

CCL2009.07.28

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **28 JULY 2009**.

**PRESENT**

Cllr KD Johnson, Chairman

Cllr Dave Mitchell, Vice-Chairman

Cllrs Mike Bartlett, John Bell, Susan Davies, Coirin Duff, Pat Francis, Tony Holloway, Joe Kingsmill, David Packer, Don Wallace and John Warren.

**APOLOGIES**

Cllrs Keith Baker, Janet Dover and John Gooch.

**IN ATTENDANCE**

PC Steve Brett attended to update Council on the latest priorities of PACT. They had signed off congestion outside St Michael's Middle School and the new priority was littering, particularly on the green opposite the Co-op and outside St Michael's Middle School.

**98.09 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**99.09 CHAIRMAN'S REMARKS**

The Chairman, Cllr Baker and Dr Haskins had attended a meeting with Mr and Dr Rudd who had wanted to discuss whether the Council could use approximately 6 acres of their land for allotments. The Chairman explained that Mr and Dr Rudd had not considered how long they would want to lease the land for and that he and Cllr Baker did not think that the offer would be viable.

The Chairman had attended the AGM of the Citizens' Advice Bureau and the District Scouts' awards evening.

The Clerk advised that as requested by Cllr Bell, a letter had been sent to Mr Alan Breakwell, Chief Executive of East Dorset District Council, thanking him for his support and wishing him a happy retirement.

**100.09 COUNTRY FAIR**

Cllr Davies confirmed that the Co-op would provide the alcohol on a sale or return basis. Negotiations were being held for the Co-op to have a Fairtrade stall.

Cllr Davies advised that it was possible a water supply could be available but she would know more after talking to the Site Manager at St Michael's School. It was also possible that the four portaloos already on site could be used at the Country Fair if required.

Cllr Davies confirmed that the Under Fives Club would be running a soft play area and that Dorset Scrapstore would attend at a cost of £120.

**101.09**     **MINUTES**

The Minutes of the Annual Council Meeting held on 19 May and the Council Meeting held on 21 July were submitted.

RESOLVED that the Minutes be approved and signed.

**102.09**     **MATTERS ARISING ON THE MINUTES**

92.09 The sentence “RESOLVED that Cllr Francis be appointed to serve on Highways and Plans Committee and Finance and General Purposes Committee for the ensuing year” be altered to “RESOLVED that Cllr Francis be appointed to serve on Highways and Plans Committee for the ensuing year”

94.09 Cllr Packer would provide a copy of the NHS report on health in East Dorset.

94.09 The paragraph “Cllr Dover confirmed that she had met with DCC and the Police Authority to discuss Middlehill Road and explained that these authorities were in no doubt as to how members of the public felt about the road. Cllr Dover would be meeting with Mr Andy Ackerman, from DCC, to walk Middlehill Road and discuss outstanding issues. Cllr Dover explained that this was not the end of the scheme and she would continue to report back to the Parish Council” be altered to “Cllr Dover referred to the NHS and Public Health Observatories report on Health in East Dorset that had just been mentioned and explained that there was a document for the whole of Dorset, recently published, which said that the number of Road injuries and deaths in Dorset were significantly worse than the 'England average'. Cllr Dover said that she raised the high number of KSI (Killed and seriously injured) on Dorset’s roads figures in the report with both DCC and the Dorset Police Authority and explained that these Authorities were left in no doubt as to how concerned members of the public felt about safety on Dorset’s roads. She had raised with DCC and passed on to Mr Foy numerous e-mails she had received from local people outlining their concerns about the layout of the new traffic calming in Middlehill Road, particularly the chicanes outside the Library. Cllr Dover would be meeting with Mr Ackerman, Head of Highways at DCC, to walk Middlehill Road and discuss outstanding issues. Cllr Dover explained that this was not the end of the scheme and she would continue liaising between local residents, DCC and Colehill Parish Council”.

**103.09**     **COMMITTEE REPORTS**

(a)     **HIGHWAYS & PLANS – 2 JUNE**

The report of the Meeting was submitted.

39.09 (c) Replace Cllr Kingsmill with Cllr Holloway who had reported that the trees had not been cut back at Fryers Copse.

RESOLVED that the report be approved and adopted.

- (b) HIGHWAYS & PLANS – 23 JUNE  
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

- (c) FINANCE AND GENERAL PURPOSES – 23 JUNE  
The report of the Meeting was submitted.

70.09 (c) The revised RoSPA report had been received.

64.09 (7) (e) Cllr Kingsmill reminded Cllr Johnson that they needed to prepare a risk assessment and method statement for the conservation workdays.

RESOLVED that the report be approved and adopted.

- (d) HIGHWAYS & PLANS – 14 JULY  
The report of the Meeting was submitted.

76.09 Proposed Planning Application Cobbs Road Sewage Pumping Station – The pumping station would not affect the Burial Ground.

89.09 (c) Highway Matters for Report – EDDC had advised that Planning regulations had been breached by displaying advertisements on the building. Negotiations were being held to rectify this breach.

89.09 (d) Highway Matters for Report – DCC had confirmed that this matter had reached the enforcement stage. More information would be known in due course.

89.09 (h) Highway Matters for Report – Two of the small dragons' teeth were rotted and these would be replaced, the others did not need replacing at the moment.

RESOLVED that the report be approved and adopted.

**104.09** **ALLOTMENT SUB-COMMITTEE**

The report of the meeting held on 13 July 2009 was submitted and appears at Appendix 1 to these Minutes.

5. Public Meeting The paragraph "The Sub-Committee confirmed that the criteria would be for Colehill residents to receive allotments on a first come first served basis and then residents from other areas on a first come first served basis" be added.

8. Planning Permission The Clerk advised that she thought it likely that the public would attend the Council meeting on 15 September. She had attempted to book the Memorial Hall and the Chamber at EDDC, but they were unavailable. The Clerk requested that the Council meeting be held on 18 September instead when the Memorial Hall was available.

Members had received correspondence from Dr Haskins and Mrs Chittenden regarding their concerns about allotments at Bytheway. They advised that the soil was poor and unsuitable for allotments. In light of this Cllr Kingsmill considered that the soil should be analysed by a soil consultant as soon as possible.

RESOLVED that the report be approved and adopted, the Council meeting be held on 18 September and the soil be analysed by a soil consultant.

**105.09**     **APPOINTMENT OF ADVISORY COMMITTEE**  
**PARISH PLAN ADVISORY COMMITTEE**

The composition of the Advisory Committee was a minimum of two Members of Council and such co-opted Members as the Council may decide. Chairman and Vice-Chairman of Council were ex-officio Members.

RESOLVED that Cllrs Baker and Packer serve on the Parish Plan Advisory Committee.

**106.09**     **MEMBERS' ALLOWANCES (Minute 72.08 refers)**

The Chairman advised that Members needed to consider whether to issue an allowance or continue claiming for expenses.

The rate for Colehill Parish Council, with an electorate between 5,000 and 10,000 would be 7.5% of £3874, which is £290.55 pa. Members would be responsible for declaring the income for tax purposes and they were able to forego their entitlement to an allowance if they wished.

Cllr Warren proposed that Members' allowances be issued in lieu of expenses, seconded by Cllr Packer to proceed to the vote. 4:8

RESOLVED that Members' allowances would not be issued.

**107.09**     **POWER OF WELL-BEING**

Dorset Association of Parish and Town Councils (DAPTC) had provided information on the power of well-being, a copy of which had been distributed to each Member. The power of well-being is a statutory power enabling a local authority to do anything that it considers likely to achieve the promotion or improvement of the economic, social or environmental well-being of their area.

The Chief Executive of DAPTC had also offered to attend a meeting to discuss the power in more detail if the Council required.

It was agreed that as the Council did not yet meet the eligibility criteria to use this power the information provided by DAPTC was sufficient.

**108.09 PRESS PROTOCOL**

Cllr Davies explained that in order to promote the work of the Council one Member should act as a conduit between the press and the Council and that a strict protocol should be used when invited to do interviews. As Chairman of the Editorial Board, Cllr Davies volunteered to be responsible for press releases and media contact.

Cllr Packer proposed that Cllr Davies be made the Council's press officer and that anything which purports to be speaking for the Council must go through Cllr Davies and the Editorial Board.

The Chairman advised that this proposal would need to be discussed at the next Council meeting.

**109.09 DAPTC AGM RESOLUTIONS**

DAPTC had invited Parish and Town Councils to submit resolutions to be discussed at the AGM on 7 November 2009.

It was agreed that the Council did not wish to submit any resolutions.

NOTED.

**110.09 INSPECTION OF THE COUNCIL'S PLAY EQUIPMENT AND WOODLAND**

Cllr Warren proposed that authorisation be given to Cllrs Johnson and Kingsmill to inspect the Council's woodland areas and for Cllr Johnson to inspect the play equipment at Oliver's Park, seconded by Cllr Packer. Unanimous.

RESOLVED that Cllrs Johnson and Kingsmill be authorised to inspect the Council's woodland and Cllr Johnson be authorised to inspect the play equipment at Oliver's Park.

**111.09 PLAYBUILDER PROGRAMME (Minutes 414.09 and 316.07 refer)**

Confirmation had been received from the Dorset Playbuilder Programme that £20,000 would be granted for play equipment at Oliver's Park Play Area. The grant would be issued in two instalments, 50% upon entering the agreement and the remaining 50% upon receipt of a project completion certificate, final account invoices and a site inspection by the programme manager.

RoSPA had confirmed that the large multiplay unit at Oliver's Park was nearing the end of its life and needed replacing by March 2010.

Strict guidelines must be followed including holding three consultations with children and the community, ensuring the equipment was suitable for 8-13 year olds and installing the equipment by 31 March 2010. Failure to follow these guidelines would result in the grant having to be returned to the fund.

The first consultation would be held at the Country Fair on 16 August and it was hoped that a further two could be held before November.

Quotations were being sought for the equipment. The £20,000 grant would not be enough to cover all of the costs and Dorset Community Action would assist with the application of further grants, however it was possible that the Council would need to find the remainder from the Reserves.

RESOLVED that the Council agree to participate in the Dorset Playbuilder Programme to replace the multiplay unit at Oliver's Park Play Area.

**112.09 REGIONAL SPATIAL STRATEGY FOR SW ENGLAND**

Cllr Baker had attended a meeting at EDDC about the RSS for SW England. In his absence he had submitted a report of the details, a copy of which had been distributed to each Member.

The RSS was currently delayed due to the High Court oral judgement for the action brought following the publication of the RSS for East England. The judgement was based on the Government's addition to the plan that had not followed the correct processes. This was a similar situation that EDDC were in, particularly the additional housing at Surminster Marshall.

The Secretary of State would be publishing the timetable for the publication of the RSS for SW England shortly although this was not certain. As a result of the delay EDDC had engaged consultants to prepare a three stage development for the core strategy. These preparations would prevent developers from applying for planning permission, possibly in the Green Belt.

NOTED.

**113.09 REPORTS**

**DCC**

No report.

**EDDC**

Cllr Packer reported on the Revenues and Benefits Pathfinder, the Housing and Loans grants, the changes to bus service 88 and East Dorset Community Partnership.

Cllr Wallace reported on the RSS.

**WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE**

Cllr Duff reported that the work on the road would be commencing imminently at a cost of £19,000. Cllr Johnson reported that the apprentice had given notice on his employment.

**COLEHILL FIRST SCHOOL**

No report.

**THE REEF MANAGEMENT COMMITTEE**

Cllr Bartlett reported on The Reef's fundraising projects.

**COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE**

No report.

**DAPTC**

Cllr Warren had informed the meeting of the Council's Country Fair on 16 August.

**RIGHTS OF WAY LIAISON OFFICER**

The Chairman reported that he was liaising with John Williamson from DCC regarding the footpath sign close to Paget Close which had been removed and taken away by an unknown person.

**COLEHILL LIBRARY**

No report.

**CONSERVATION WORK DAY**

The Chairman reported that a tree on the Council's land had fallen into the driveway of a house by Colehill Garage. Volunteers and neighbours had helped to remove the tree.

**114.09 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 2 be passed for payment and cheques drawn accordingly.

**115.09 ITEMS FOR INFORMATION**

Cllr Packer reported that Wimborne Road and Boundary Drive road name signs were missing. The Chairman advised that the Wimborne Road sign had been reported to EDDC. The missing Boundary Drive sign would be reported, as would the missing sign at Smugglers Lane.

The Meeting ended at 20.50 hrs.

CHAIRMAN