

## **WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE**

Minutes of the meeting held in the Committee Room at Wimborne Minster Town Hall  
on Friday 28<sup>th</sup> March 2014 at 3.00 pm

Present: Cllr. S. Cook – Chairman      Cllr. S. Cowsill      Cllr. A. Cross  
          Cllr. L. Harvey                    Cllr. M. Huntriss  
          Mrs P. Holloway – Interim Clerk  
          Mr. B. Richmond – Superintendent

### **1. APOLOGIES OF ABSENCE**

None

### **2. RECEIVE DECLARATIONS OF INTERESTS**

None

### **3. SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 26<sup>th</sup> FEBRUARY 2014**

The Minutes of the meeting held on 26<sup>th</sup> February 2014 were confirmed and signed as a true and accurate record

### **4. THE SUPERINTENDENT FOR THE WCJMC INTRODUCED TO THE NEW COMMITTEE**

The Chairman welcomed Mr Brian Richmond to the meeting and members duly introduced themselves. Discussions then took place on the following issues:

- a) Top soil was required at the cemetery and it was agreed that Cllr Harvey would ask site members at the Recreational Ground if they could obtain soil from them whilst work is currently being carried out there
- b) Replacement of Yew Trees – this matter is being dealt with by the Superintendent and the Interim Clerk
- c) The toilet roof needs repairing and there are missing tiles from the Chapel. The Superintendent has spare tiles and it was agreed that Cllr. Harvey would ask the roofer, who will be carrying out work at Wimborne Minster Town Council, to inspect the two buildings
- d) Cllr. Harvey queried the boundary lines of the east side of the cemetery and the Culverhayes Place area. Cllr Cook agreed to check with EDDC
- e) The Superintendent informed the members that he would be celebrating 25 years of working at the cemetery in May 2014

Mr Richmond left the meeting at 3.30 p.m.

### **5. CLERKS REPORT**

Bank Mandate Forms – Additional forms were signed by each member as required by the bank

Awaiting work to be carried out by a tree surgeon with regards to a dead apple tree within the cemetery

Awaiting work to be carried out by Abbott Street Forge with regards to new wrought iron fencing at entrance of the cemetery

Awaiting installation of replacement kerbing for grave which WCJMC will bear the costs

**6. FINANCE UPDATE**

Members were given an update on the income and expenditure between the period of 21.11.13 and 18.03.14, together with an update on the investment account  
The Committee agreed to discuss at a later date, the salaries for Brian Richmond and James Shannon

**7. CEMETERY FEES**

Discussions took place with regard to increasing the cemetery fees and it was **RESOLVED** new prices will take effect from 1<sup>st</sup> April 2014

**8. LODGE RENT**

A discussion took place and it was **RESOLVED** that there would be an increase of 1.25% . The Interim Clerk to advise the tenant.

**9. GARAGE RENT**

**RESOLVED** to increase this by £10.00 when due for renewal

**10. ALLOTMENT FEES**

This item will be placed on a future agenda

**11. NEW SIGN AT ENTRANCE TO CEMETERY**

The Interim Clerk advised members that the sign may have to be replaced once the new fencing to the entrance is in place. A quotation will be obtained

**12. TO RECEIVE ANY CORRESPONDENCE**

None

**13. ANY OTHER BUSINESS**

None

**14. DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 10<sup>th</sup> June 2014 at 6.00pm in the Committee Room at Wimborne Minster Town Hall

The Meeting Closed at 4.50 p.m.

Signed: .....

Cllr. S. Cook - Chairman