

FGP2013.04.16

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of  
COLEHILL PARISH COUNCIL held at Colehill Memorial Hall on **16 APRIL 2013**.

**PRESENT**

Cllr Susan Davies, Chairman  
Cllr Graeme Smith, Vice-Chairman  
Cllrs Susan Cowsill, KD Johnson and Dave Mitchell.

**APOLOGIES**

Cllr Gary Adams, Janet Dover, Peter Scriven, John Warren and Don Wallace.

**464.13 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**465.13 MINUTES**

The Minutes of the Meeting held on 26 February 2013, having been circulated, were taken as read, confirmed and signed.

**466.13 MATTERS ARISING**

**400.13 Newsletter** Cllr Davies said that the newsletter was almost complete. She would be arranging for EDDC to do the design and print at a cost of approximately £437 for 1000 copies.

**467.13 LAND MANAGEMENT SUB-COMMITTEE**

The report of the meeting held on 19 March 2013 was submitted and appears as Appendix 1 to these Minutes.

RESOLVED that the report be approved and adopted.

**468.13 NO PARKING SIGN AT KYRCHIL CORNER**

RESOLVED that a “No Parking” sign be installed close to the turning area by the properties that back onto Kyrchil Corner at a cost of £175 plus VAT.

**469.13 HIGH VISIBILITY JACKETS**

RESOLVED that 20 high visibility waistcoats with the logo “COLEHILL PARISH COUNCIL VOLUNTEER” be ordered at a cost of £5.75 each plus VAT.

**470.13 MERRIFIELD WOOD**

RESOLVED that the tree debris and holly at Merrifield Wood be cleared at a cost of £420, which included spreading the chippings onto the muddy areas in Coombes Wood.

**471.13 OLIVER'S PARK PLAY AREA – LOG REPLACEMENT**

Two quotations had been received for the log replacement work. The Clerk would contact the contractors to discuss the costs involved and then arrange for the work to take place.

RESOLVED that the log replacement work be approved.

**472.13 OLIVER'S PARK PLAY AREA – REFURBISHMENT OF EQUIPMENT**

Two quotations had been received for the refurbishment of equipment. The Clerk would contact the contractors to discuss the costs involved and then arrange for the work to take place.

RESOLVED that the refurbishment of equipment work be approved.

**473.13 BOLLARDS OPPOSITE THE CO-OP**

RESOLVED that the two rotten wooden bollards on land opposite the Co-op be replaced by Dorset Works Organisation at a cost of £177.76 plus VAT.

**474.13 WOODLAND INSURANCE**

RESOLVED that the Council's woodland insurance, which covers fire damage, be renewed at a premium of £205.50.

**475.13 BANK ACCOUNTS**

The Clerk had investigated the interest rates of three instant access saving accounts:

NS&I	0.75%
Public Sector Deposit Fund	0.55%
Scottish Widows	0.4%

RESOLVED that:

- (a) The Council continue to use the NS&I.
- (b) The Council transfer the money that is held for the Reef development to a savings account with the NS&I

**476.13 COMMITTEE CHAIRMEN AND VICE-CHAIRMEN**

Members were asked to consider putting themselves forward for Chairman or Vice-Chairman of Committee at the first Finance and General Purposes Committee after the Annual Meeting.

NOTED.

**477.13 ACCOUNTS**

The Clerk circulated a Financial Statement from 1 April 2012 to 31 March 2013 a copy of which appears as Appendix 2 to these Minutes in the Minute Book.

RESOLVED that the Financial Statement be received and noted.

**478.13 INTERNAL AUDIT**

The internal audit would commence on 22 April 2013.

BDO LLP had advised that the Parish Council had been randomly selected as one of the 5% of councils that would need to submit an intermediate audit questionnaire.

The Annual Return would be presented to Council on 28 May.

NOTED.

**479.13 KYRCHIL CORNER ACCESS LICENCES**

Access licence renewal letters had been sent to the three households who used the Kyrchil Corner access. The cost for an access licence for April 2013 to March 2014 was £225 per property.

NOTED.

**480.13 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 3 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

**481.13 ITEMS FOR REPORT**

- (a) Cllr Johnson reported that some of the conservation day volunteers had commented on the amount of litter that was in the grounds of the Reef. He had advised David Tarring of this.
- (b) The Clerk had received three quotations for the annual inspections of the play area and BMX trail. The Play Inspection Company based in Ferndown had provided the lowest quotation and they would be employed to carry out the inspections.

The Meeting ended at 21:25hrs.

CHAIRMAN