

COUNCIL MEETING – 9 MARCH 2010

CCL2010.03.09

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **9 MARCH 2010**.

**PRESENT**

Cllr KD Johnson, Chairman  
Cllr Dave Mitchell, Vice-Chairman  
Cllrs Keith Baker, Mike Bartlett, Susan Davies, Janet Dover, Coirin Duff, Pat Francis, Tony Holloway, Joe Kingsmill, David Packer, Don Wallace and John Warren.

**APOLOGIES**

Cllr John Bell.

Cllrs Dover and Holloway left the meeting at 9.00 pm, at Minute 420.10.

**IN ATTENDANCE**

Gwen Divall attended to listen to the discussion on the cycle paths.

**403.10 DECLARATIONS OF INTEREST**

Cllr Dover declared a personal and prejudicial interest in Minute 420.10 and left the meeting during discussion.

**404.10 CHAIRMAN'S REMARKS**

The Chairman reported that he, the Vice-Chairman and the Clerk had met with David McIntosh, the CE at EDDC, to discuss the current activities and concerns of the Parish Council.

He further reported that he and a number of Councillors had met with David Topping and Cherie Murray to discuss the legal paperwork regarding the loan, and that he had attended Cllr Queenie Comfort's mayoral reception in Ferndown and the opening of the Barley Mow.

The Chairman advised that he had taken part in Rumpelstiltskin, Co.MaD's latest pantomime, and that they had raised £800 for the Cleft Lip and Palate Association charity.

**405.10 RESIGNATION**

The Chairman reported on the resignation of Cllr John Gooch. The Clerk had written to Cllr Gooch on behalf of the Chairman and Members thanking him for his service.

**406.10**      **HISTORIC ENVIRONMENT LIAISON OFFICER**

Cllr Gooch's resignation had created a vacancy for the post of Historic Environment Liaison Officer.

Cllr Dover proposed, seconded by Cllr Mitchell, that Cllr Francis be appointed the Historic Environment Liaison Officer up until the Annual Council meeting in May. Unanimous.

RESOLVED that Cllr Francis be appointed the Historic Environment Liaison Officer up until the Annual Council meeting in May.

**407.10**      **APPOINTMENT OF BANKERS**

Due to Cllr Gooch's resignation a signatory was required for the NS&I and Barclays Bank accounts.

Cllr Dover proposed, seconded by Cllr Wallace, that Cllr Mitchell be appointed the signatory for the NS&I and Barclays Bank accounts. Unanimous.

RESOLVED that Cllr Mitchell be made a signatory for the NS&I and Barclays Bank accounts.

**408.10**      **VACANCY**

To date no election had been demanded. Co-option notices would be displayed from 8 March inviting candidates to apply by 18 March. Two residents had shown an interest in applying. The candidates would be interviewed at a special meeting on 23 March 2010, at 7.15 pm, at the Betty Webster Committee Room.

RESOLVED that Cllrs Mitchell and Wallace, together with the Chairman, would ask the questions at the meeting.

**409.10**      **MINUTES**

The Minutes of the Council Meeting held on 26 January were submitted.

RESOLVED that the Minutes be approved and signed.

**410.10**      **MATTERS ARISING ON THE MINUTES**

The words "Cllr Holloway" should be deleted from the list of Members present and added to the list of apologies.

344.10 Road Gritting The date for this meeting had been arranged on 21 April and would be attended by Lindsay Cass, Andrew Randell, Cllrs Baker, Dover, Packer and Wallace, and possibly Cllr Johnson. The meeting would be held at East Dorset District Council at 2.00 pm.

411.10

**COMMITTEE REPORTS**

(a) HIGHWAYS & PLANS – 2 February

The report of the Meeting was submitted.

364.10 (e) The bollards had been replaced, however more bollards had since been damaged.

RESOLVED that the report be approved and adopted.

(b) HIGHWAYS & PLANS – 23 February

The report of the Meeting was submitted.

370.10 - 291.09 Canford Bottom Roundabout Neil Andrew from the Highways Agency had advised that he would soon find out whether funding had been secured. If it had he would contact the Clerk to arrange a meeting. Cllrs Dover, Packer and Wallace would like to attend the meeting. Other Parish Members would be invited to the meeting and also District Cllr George Russell.

378.10 Pot Holes Cllr Francis requested that a copy of DCC's specifications be forwarded to everyone.

385.10 Yellow Lines in Parmiter Road Cllr Francis advised that the residents were considering writing to DCC themselves.

RESOLVED that the report be approved and adopted.

(c) FINANCE AND GENERAL PURPOSES – 23 February

The report of the Meeting was submitted.

393.10 Grit Bins The Chairman read out an email from a resident expressing his dissatisfaction with the Committee's decision to not provide grit bins until 2011/12.

Cllr Dover was concerned that grit bins would not be provided until winter 2011 and proposed, seconded by Cllr Packer, that in six months time, Finance and General Purposes Committee look at any under spends to determine whether grit bins could be provided sooner. The six months would start from 23 February. Unanimous.

RESOLVED that the report be approved and adopted.

**412.10**      **CYCLE PATHS AT KYRCHIL CORNER AND TRIANGLE WOOD**  
**(Minute 368.10 Refers)**

DCC had been informed of the Council's wish to have tarmac bound surfaces on the cycle paths at Kyrchil Corner and Triangle Wood rather than a Bridleway.

DCC had forwarded information to the Council explaining the pros and cons of a Bridleway, a tarmac surface and an unbound surface. DCC considered that an ex-employee had wrongly advised the Council that a tarmac surface would be low maintenance.

The Planning Inspectorate had advised that permission would need to be sought from them if a tarmac surface was used. However, permission would not be required if an unbound surface was used.

Cllr Packer proposed, seconded by Cllr Kingsmill, that an unbound surface be used (option 3(a) and 3(b)).

Cllr Baker proposed an amendment, seconded by Cllr Holloway and accepted by Cllr Packer, that an unbound surface be used subject to DCC providing detailed plans at the next Highways and Plans Committee. 11 for, 1 against, 1 abstention.

RESOLVED that DCC be informed that an unbound surface be used subject to them providing detailed plans.

**413.10**      **MULTI PLAY UNIT – OLIVER'S PARK PLAY AREA**  
**(Minute 396.10 refers)**

Finance and General Purposes Committee had resolved that the Council's playground inspector be asked whether the slide tube run out should be extended or monitored.

The Council's playground inspector had advised that he was aware that the unit complied with the standard, however he had highlighted the matter as a health and safety issue. He considered that the Council had three options:

- (a) follow Playdale's instructions and monitor the equipment;
- (b) arrange for an independent inspection to be done;
- (c) arrange for it to be extended to limit the speed at which a child exited, limiting the chance of a potential accident.

Playdale had provided written confirmation that the equipment complied to the standard and RoSPA was due to inspect the play area in May 2010.

Cllr Duff proposed, seconded by Cllr Mitchell, that RoSPA be asked to inspect the play area earlier and provide an opinion as to whether an extension should be provided or not. Unanimous.

RESOLVED that RoSPA be asked to inspect the play area earlier and provide an opinion as to whether an extension should be provided or not.

**414.10**      **ELECTRONIC DELIVERY OF PLANNING APPLICATIONS AND ENHANCED PLANNING SOFTWARE AT EDDC**

EDDC was proposing to send and receive electronic information on planning applications to parish and town councils by 31 July 2010 and they had requested guinea pigs for this proposal.

Cllr Packer advised that the Government had initiated the proposal for planning applications to be made available online. He confirmed that paper copies would continue to be available for the time being.

Cllr Baker asked that the Clerk investigate what costs would be involved and whether EDDC would contribute towards the costs if the Parish Council volunteered to test the service.

Cllr Dover proposed, seconded by Cllr Bartlett, that a decision be deferred until the costs had been investigated. Unanimous.

RESOLVED that the costs be determined and the details discussed at a future meeting.

**415.10**      **FREEDOM OF INFORMATION ACT/MODEL PUBLICATION SCHEME (Minute 263.08 refers)**

As a requirement of the External Auditor the Council's Model Publication Scheme needed to be reviewed.

It was agreed that the words "The effectiveness of audit" be added to Class 6 and the words "Twitter" be added to Class 7. The amended document is attached at Appendix 1 to these Minutes.

RESOLVED that the changes be made and the Model Publication Scheme be reviewed at the next Risk Assessment Sub-Committee meeting.

**416.10**     **NALC MODEL STANDING ORDERS**

The National Association of Local Councils had published the new Model Standing Orders. Copies could be purchased from DAPTC at a cost of £25.00 or £18.00 if there was sufficient demand. The Council's Standing Orders would be updated to incorporate NALC's Model Standing Orders.

RESOLVED that a copy of the new Model Standing Orders be purchased.

**417.10**     **DRAFT HOUSING STRATEGY**

EDDC had advised that they were seeking comments on their draft Housing Strategy.

NOTED.

**418.10**     **REVISED MEMBERS' CODE OF CONDUCT**

The Standards for England had advised that there was insufficient parliamentary time available to lay the appropriate regulations before parliament and so the new Code would not be available until after the General Election.

NOTED.

**419.10**     **CLERK'S SALARY AND ANNUAL LEAVE**

The National Joint Council had confirmed that there would be no increase to given salary scales for parish and town clerks from 1 April 2010, notwithstanding pre-agreed incremental rises. The Clerk was currently on SCP26 and accordingly would progress to the last increment on the scale SCP27 from 1 April 2010.

The NJC had also confirmed a 1 day increase in annual leave (currently from 20 to 21 plus two statutory holidays) backdated to 1 April 2009.

NOTED.

**420.10**     **COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE**

The report of the meeting held on 8 February 2010 was submitted and appears at Appendix 2 to these Minutes.

The Vice-Chairman proposed that representatives from the Colehill and Wimborne Youth and Community Centre be permitted to attend Council and Finance and General Purposes Committee meetings to update Members on the building progress and to request that grant payments be released. Unanimous.

RESOLVED that:

- (a) the report be approved and adopted;
- (b) representatives from the Colehill and Wimborne Youth and Community Centre be permitted to attend Council and Finance and General Purposes Committee meetings to update Members on the building progress and to request that grant payments be released.

**421.10**     **REPORTS**  
**DCC**

Cllr Dover, who gave her report before leaving the meeting, advised that the Council Tax figure for 2010/11 was 2.97.

Cllr Dover advised that a library survey had recently been conducted and that the library AGM had been well attended. The Reef Fashion Show would be held on 19 March and a Blue Light Day would be held on 8 August.

**EDDC**

Cllr Wallace reported on the Council Tax figures for 2010/11:

DCC	1,168.29
Dorset Police Authority	180.00
Dorset Fire Authority	60.39
East Dorset District Council	190.93
Colehill Parish Council	23.00
Total	1,622.61

Cllr Packer reported that the budget had been drawn tightly, £600.000 had been found and put into a change fund. The Wimborne Square enhancement plans had been simplified to make it more economical.

**WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE**

Cllr Johnson advised of the proposed changes to the constitution. The changes would be presented at a future meeting.

**THE REEF MANAGEMENT COMMITTEE**

The Fashion Show would be held on 19 March. Posters were being displayed and a press release had been sent to the Stour and Avon Magazine. Cllr Johnson had been asked to assist with the setting up of the lights.

**COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE**

Nothing to report.

**DAPTC**

Nothing to report.

**PACT**

Cllr Warren reported on the main issues being discussed, including the problem of littering in the village and speeding vehicles in Lonnen Road.

**RIGHTS OF WAY LIAISON OFFICER**

Nothing to report.

**COLEHILL LIBRARY**

Nothing to report.

**BMX TRAIL**

Cllr Warren reported that the indoor BMX track at Bridport was being demolished. He was making enquiries about whether there was any surplus equipment available.

**PLANNING SEMINAR**

Cllrs Francis and Packer had attended a recent Planning Seminar. DAPTC had advised that there was a free Planning Advisory Service available to parish and town councils.

**422.10 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 3 be passed for payment and cheques drawn accordingly.

**423.10 ITEMS FOR INFORMATION**

- (a) Cllr Davies reported that there would be a film night on 17 April at the Memorial Hall. The film would be Breakfast at Tiffany's.
- (b) Cllr Davies reported that she was working on the latest edition of the newsletter and hoped it would be distributed week commencing 12 April.
- (c) Cllr Packer reported that the Council now had a Twitter page <http://twitter.com/colehillnews>.

The Meeting ended at 21.37 hrs.

CHAIRMAN