

FGP2005.11.22

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of
COLEHILL PARISH COUNCIL held at the MEMORIAL HALL on
22 NOVEMBER 2005.

PRESENT

Cllr KD Johnson, Chairman

Cllrs John Bell, Gwen Divall, John Gooch, Scott Miller, David Packer, Ted Phillips,
John Warren

IN ATTENDANCE

Cllr David Topping

APOLOGIES

Cllrs Jeffrey Greenwood, Tony Holloway (R), Andrew Marsh

244.05 DECLARATION OF INTEREST

The following declarations were made:-

M. 246.05 (Applications for Grants & Donations)

Cllrs John Gooch, David Packer, David Topping and John Warren

M.251.05 (Accounts for Payment)

Cllr KD Johnson

245.05 MINUTES

The Minutes of the Meeting held on 11 October, having been circulated,
were taken as read, confirmed and signed.

246.05 APPLICATIONS FOR GRANTS/DONATIONS

Applications were considered from the following:-

- (i) The Reef Youth Centre
- (ii) Colehill Memorial Hall
- (iii) Vision Wimborne Dialaride
- (iv) Wimborne & Colehill Homewatch

An enquiry had been received from a Yoga Group meeting at the Hall for a
grant towards the purchase of chairs. This had been referred to the Hall
Management Committee in the first instance. A letter of application from
WRVS Luncheon Club was received.

RESOLVED that:-

- (a) The following grants be approved:-
 - (i) The Reef Youth Club £1,000
(Local Government (Miscellaneous Provisions)
Act 1976, Section 19)
 - (ii) Colehill Memorial Hall £5,000
(Local Government Act 1972)

- (b) The following donations be made:-
 - (i) Vision Wimborne Dialaride £350
(Local Government Act 1972, Section 137)
 - (ii) Wimborne & Colehill Homewatch £160
(Local Govt. & Rating Act 1997)

- (c) A donation of £250 be made under Section 137 of Local Government Act 1972 to WRVS Luncheon Club upon receipt of full application.

**247.05 ANNUAL REVIEW OF BALANCES & EARMARKED RESERVES
BUDGET 2006/07**

The Clerk had circulated Draft Estimates and Budget, which included a forecast of balances.

BALANCES

There were £85,948.55 at half-year and estimated at £53,259.72 at year-end March 2006. The year-end figure was based on spending as per the budget for 2005/06.

EARMARKED RESERVES (ER)

The Council held approximately £7,151.88 in Earmarked Reserves. Purchase of the replacement computer and printer had reduced the Repairs and Renewals reserve.

When setting the Precept for 2006/07 at Council Meeting (6 December) the Clerk recommended a further review of General Balances. It would be necessary to take a substantial sum from balances if the Local Council Tax was to be kept at a similar figure to the current year.

RESOLVED that:-

- (a) The allocation of £1,000 to a Road Safety Reserve fund proposed under Minute 239.05 be approved.
- (b) Provision for subscriptions be increased to £850 to allow for future Membership of Zurich if, after further discussion it was deemed to be expedient.
- (c) The draft Budget of £60,325 be approved.

A copy of approved Budget including these amendments is attached to these Minutes as Appendix 1.

**248.05 AUDIT OF ACCOUNTS
YEAR END 31 MARCH 2005**

Further to Minute 480 April 05, the Audit had been completed on 4 November. The information contained in the Council's Annual Return was in accordance with the Audit Commission's requirements and no matters had come to the Auditor's attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

NOTED

**249.05 INTERNAL AUDIT
HALF-YEAR TO 30 SEPTEMBER 2005**

MINUTE 191.05

Malcolm Green had completed the half-year Internal Audit. The report letter to the Chairman of the Council was circulated to all Members.

He was satisfied as to the system in place but made reference to the Council's reserves. There had been an increase of 10% from 2003/04 to 2004/05. The Council's Standing Order should include clear guidance on the level of reserves to be maintained by the Council. This should take account of relevant factors in Risk Assessment and a prudent approach should be adopted that results in a level of reserves that is justifiable, backed up by sound reasoning whilst also being achievable and sustainable.

RESOLVED that the report be received and noted.

250.05 APPOINTMENT OF INTERNAL AUDITOR

MINUTE 303. December 03

Malcolm Green advised that he would be unable to continue as this Council's Internal Auditor as he was moving away from the area in the New Year. His colleague, David Maidment, who is Principle Auditor at EDDC, would be willing to audit the Council's accounts if required.

RESOLVED that:-

- (a) The Council's thanks be expressed to Mr Green for his helpful and conscientious approach to his work in auditing the Council's accounts.
- (b) Further information be obtained from David Maidment regarding possible arrangements for future Parish Council internal audits and a further report submitted.

251.05 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed at Appendix 2 be passed for payment and cheques drawn therefor.

252.05 LAND MANAGEMENT SUB-COMMITTEE

The report of the meeting held 1 November was submitted.

RESOLVED that the report be received and adopted.

253.05 EMERGENCY PLANNING SUB-COMMITTEE

The first meeting of the Sub-Committee had been held on 15 November to review and gather the information required in order to complete the DCC emergency planning template documents. A report would be made to Council when the work was complete.

NOTED

**254.05 EDDC WITH CHRISTCHURCH BOROUGH
WORKING IN PARTNERSHIP - CONSULTATION**

- (a) STATEMENT OF COMMUNITY INVOLVEMENT (SCI)
SUBMISSION DOCUMENT
Consultation leaflets on 'Planning in Context' had been circulated to Members. Public Exhibitions would be staged at Colehill and Wimborne Libraries.
Consultation period 9 November – 21 December.

- (b) **SUSTAINABILITY APPRAISAL SCOPING REPORT**
EDDC with Christchurch Borough were compiling their Local Development Frameworks (LDFs). These would be subject to a Sustainability Appraisal incorporating a Strategic Environmental Assessment. The Council had also been invited to comment on both documents during the consultation period 21 November-30 December.

NOTED

255.05 EDDC – CHAIRMAN’S CAROL SERVICE

Members were invited to join the Chairman and Members of EDDC at a traditional Carol Service to be held in Wimborne Minster on Saturday, 3 December at 6.30 p.m.

NOTED

256.05 CONSULTATION – DORSET POLICE RESTRUCTURING OF POLICE FORCES IN ENGLAND & WALES

The Dorset Police and Dorset Police Authority had responded to proposals by the Inspectorate of Constabulary for restructuring of police forces in England & Wales. Dorset Police continued to develop the two options for restructuring identified by the Home Office, plus two further options and had invited the Parish Council to participate in the consultation exercise. Responses were required by 25 November

Cllr KD Johnson undertook to complete the questionnaire.

257.05 DCC – TRAVEL TO SCHOOL NEWSLETTER

Copies of this information leaflet had been received and were available to Members.

NOTED

258.05 ITEMS RAISED BY MEMBERS

- (a) **ED COMMUNITY PARTNERSHIP
WIMBORNE & DISTRICT LAG**
Cllr John Bell reported on his attendance at Wimborne & District LAG when proposals for a community transport system had been discussed.

- (b) HOMEWATCH AGM – 17 November
Further to Minute 220.05, Cllr David Packer reported that Inspector Peter Holland had advised the Homewatch AGM that two new Community Support Officers had been recruited. Their training would be complete by March 2006.

The Meeting ended at 21.05 hrs.

CHAIRMAN