



# Colehill Parish Council

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28 November 2017

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Memorial Hall, Cannon Hill Road, Colehill**, on **Tuesday 5 December 2017 at 7.30pm.**

**An invitation to attend this meeting has been sent to Cllr Shane Bartlett, the county councillor for Colehill West and Wimborne Minster ward.**

Yours faithfully

Clerk

## **PUBLIC DISCUSSION PERIOD**

Members of the public will have an opportunity to raise questions before the meeting starts.

## **AGENDA**

- 1. Apologies for Absence**  
To receive apologies for absence.
- 2. Declarations of Interest**  
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
- 3. Chairman's Remarks**
- 4. Dorset Police Merger with Devon & Cornwall Police**  
To approve the letter (copy herewith on blue paper) to be sent to the Police and Crime Commissioner expressing concern about the merger of Dorset Police with Devon & Cornwall Police.
- 5. Community Governance Review**  
The CGR Working Party has produced a response to EDDC's Community Governance Review, previously circulated. A copy of the proposed boundaries will be available at the meeting. To approve the Council's response so that it can be forwarded to East Dorset District Council by the 18 December.

*The CGR Working Party Members are: Cllrs Susan Cowsill, Charlotte Greening, David Mitchell, David Packer and Emma Urquhart.*

**6. Wimborne Cemetery Joint Management Committee Constitution**

The Chairman has discussed the latest alterations of the constitution with the Mayor of Wimborne Minster Town Council. (Previously circulated).

The addition of “unless in an emergency” has been agreed, however the deletion of “the Town Clerk” cannot be agreed. The Town Clerk, at WMTC, is ultimately the employer so must be involved in HR matters to ensure that employment law is followed. The word “full” will be added however.

All staff have the right to be treated with respect as per the Codes of Conduct of the constituent authorities. Members must not give direct instructions to employees, unless in an emergency, and must abide by the spirit of the Member/Officer Protocol adopted by the Town Council which is attached as Appendix 1. If Members wish to obtain information they should do so only through the Clerk and Registrar.

The appointment of a replacement Clerk and Registrar shall be subject to the agreement of both the Town Clerk and the full Management Committee.

To approve the Wimborne Cemetery Joint Management Committee Constitution.

**7. St Michael’s Dirt**

The Chairman to report on the minor track modifications that have been made at St Michael’s Dirt.

**8. Oliver’s Park**

Cllr Johnson to report on his latest inspection of Oliver’s Park.

**9. Meeting Dates**

To approve moving the two meetings planned for the 9 January to the 16 January.

**10. Great British Spring Clean 2018**

Cllr Cowsill to request that Council approves holding a Great British Spring Clean on 2-4 March 2018.

**11. Claim Made Against the Councils**

To note that a settlement on the claim that was made against Colehill PC, Pamphill & Shapwick PC and Wimborne Minster TC has been made. The insurance company will pay the amount.

**12. Notification of External Auditor Appointment 2017/18 to 2021/22**

To note that the Smaller Authorities Audit Appointments (SAAA) has advised that the Annual Return will now be known as the Annual Governance and Accountability Return and that the External Auditor for Dorset will be PKF Littlejohn LLP.

If the Council has any potential conflict of interest relating to the auditor appointment, for instance if a Councillor, or close relation is employed by the appointed auditor, then the SAAA must be advised immediately.

**13. General Data Processing Regulations**

To note that DAPTC has advised that there will be a repeal of the Data Protection Act 1998 and the new European Legislation, General Data Protection Regulation (GDPR) will become effective on 25 May 2018.

The regulations will see a change in the way personal data is held and distributed and all local councils will be required to make changes to ensure that they comply with the new set of regulations.

DAPTC will be providing guidelines to councils in due course.

**14. Minutes**

To confirm the Minutes of the Council Meeting held on 7 November (copy herewith on cream paper)

**15. Any questions arising from Minutes of 7 November**

**16. Committee Report**

To receive the report of the following Committee:

Highways & Plans Committee      14 November      (copy herewith on green paper)

**17. Accounts for Payment**

To approve the accounts list.

**18. Reports**

A report on the Colehill Memorial Hall management committee AGM will be available at the meeting from Cllr I Dickins.

**19. Items for Information and Matters for Forthcoming Agenda.**

Available at the meeting:

- Your Dorset – DCC news
- East Dorset news
- Countryside Voice
- Wimborne and Colehill HomeWatch