

CCL2008.05.20

At the Annual Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **20 MAY 2008**.

**PRESENT**

Cllr Keith Baker, Chairman

Cllrs John Bell, Mike Bartlett, Susan Davies, Janet Dover, Coirin Duff, Peter Finney, Tony Holloway, Joe Kingsmill, David Packer, Ted Phillips, Don Wallace, John Warren.

**APOLOGIES**

Cllrs John Gooch, KD Johnson, District Cllr David Morgan and PC Steve Brett.

**IN ATTENDANCE**

Mr Lawrence Clayton, a pupil from Queen Elizabeth's School, attended to observe the meeting.

**1.08 APPOINTMENT OF CHAIRMAN**

Cllr Baker had been proposed by Cllr Wallace and seconded by Cllr Dover.

RESOLVED that Cllr Baker be appointed Chairman of the Parish Council for the ensuing year.

He thanked the Council and signed the Declaration of Acceptance of Office.

**2.08 APPOINTMENT OF VICE-CHAIRMAN**

Cllr Johnson had been proposed by Cllr Baker and seconded by Cllr Kingsmill.

RESOLVED that Cllr Johnson be appointed Vice-Chairman of the Parish Council for the ensuing year.

**3.08 DECLARATIONS OF INTEREST**

Cllrs Baker, Davies and Packer declared an interest in Minute No 19.08 and Minute No 20.08.

**4.08 CHAIRMAN'S REMARKS**

The Chairman thanked Cllr Davies for commenting on the Core Strategy. He had added her comments to the Council's submission and forwarded it to East Dorset District Council.

The Chairman had attended EDDC's Urban Extension Focus Group, together with Cllrs Dover and Wallace and the Clerk. The Chairman explained that EDDC was taking a positive view on the RSS.

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The Chairman reported on his meeting with DCC's Tracy Long and Peter Scarlett, together with Cllrs Dover and Gooch and the Clerk, to discuss the library buildings. DCC had agreed to fund an independent survey to determine the value of the buildings.

The Chairman reported that the Vice-Chairman had attended Wimborne Minster Town Council's Civic Service on his behalf.

**5.08 APPOINTMENT OF COMMITTEES**

**(a) FINANCE & GENERAL PURPOSES**

The composition of the Committee was a minimum of 8 Members plus 1 Rota Member.

RESOLVED that Cllrs Baker, Bell, Davies, Duff, Finney, Gooch, Johnson, Kingsmill, Packer and Warren be appointed to serve on the Finance & General Purposes Committee for the ensuing year.

**(b) HIGHWAYS & PLANS**

The composition of this Committee was a minimum of 8 Members plus 1 Rota Member.

RESOLVED that Cllrs Baker, Bartlett, Bell, Davies, Duff, Finney, Holloway, Johnson, Kingsmill, Phillips and Warren be appointed to serve on the Highways and Plans Committee for the ensuing year.

**6.08 APPOINTMENT OF SUB-COMMITTEES**

**(a) LAND MANAGEMENT SUB-COMMITTEE**

RESOLVED that Cllrs Baker, Johnson and Kingsmill be appointed to serve on the Land Management Sub-Committee for the ensuing year.

**(b) RISK ASSESSMENT SUB-COMMITTEE**

RESOLVED that Cllrs Baker, Finney and Johnson be appointed to serve on the Risk Assessment Sub-Committee for the ensuing year.

**(c) HALL INSPECTION SUB-COMMITTEE**

RESOLVED that Cllrs Baker and Johnson be appointed to serve on the Hall Inspection Sub-Committee for the ensuing year.

**7.08 REPRESENTATIVES ON OTHER BODIES**

RESOLVED that the following Members be appointed to represent the Parish Council on other Bodies:

(a) DAPTC - EASTERN AREA AND  
LARGER COUNCILS COMMITTEES  
Cllrs Bell and Warren.

(b) THE REEF MANAGEMENT COMMITTEE  
Cllrs Bartlett and Dover.

(c) MEMORIAL HALL MANAGEMENT COMMITTEE  
Cllr Baker.

(d) ED COMMUNITY PARTNERSHIP MANAGEMENT COMMITTEE  
Cllr Packer.

A full list of current appointments is attached to these Minutes at Appendix 1.

**8.08 RIGHTS OF WAY LIAISON OFFICER**

RESOLVED that Cllr Johnson be appointed Liaison Officer for the ensuing year.

**9.08 PARISH TREE WARDEN**

RESOLVED that Cllr Kingsmill be appointed Tree Warden for the ensuing year.

**10.08 PARISH ANCIENT MONUMENTS LIAISON OFFICER**

RESOLVED that Cllr Gooch be appointed Parish AMLO for the ensuing year.

**11.08 COLEHILL COMMUNITY WEBSITE LIAISON OFFICER**

RESOLVED that Cllrs Bartlett and Johnson be appointed for the ensuing year.

**12.08 SPEED INDICATOR DEVICE VOLUNTEERS**

RESOLVED that Cllrs Baker, Bartlett and Johnson be thanked for their support in installing the SID in the Parish.

**13.08 BMX TRAIL REPRESENTATIVES**

RESOLVED that Cllrs Baker, Finney and Johnson and Mr Norman Davies be thanked for volunteering to inspect the BMX trail.

**14.08 MINUTES**

The Minutes of the Annual Parish Meeting held on 8 April and the Council Meetings held on 8 April and 30 April were submitted.

RESOLVED that the Minutes be approved and signed.

**15.08 MATTERS ARISING ON THE MINUTES**

439.08 (i) Cllr Bell requested that the Co-op staff receive a letter of appreciation for their efforts in litter picking the green opposite the Co-op. He also requested that the Clerk investigate whether they had been provided with litter pickers.

439.08 (k) Cllr Dover reported that EDDC had agreed to provide some land at By the Way for the Parish Council to use as allotments.

**16.08 COMMITTEE REPORTS**

(a) HIGHWAYS & PLANS - 22 APRIL  
The report of the Meeting was submitted.

451.08 Cllr Davies requested that DCC be asked when the road works in Middlehill Road would be finished.

RESOLVED that the report be approved and adopted.

(b) FINANCE AND GENERAL PURPOSES – 29 APRIL

The report of the Meeting was submitted.

466.08 (a) the words “Cllr Kingsmill” be replaced with “Cllr Johnson”

RESOLVED that the report be approved and adopted.

(c) HIGHWAYS AND PLANS COMMITTEE – 13 MAY

The report of the Meeting was submitted.

480.08 Cllr Packer reported that the appeal at Quarndon, Giddylake, had been dismissed.

486.08 (b) Colehill Sports and Social Ground be amended to Colehill Sports and Social Club.

486.08 (c) DCC be asked how long Lonnen Road would be closed for.

486.08 (i) Cllr Holloway had asked the Clerk to contact EDDC’s Enforcement Section again before contacting the Environment Agency.

RESOLVED that the report be approved and adopted.

**17.08 PARISH PLAN STEERING GROUP MINUTES**

The Minutes of the meetings held on 2, 16 and 28 April were distributed for information.

RESOLVED that the Minutes be NOTED.

**18.08 MEMORIAL HALL INSPECTION**

The Notes of the meeting held on 28 April were distributed for information and are attached to these Minutes at Appendix 2.

Cllr Warren enquired as to when the grass was due to be cut at the Memorial Hall. The Chairman agreed to find out and report back.

RESOLVED that the Notes be NOTED.

**19.08 PARISH PLAN**

The Chairman explained that Council needed to approve the Plan and Action Plan that was presented to Council at the Special Meeting on 30 April.

After discussion, Cllr Dover proposed that the Parish Plan be approved and that the aspirations of the Action Plan be supported, seconded by Cllr Finney. All in favour.

RESOLVED that the Parish Plan be approved and the aspirations of the Action Plan be supported.

**20.08 PARISH PLAN STEERING GROUP**

The Chairman requested that Council consider what the Parish Plan Steering Group's future should be in the Parish Council. He explained that the Group could remain as an Advisory Committee and continue on the Council's behalf and report back to the Council on a regular basis.

Cllr Finney proposed that the Parish Plan Steering Group become an Advisory Committee, seconded by Cllr Davies. All in favour.

Cllr Holloway wished to record the Council's appreciation for the Group's efforts in producing the Parish Plan.

RESOLVED that the Parish Plan Steering Group become an Advisory Committee of the Council.

**21.08 CHANGES TO THE COMPLAINTS PROCEDURE**

EDDC's Head of Legal Services had informed Council of the changes to the complaints procedure from 8 May 2008, where complaints would now be dealt with by EDDC's Standards Committee.

NOTED.

**22.08 MEMBERS' ATTENDANCE 2007/08**

A summary of Members' attendance at Council and committee meetings was circulated for information.

NOTED

**23.08 REPORTS  
DCC**

Cllr Dover reported on the reappointments of Cllr John Peake as Chairman and of Cllr John Wilson as Vice-Chairman.

**EDDC**

Cllr Dover reported that she had attended a presentation by Ferndown Town Council, where the Town Councillors described their roles in the Council.

Cllr Dover reported that the Grants Panel would be discussing grants for the Memorial Hall and The Reef.

Cllr Packer reported that Cllr Spencer Flower was the new Leader of Council, with Cllr Alex Clarke as Deputy Leader. He also reported that the membership of Policy and Resources had increased to 18 Members.

Cllr Wallace reported that the Appeal regarding 72 Middlehill Road had been dismissed.

**WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE**

Cllr Finney reported that a new Clerk had been employed and would start work on 27 May 2008.

**THE REEF MANAGEMENT COMMITTEE**

Cllrs Bartlett and Dover reported that fundraising was well under way and a programme of events had been drawn up for seniors and juniors.

**COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE**

The Chairman had attended a meeting on 19 May. A quotation of £28,000 had been received to replace the heating. It was hoped that the work would commence in August 2008.

Cllr Warren requested that the Hall hire fees be distributed to Councillors for information.

**DAPTC**

No meetings.

Cllr Bell requested that a copy of the Parish Plan be sent to DAPTC.

The Chairman informed Council that the laptop from “Connecting Dorset” had been received.

**RIGHTS OF WAY LIAISON OFFICER**

No report.

**COLEHILL COMMUNITY WEBSITE**

Two quotations had been received and they would be discussed at Finance and General Purposes Committee on 3 June 2008.

**PARISH ANCIENT MOMUMENTS LIAISON OFFICER**

No report.

**COLEHILL LIBRARY**

Cllr Dover reported that she would be attending a meeting on 22 May.

**TREE SURVEY INSPECTION**

Cllr Kingsmill reported that he had met with Mark Hinsley, a Tree Consultant, who had conducted a tree hazard survey on the trees in Triangle Wood.

**POLICE AND COMMUNITIES TOGETHER**

The Chairman reported that Mr John Shave would be sending the Council a proposal regarding a cycle way through Triangle Wood.

**24.08 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 3 be passed for payment and cheques drawn accordingly.

The Meeting ended at 20.25 hrs.

CHAIRMAN