

ANNUAL COUNCIL MEETING – 25 MAY 2010

CCL2010.05.25

At the Annual Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **25 MAY 2010**.

PRESENT

Cllr KD Johnson, Chairman
Cllr Dave Mitchell, Vice-Chairman
Cllrs Mike Bartlett, Susan Davies, Coirin Duff (arrived at 8.00 pm, Minute 10.10), Pat Francis, Sue Gretton, Tony Holloway, Joe Kingsmill, David Packer, Don Wallace and John Warren.

APOLOGIES

Cllrs Keith Baker, John Bell, Janet Dover, PC Brett and PCSO Johnson.

1.10 APPOINTMENT OF CHAIRMAN

Cllr Johnson had been proposed by Cllr Mitchell and seconded by Cllr Baker, and proposed by Cllr Warren and seconded by Cllr Bell, and proposed by Cllr Packer and seconded by Cllr Bartlett.

RESOLVED that Cllr Johnson be appointed Chairman of the Parish Council for the ensuing year.

2.10 APPOINTMENT OF VICE-CHAIRMAN

Cllr Mitchell had been proposed by Cllr Johnson and seconded by Cllr Baker, and proposed by Cllr Packer and seconded by Cllr Bartlett.

RESOLVED that Cllr Mitchell be appointed Vice-Chairman of the Parish Council for the ensuing year.

3.10 DECLARATIONS OF INTEREST

There were no declarations of interest.

4.10 CLLR SUE GRETTON

The Chairman welcomed Cllr Gretton to the Council. Cllr Gretton had been co-opted at an informal meeting held on 4 May 2010, the notes of which had been circulated to each Member and a copy of which appears as Appendix 1 to these Minutes in the Minute Book.

5.10 CHAIRMAN'S REMARKS

The Chairman thanked the Members for working so well together.

6.10

APPOINTMENT OF COMMITTEES

(a) FINANCE & GENERAL PURPOSES

The composition of the Committee was a minimum of 8 Members plus 1 Rota Member.

RESOLVED that Cllrs Baker, Bell, Davies, Duff, Johnson, Kingsmill, Mitchell, Packer and Warren be appointed to serve on the Finance and General Purposes Committee for the ensuing year.

(b) HIGHWAYS & PLANS

The composition of this Committee was a minimum of 8 Members plus 1 Rota Member.

RESOLVED that Cllrs Baker, Bartlett, Davies, Duff, Francis, Gretton, Holloway, Johnson, Kingsmill, Mitchell and Warren be appointed to serve on the Highways and Plans Committee for the ensuing year.

7.10

APPOINTMENT OF SUB-COMMITTEES

(a) ALLOTMENT SUB-COMMITTEE

RESOLVED that Cllrs Dover, Johnson, Mitchell and Warren be appointed to serve on the Allotment Sub-Committee for the ensuing year.

(b) HALL INSPECTION SUB-COMMITTEE

RESOLVED that Cllrs Baker, Johnson, Mitchell and Warren be appointed to serve on the Hall Inspection Sub-Committee for the ensuing year.

(c) LAND MANAGEMENT SUB-COMMITTEE

RESOLVED that Cllrs Johnson, Kingsmill and Mitchell be appointed to serve on the Land Management Sub-Committee for the ensuing year.

(d) RISK ASSESSMENT SUB-COMMITTEE

RESOLVED that Cllrs Francis, Johnson, Kingsmill and Mitchell be appointed to serve on the Risk Assessment Sub-Committee for the ensuing year.

8.10 APPOINTMENT OF PARISH PLAN ADVISORY WORKING PARTY

The composition of the Working Party was a minimum of two Members of Council and such co-opted members as the Council may decide. Chairman and Vice-Chairman of Council were ex-officio Members. Cllr Davies would consider serving on this Working Party.

RESOLVED that Cllrs Mitchell and Packer serve on the Parish Plan Advisory Working Party.

9.10 REPRESENTATIVES ON OTHER BODIES

RESOLVED that the following Members be appointed to represent the Parish Council on other Bodies:

- (a) DAPTC - EASTERN AREA AND LARGER COUNCILS COMMITTEES
Cllrs Bell and Warren.
- (b) THE GREADHED CHARITY TRUSTEES
Cllrs Bartlett and Bell.
- (c) MEMORIAL HALL MANAGEMENT COMMITTEE
Cllrs Baker and Gretton.
- (d) ED COMMUNITY PARTNERSHIP MANAGEMENT COMMITTEE
Cllr Packer.

10.10 RIGHTS OF WAY LIAISON OFFICER

RESOLVED that Cllr Johnson be appointed Rights of Way Liaison Officer for the ensuing year.

11.10 PARISH TREE WARDEN

RESOLVED that Cllr Kingsmill be appointed Tree Warden for the ensuing year.

12.10 HISTORIC ENVIRONMENT LIAISON OFFICERS

RESOLVED that Cllrs Francis and Gretton be appointed Historic Environment Liaison Officers for the ensuing year.

13.10 EDITORIAL BOARD – WEBSITE AND NEWSLETTER

RESOLVED that Cllrs Davies, Johnson, Mitchell and Packer be appointed for the ensuing year.

14.10 SPEED INDICATOR DEVICE VOLUNTEERS

RESOLVED that Cllrs Bartlett, Francis and Johnson be thanked for their support in installing the SID in the Parish.

15.10 BMX TRAIL REPRESENTATIVES

RESOLVED that Cllr Johnson and Mr Davies be thanked for volunteering to inspect the BMX trail.

A full list of current appointments appears as Appendix 2 in the Minute Book.

16.10 REPRESENTATION ON COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE LTD

The Chairman of the Colehill and Wimborne Youth and Community Centre Ltd had asked Council to re-consider appointing a Council representative.

Cllr Mitchell advised that the Council's solicitor considered that a Council representative could have serious conflicts of interest by attending the committees of this organisation.

Cllr Dover, who represented the County Council on this organisation, had previously agreed to report matters to the Parish Council prior to leaving meetings when discussion commenced.

The Parish could appoint a representative once the building had been built.

RESOLVED that no representative be appointed at this time.

17.10 MINUTES

The Minutes of the Annual Parish Meeting held on 20 April and the Council Meeting held on 20 April were submitted.

RESOLVED that the Minutes be approved and signed.

18.10 MATTERS ARISING ON THE MINUTES

473.10 Grant Aid to Organisations The Colehill District Guides would be sending a thank you letter with photographs of the event at Brownsea Island.

474.10 Bournemouth International Airport A letter of thanks had been sent to Sally Windsor with a request that she advise on possible dates for a public meeting.

478.10 411.10(b) Canford Bottom Roundabout Neil Andrew from the Highways Agency was waiting to hear the Queen's Speech in Parliament before speaking to the project team. He would liaise with the Clerk when he had information to report.

478.10 412.10 Cycle Paths Cllr Warren requested that Highways and Plans Committee discuss installing a fence by the large dip to discourage cyclists from cycling into the road.

480.10 Proposed Small Garden Area at Colehill Library Thanks had been received from the Friends of Colehill Library.

482.10 Local Council Advisory Service Cllr Mitchell would not be able to attend. Places had been booked for the Clerk and Cllrs Bartlett, Francis, Holloway, Johnson and Warren.

19.10

COMMITTEE REPORTS

(a) HIGHWAYS & PLANS – 27 April

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(b) HIGHWAYS & PLANS – 18 May

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(c) FINANCE AND GENERAL PURPOSES – 18 May

The report of the Meeting was submitted.

518.10 460.10 Newsletter Newsquest had offered a 25% refund.

RESOLVED that the report be approved and adopted.

20.10

NOTES OF SNOW AND ICE MEETING

The notes of the meeting held on 21 April 2010 had been circulated to each Member and a copy of which appears as Appendix 3 in the Minute Book.

The Chairman highlighted that Colehill Lane and Long Lane were Category 3 roads and were gritted.

Cllr Packer advised that residents in Onslow Gardens had applied to Wimborne Minster Town Council for a grit bin. WMTC had made a policy decision that all applicants would be told to buy their own grit bins. WMTC did not have any budgetary provision for grit bins.

RESOLVED that the notes be approved and adopted.

21.10

MEMBERS' ATTENDANCE 2009/10

A summary of Members' attendance at Council and committee meetings was circulated for information.

NOTED.

22.10 **ANNUAL RETURN - YEAR END MARCH 2010**

The Clerk had circulated a copy of the relevant sections of the Annual Return for the year ended 31 March 2010 and the Income and Expenditure and Balance Sheet, copies of which appear as Appendices 4 and 5 in the Minute Book.

RESOLVED that:

- (a) the Statement of Accounts and Annual Governance Statement be approved and signed by the Chairman of Council;
- (b) the accounts be received and noted.

23.10 **COUNTRY FAIR**

Councillors were asked to consider what organisations should benefit from any funds raised at the Country Fair.

RESOLVED that DAPTC be asked to advise whether a community fund could be established and the details discussed at Finance and General Purposes Committee.

24.10 **REPORTS**

DCC

Nothing to report.

EDDC

Cllr Packer advised on the Council's procedure for receiving petitions. Cllr Wallace advised that the Council had been asked for assurance that the eggs used in the canteen were free range.

WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE

Cllr Johnson advised that the AGM would be held on 7 June, that the risk assessment document would be reviewed and that the fence around the burning area was in place.

COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE

Nothing to report.

DAPTC

Nothing to report.

RIGHTS OF WAY LIAISON OFFICER

Nothing to report.

EDITORIAL BOARD

Nothing to report.

COLEHILL LIBRARY

Nothing to report.

BMX TRAIL

The area was not being used very much at the moment.

THE REEF

The clubs were being well attended, a summer fete would be held and the young people would be running a stall at the Folk Festival.

25.10

ACCOUNTS

The Clerk circulated a Financial Statement from 1 April 2010 to 25 May 2010 a copy of which appears as Appendix 6 in the Minute Book.

The Clerk advised that the 2010/11 budget needed to be revised to show £200,000 in 115/4 The Reef and £500 in 171/1 Legal costs for loan. These amounts had not been paid in 2009/10 due to delays with the legal agreement between the Council and the Colehill and Wimborne Youth and Community Centre Ltd.

RESOLVED that the Financial Statement be received and noted and the two budgets be revised.

26.10

ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed as Appendix 7 in the Minute Book be passed for payment and cheques drawn accordingly.

27.10

ITEMS FOR INFORMATION

- (a) PCSO Matt Johnson requested that Finance and General Purposes Committee consider contributing four £10 gift vouchers as prizes to the school children as part of the anti-littering campaign.
- (b) Cllr Mitchell advised that he would be contacting the National Trust and Symonds and Sampson to enquire about land suitable for allotments.

The Meeting ended at 21.04 hrs.

CHAIRMAN