

FGP2008.06.03

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of COLEHILL PARISH COUNCIL held at the MEMORIAL HALL on **3 JUNE 2008**.

PRESENT

Cllrs Keith Baker, John Bell, Susan Davies, Coirin Duff, KD Johnson, Joe Kingsmill, David Packer, John Warren.

APOLOGIES

Cllrs Peter Finney, John Gooch.

In the absence of the Chairman and Vice-Chairman Cllr Baker Chaired the meeting.

43.08 APPOINTMENT OF CHAIRMAN OF COMMITTEE

Cllr Gooch was proposed by Cllr Bell and seconded by Cllr Baker.

RESOLVED that Cllr Gooch be appointed as Chairman of Committee for the ensuing year.

44.08 APPOINTMENT OF VICE-CHAIRMAN OF COMMITTEE

Cllr Finney was proposed by Cllr Bell and seconded by Cllr Baker.

RESOLVED that Cllr Finney be appointed as Vice-Chairman of Committee for the ensuing year.

45.08 DECLARATIONS OF INTEREST

Cllrs Baker and Packer declared an interest in Agenda Item 10, Removal of telephone boxes.

46.08 MINUTES

The Minutes of the Meeting held on 29 April, having been circulated, were taken as read, confirmed and signed.

47.08 MATTERS ARISING

There were no matters arising.

48.08 COLEHILL COMMUNITY WEBSITE

Adido Solutions and West Borough Consulting had been invited to provide a quotation on setting up a new website for the Council.

After discussion it was decided (5:1) that West Borough Consulting was the favoured consultant, providing that there was a satisfactory content management system. It was agreed that Cllrs Baker, Davies, Johnson and Packer meet with Mr Feltham of West Borough Consulting to obtain further information on his plans for content management.

Cllr Packer proposed, seconded by Cllr Baker, that an Editorial Board be set up consisting of Cllrs Baker, Davies, Johnson and Packer.

RESOLVED that an Editorial Board be set up and that, subject to being satisfied with the content management system, West Borough Consulting be asked to set up the Council's website.

49.08 INTERNAL AUDIT – YEAR END MARCH 2008

A letter from the Internal Auditor, dated 9 May 2008, had been circulated with the agenda. Investigations highlighted an error to the Fixed Asset Register and the Auditor advised that the Council would benefit from arranging to pay the telephone bills by direct debit.

The Clerk informed Committee that the Internal Auditor would no longer be able to do the Council's audit and that he had recommended a colleague and EDDC employee to replace him.

RESOLVED that arrangements be made for the Fixed Asset Register to be amended, for the telephone accounts to be paid by direct debit and the EDDC employee to be contacted to ask her to take on future audits.

50.08 ANNUAL RETURN – YEAR END MARCH 2008

The Clerk had circulated a copy of the relevant sections of the Annual Return for the year ended 31 March 2008 (attached as Appendix 1). The Income and Expenditure Accounts and Balance Sheet were presented at the meeting (attached as Appendix 2).

RESOLVED that:

- (a) the Statement of Accounts and Annual Governance Statement be approved and signed by the Chairman of Council;
- (b) the accounts be received and noted.

51.08 REMOVAL OF TELEPHONE BOXES

A letter had been received from EDDC's Head of Policy Planning advising that BT proposed to remove telephone boxes throughout the District, including the ones in Beaucroft Road, Leigh Lane, Middlehill Road and Sandy Lane.

During discussion it was considered that the mobile phone reception was insufficient in the area and with an older population it was essential that the telephone boxes were retained for emergency purposes. The Middlehill Road telephone box in particular was listed at Oliver's Park Play Area as the nearest telephone in the event of an emergency.

RESOLVED that EDDC be informed that this Council strongly opposes the removal of the four telephone boxes in the Parish. 5:0 – 3 abstentions.

52.08 COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE

The Management Committee had asked that the Council be the Contributing Third Party to a grant they were applying to SITA for. The amount the Council would need to pay SITA would be in the region of £1100.

Cllr Baker advised Committee that £3000 remained earmarked towards the Colehill Memorial Hall.

Cllr Johnson proposed that the amount needed to be paid to SITA should be taken out of the remaining earmarked funds, seconded by Cllr Packer. All in favour.

RESOLVED that the amount owing as Contributing Third Party to SITA should be taken from the Colehill Memorial Hall earmarked funds.

53.08 DORSET WASTE FORUM

An invitation had been received for a Member to attend the Dorset Waste Forum on 20 June, at Winfrith Newburgh Village Hall, at 10.00 am.

RESOLVED that Cllr Johnson attend the Forum on 20 June 2008.

54.08 LAND MANAGEMENT

(a) The Triangle

Cllr Johnson reported on the plans for The Triangle. A tree consultant had recently completed a tree hazard survey and the report was expected to be provided shortly.

Cllr Johnson explained that Cllr Kingsmill had produced a management plan for The Triangle and the first action of removing the rhododendron had been completed. It was hoped that management plans would be completed for the further two sections of land.

(b) Conservation Days

Cllr Johnson reported on the last conservation day. He requested that more Councillors support these days.

A report showing the income and expenditure of work connected with the Council's land was distributed for information and appears as Appendix 3.

NOTED.

55.08 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed at Appendix 4 be passed for payment and cheques drawn accordingly.

56.08 PARISH PLAN

Cllr Baker informed Committee that the Parish Plan was being delivered within the next two weeks prior to the public meeting on 18 June.

The Meeting ended at 21.20 hrs.

CHAIRMAN