

FGP2009.01.13

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of COLEHILL PARISH COUNCIL held at Colehill Memorial Hall on **13 January 2009**.

**PRESENT**

Cllr John Gooch, Chairman

Cllr KD Johnson, Vice-Chairman

Cllrs John Bell, Susan Davies, Coirin Duff, Joe Kingsmill, David Packer and John Warren.

**APOLOGIES**

Cllrs Keith Baker, Mike Bartlett and Janet Dover.

**300.09 DECLARATIONS OF INTEREST**

There were no declarations.

**301.09 MINUTES**

The Minutes of the Meetings held on 21 October and 11 November, having been circulated, were taken as read, confirmed and signed.

**302.09 MATTERS ARISING**

234.08 Audit of Accounts – Fidelity Guarantee The fidelity guarantee of £100,000 had been increased to £119,000.

**303.09 ACCOUNTS**

The accounts from 1 April to 31 December 2008 were presented, a copy of which had been circulated to each Member and a copy of which appears as Appendix 1 to these Minutes.

NOTED.

**304.09 ELECTRONIC DISTRIBUTION OF MINUTES AND AGENDAS**

The Chairman of Committee considered that it would be appropriate for more Members to receive Minutes and Agendas by email to save postage costs.

At present five Members received documents electronically and collected paper versions at the meetings. Cllr Mitchell, due to attend his first meeting on 20 January, had also agreed to receive his documents by email.

After discussion, Cllrs Gooch and Bell agreed to receive their documents by email.

Cllr Bell considered that second class postage should be used for a trial period. Those Councillors receiving mail by second class postage should inform the Clerk if documents were not received within an appropriate time scale.

RESOLVED that Cllrs Gooch and Bell be added to the list of email recipients and that mail be sent by second class postage.

**305.09 PROPOSED PARTIES**

Cllr Davies updated Committee on the arrangements for the parties on 4 April 2009. She informed Committee that, as the Council was charging people to attend the party, a number of supervisors would be required, all of whom should have been checked by the Criminal Records Bureau (CRB).

Cllr Packer thought that it was possible the supervisors would only require registration and he advised Cllr Davies to contact East Dorset District Council for clarification.

Cllr Davies considered that if a solution could be found to this problem the charge per ticket should be £9.00 or £10.00, which would include the cost of the hall, the entertainer and refreshments. Cllr Davies would design a poster which would be issued to the schools in Colehill and Wimborne and displayed on the notice boards and website before February half-term.

RESOLVED that, subject to the advice from EDDC regarding supervisors, Cllr Davies continue to organise the parties.

**306.09 PARISH GRANTS**

Cllr Packer asked Committee to consider altering the procedure for issuing grants.

At present requests for grants were received in April and October, with the budget being set in November. The amount set for grants being an estimate as the number of requests for the following year was unknown.

Cllr Packer explained that the new procedure would allow for the grants to be budgeted for as the grant requests would be received in mid-September.

They would be discussed at Committee in October, with the supporting documentation and using a tabular layout, similar to Wimborne Minster Town Council's, for easy reference.

The amounts granted would be budgeted for in November and the grants issued the following April. A contingency amount would be provided to deal with urgent cases.

It was considered that the grants for 2009 should continue to be issued in April and October, but that applicants should be informed of the change in procedure and advised that they should apply by mid-September 2009 for a grant to be issued in April 2010.

RESOLVED that the grant procedure be altered and from 2010 grants would be issued every April. (7-0 1 abstention).

**307.09 USE OF COLEHILL MEMORIAL HALL – THE REEF**

Cllr Warren considered that it would be appropriate for the Council to fund the rental cost of the Memorial Hall to enable the Reef Management Committee to host a fundraising event at the Hall.

The rental cost varied according to the day and times used, but would cost no more than £160.

RESOLVED that the Reef Management Committee be informed that the Council would be willing to pay the rental cost of the Memorial Hall to enable a fundraising event to be held.

**308.09 EDDC's 2009 STING IN THE TALE 'A FESTIVAL OF STORIES'**

EDDC had requested a contribution towards the 2009 Sting in the Tale. This was a festival of stories which provided a wide variety of storytelling events accessible to all ages across East Dorset, Christchurch and North Dorset.

RESOLVED that District Cllr Mrs Manuel be invited to attend a future meeting to provide further information about Sting in the Tale.

**309.09 GRANTS AND DONATIONS (Minutes 232.08 and 212.08 refer)**

To note that thanks had been received from the recipients of the grants and donations awarded in October 2008 and that matched funding had been obtained from the Colehill Scout and Guide HQ. A Cheque for £750 would be issued to the applicant.

NOTED.

**310.09 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed at Appendix 2 be passed for payment and cheques drawn accordingly.

**311.09 VILLAGE OF THE YEAR 2009**

Cllr Warren requested that this item be added to the next Agenda. The Clerk to investigate the terms and report the findings to Committee.

**312.09 CHRISTMAS DECORATIONS**

Cllr Warren requested that this item be added to the next Agenda.

The Meeting ended at 20.55 hrs.

CHAIRMAN