

At the meeting of the Wimborne Cemetery Joint Management Committee held at Wimborne Minster Town Hall, on 26 February 2014.

PRESENT

Colehill Parish Council:

Cllr Mrs S Cowsill and Cllr M Huntriss.

Pamphill and Shapwick Parish Council:

Cllr Mrs A Cross.

Wimborne Minster Town Council:

Cllr Mrs S Cook and Cllr L Harvey.

APOLOGIES

Mr R Hunt, Parish Clerk, Pamphill and Shapwick Parish Council

IN ATTENDANCE

Mr L J Hewitt, Town Clerk, Wimborne Minster Town Council

Mrs P Holloway, Interim Clerk

Mrs T Paine, Parish Clerk, Colehill Parish Council

Cllr A J Hampton, Mayor of Wimborne Minster Town Council, presiding.

1. **ELECTION OF CHAIRMAN**
RESOLVED that Cllr Mrs S A Cook be elected Chairman for the remainder of the 2013/14 Municipal Year.

(Cllr Mrs S A Cook in the Chair)
2. **ELECTION OF VICE-CHAIRMAN**
RESOLVED that Cllr Mrs S Cowsill be elected Vice-Chairman for the remainder of the 2013/14 Municipal Year.
3. **MINUTES OF THE MEETINGS HELD ON 7 OCTOBER 2013 AND 18 DECEMBER 2013**
The Minutes of the meetings held on 7 October 2013 and 18 December 2013 were confirmed and signed.
4. **MANDATE FORM**
The Members signed the Barclays Bank mandate forms to enable them to be signatories for the JMC's accounts.

5. PENSION CONTRIBUTION

The Interim Clerk submitted a report a copy of which was circulated to each Member at the meeting and a copy of which appears as Appendix A to these Minutes in the Minute Book.

The DCC Pension Fund Actuary had advised of the employer contributions required from 1 April 2014 to 31 March 2017. There was a shortfall in the fund which needed to be made up by additional employer contributions from all Dorset authorities. The shortfall for the Cemetery of £2700 could be paid in monthly contributions or as a lump sum of £2500.

RESOLVED that the shortfall be paid as a lump sum.

6. DAPTC CEMETERY TRAINING

Members were advised of the DAPTC training day on cemetery management, to be held on 20 May 2014, at Dorchester DYA, between 10am and 3pm. The Interim Clerk and Cllrs Mrs Cowsill and Huntriss had previously arranged to attend.

RESOLVED that the Interim Clerk arrange for Cllrs Mrs Cook, Mrs Cross and Harvey to attend also.

7. DATE OF NEXT MEETING

RESOLVED that the next meeting of this Joint Committee be held on 28 March 2014 at 3.00pm in the Committee Room at the Town Hall and the Cemetery Superintendent be asked to attend.

8. EXCLUSION OF PRESS AND PUBLIC

It was proposed, seconded and agreed that in view of the confidential nature of the business to be transacted the press and public be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

9. UPDATE ON OUTSTANDING MANAGEMENT ISSUES

The Town Clerk updated the Joint Committee on the outstanding management issues. The minute to this discussion is shown on page 3 and is confidential and exempt from publication.

The Meeting, having started at 12.15pm, ended at 12.54pm.

CHAIRMAN

