinet Member for Highways had agreed to review the decision (particularly at Middlehill Road).

254.12 COMMITTEE REPORTS

- (a) HIGHWAYS & PLANS – 16 October
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

- (b) FINANCE AND GENERAL PURPOSES – 23 October
The report of the Meeting was submitted.

190.12 The newsletter was in the shops and was being picked up reasonably quickly by the public.

RESOLVED that the report be approved and adopted.

- (c) HIGHWAYS & PLANS – 6 November
The report of the Meeting was submitted.

PA 3/12/0907/HOU 13 Four Wells Road – the information regarding the wall would be amended.

247.12 (d) John Williamson had advised that he had not had time to look at the wall but planned to do so this week. He would advise on the outcome as soon as possible.

247.12 (g) The Clerk had not written to the police yet because PC Brett had advised that the police did not provide a presence at commercial events unless it was paid for by the organiser, otherwise the cost would fall on local taxpayers. Members agreed that the letter should wait until after the Members had attended a planning meeting of the Wimborne and Colehill Bonfire and Fireworks evening.

247.12 (h) John Williamson had said that the boulders would have to be removed and he had taken advice from DCC's legal section.

RESOLVED that the report be approved and adopted.

- 255.12** LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)
The Clerk reported receipt of applications for Dispensation from Section 31(4) of the Localism Act 2011 from the following Councillors:

G Adams, D Barnes, S Cowsill, S Davies, J Dover, P Francis, S Gretton, T Holloway, K Johnson, D Mitchell, D Packer, P Scriven, G Smith, D Wallace and J Warren

in order to participate in the discussion and decisions relating to the budget and precept for this and subsequent meetings involving those matters until May 2015.

RESOLVED that Dispensations be granted on the basis that without them the number of persons prohibited by Section 31(4) of the Act from participating in those matters applied for would be so great a proportion of the Parish Council transacting the business as to impede the transaction of the business.

- 256.12** INFORMATION COMMISSIONER'S OFFICE
Members were advised that the Information Commissioner had advised Wimborne Minster Town Council, Pamphill and Shapwick Parish Council and Colehill Parish Council that they had to respond jointly to a Freedom of Information investigation that was being held between a local company and the Wimborne Cemetery Joint Management Committee.

The Clerk and Chairman had contacted the Clerk and Registrar to obtain the information that had been withheld and this information had been sent to the Information Commissioner's Office.

NOTED.

257.12 STANDING ORDERS

Mr Mallett, Head of Legal and Democratic Services at Christchurch and East Dorset Councils had advised that Standing Order No 7 needed to be amended in light of the Council's decision to adopt the new Code of Conduct.

His advice was that Clause 7 (a) could remain as currently worded. However, Clause 7 (b) to (d) would fall as a consequence of the new Code.

He suggested replacement wording as follows:

Clause 7(b) Where a disclosable pecuniary interest under the Code of Conduct is declared at the meeting by a Member in respect of an item of business on the agenda to be transacted, the Member must not take part in the debate on that item nor vote thereon but may remain in the room in which the meeting is taking place.

Clause 7(c) The requirements of Clause 7(b) may be overcome if the Member is possessed of the grant of dispensation from the Council in respect of the item under debate.

Mr Mallett also advised altering Standing Order No 31 (Allegations of breaches of the Code of Conduct). He said that since the Localism Act placed the responsibility on the Borough or District Council to investigate a breach of the Code, and if a breach was found, then report that finding after a hearing had taken place to the Parish Council, the matter was unlikely to have been dealt with "confidentially" so the provisions of Clause 31 needed re-writing to account for this. A new Clause 31(a) should read:

On receipt of a notification from the Borough (or District) Council that there has been a breach of the Code of Conduct, the Proper Officer shall refer it to the Council.

The Parish Council would then have to decide how to deal with the matter.

In accordance with Standing Order No 32, variations to the Standing Orders need to be proposed by a special motion and the written notice must bear the names of at least three councillors. Cllrs Mitchell, Davies and Cowsill had provided the written notice proposing these variations.

RESOLVED that Standing Orders Nos 7 and 31 be altered to the above wording recommended by Mr Mallett and proposed by Cllrs Mitchell, Davies and Cowsill.

258.12 POSTAGE COSTS

Nine members received their agendas by email and collected their paper copies at the meetings.

Other Members could continue to receive their agendas by post, but if they decided to switch to receiving them by email they should advise the Clerk.

NOTED.

259.12 CRIME SURVEY

Mr Nick King had requested that the Council complete a tick box crime survey in preparation for the Police Commissioner elections.

RESOLVED that no response be sent until after the Police Commissioner elections and when it was known who the new Police Commissioner was.

260.12 CHRISTCHURCH AND EAST DORSET CORE STRATEGY 2013-2028 SCHEDULE OF PROPOSED CHANGES TO THE PRE-SUBMISSION DOCUMENT

Christchurch and East Dorset Councils were carrying out a further round of consultations on further proposed changes to the above document.

RESOLVED that as none of the changes affected Colehill or Wimborne no comments would be made.

261.12 AUDIT OF PARISH COUNCIL ACCOUNTS HALF-YEAR TO SEPTEMBER 2012

The report letter from the Internal Auditor, dated 6 November, had been circulated to all Members.

Members thanked the Clerk and the report letter was NOTED.

262.12 RECEPTION – 16 NOVEMBER 2012

The Clerk advised that 98 people would be attending. The WI would cater for 100 at a cost of £12.50 per head. The floral table arrangements were being made by the Colehill Floral Arrangement Club and a number of girl guides would be attending to help hand out name badges and to provide musical entertainment.

NOTED.

263.12 REPORTS DCC

Nothing further to report.

EDDC

Cllr Packer advised on the underspend for Quarter 2. He also advised on a procurement protocol that was being produced in preparation for any organisations using the Localism Bill to take on functions of the District Council.

COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE

A film evening would be held on 24 November.

DAPTC

Cllr Johnson had attended the AGM. He had also volunteered to be Vice-Chairman of the Towns and Larger Parishes meetings.

Cllr Warren would advise representatives of Bournemouth Airport that the Eastern Area Consultative Committee would appreciate being consulted on relevant matters.

The Chief Executive, John Parker, would be retiring in early 2013.

EDITORIAL BOARD

Cllr Davies said that the number of newsletters printed needed to be reviewed.

Cllr Mitchell said that a local shop was interested in advertising in the next newsletter.

Cllr Warren said that distributing to schools should be considered.

264.12 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 1 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

265.12 ITEMS FOR INFORMATION

- (a) Cllr Smith advised that the Wimborne Food Bank had requested a representative to attend the opening. Cllr Warren volunteered to attend.
- (b) Cllrs Gretton and Johnson had attended the Dorset Heathlands Seminar at Upton House. At the seminar Cllr Johnson had advised the Clerk of Ferndown Town Council and Andy Fale of the Dorset Wildlife Trust of the Council's procedures for St Michael's Dirt. The Clerk had sent them copies of the permit and parental consent forms.
- (c) Cllr Gretton advised on the EDDC meeting on the Travellers' site at Uddens.

The Meeting ended at 21:05 hrs.

CHAIRMAN