

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **7 NOVEMBER 2017**, at **7.30pm**.

PRESENT

Cllr Emma Urquhart, Chairman for the meeting.
Cllrs Ian Dickins, Linda Dickins, Janet Dover, Charlotte Greening, KD Johnson, Stephen King, Helen Lawrence, David Mitchell, David Packer, Peter Scriven and Jeff Webb.

APOLOGIES

Cllrs Gary Adams, Susan Cowsill, Tony Holloway and Barry Roberts.

IN ATTENDANCE

County Cllr Shane Bartlett.
Mrs T Paine – Clerk.

237.17 DECLARATIONS OF INTEREST

There were no declarations of pecuniary interest. However, Cllr Dover advised that as she was appointed to DCC's Dorset Police and Crime Panel, she would not comment on Item 7 - Dorset Police Merger with Devon & Cornwall Police.

238.17 CHAIRMAN'S REMARKS

Cllr Urquhart advised that the Chairman was unable to attend tonight's meeting because he had been called to attend a work meeting in London.

Cllr Urquhart said that there seemed to be an increase in garage break-ins and vandalism, and that it would be useful if a PCSO could attend a future meeting to provide updates on these incidents.

239.17 REPORTS

Members NOTED the following information:

- (a) An update from the Dorset Area Joint Committee Core Briefing on 16 October from Cllr Bartlett.
- (b) A report on Dorset County Council matters from Cllr Bartlett.
- (c) A report on the East Dorset Environment Partnership from Cllr Mitchell
- (d) A draft report on the DAPTC Eastern Area AGM held on 9 October from Cllr Cowsill.
- (e) Two letters from DCC regarding funding for schools, provided by Cllr Dover.
- (f) Cllr Urquhart advised the Members on matters relating to Wimborne cemetery to assist with the discussion on the changes that were being proposed to the constitution.

The written reports appear as Appendix 1 to these minutes in the minute book.

240.17 WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE CONSTITUTION

The Members discussed the changes that had been made to the constitution of the Wimborne Cemetery Joint Management Committee, a copy of which appears as Appendix 2 to these minutes in the minute book.

The Members considered that the following amendments in italics should be made to No 18 Member/Office Protocol on page 6:

- First paragraph, second sentence: Members must not give direct instruction to employees *unless in an emergency* and must abide by the spirit of the Member/Officer Protocol adopted by the Town Council which is attached as Appendix 1.
- Fifth paragraph: The appointment of a replacement Clerk and Registrar shall be subject to the agreement of ~~both the Town clerk and~~ *the full* Management Committee.

The Clerk advised that the Chairman would discuss these amendments with the Mayor of Wimborne Minster Town Council. The constitution would be brought back to Council at a later date for approval.

NOTED.

241.17 REFURBISHMENT OF FINGERPOSTS

Members NOTED Dorset County Council's policy to not refurbish fingerpost signs and that, for some time, the Parish Council had been successfully arranging the refurbishment of the posts in Colehill.

RESOLVED that the next sign to be refurbished would be the one at Pilford Lane as this sign was the most dilapidated.

242.17 DORSET POLICE MERGER WITH DEVON & CORNWALL POLICE

Cllr Mitchell updated Members on the proposed police merger saying that he was concerned about the size of the force that would be created. Cllr Mitchell offered to draft a letter expressing the Council's view which could be considered at the next meeting.

AGREED.

243.17 HAYES LANE STREET FURNITURE

The Members discussed the idea of installing a notice board and public bench on the DCC owned grass verge on Wimborne Road West, at the junction with Ham Lane, subject to there being no objections from DCC or nearby householders.

It was AGREED that the Clerk and Cllr Dover would meet with DCC on site to determine whether this location was suitable. The Clerk would update Members of the outcome at a future meeting.

244.17 BEAUTIFICATION OF CANFORD BOTTOM ROUNDABOUT

Cllr Webb outlined the enquiries that he had made regarding improving the look of Canford Bottom roundabout.

The Clerk would give Cllr Webb the contact details of EDDC's Matt Reeks and also of ex-parish councillor Mike Bartlett, who was also trying to have improvements made to the tidiness of the roundabout.

It was AGREED that the Council would support Cllr Webb in his pursuit of tidying the roundabout and he was asked to continue to keep the Council informed of his progress.

245.17 COMMUNITY SPEED WATCH

RESOLVED that the Council would pay the £20 room booking fee for the Community Speed Watch open evening on 15 November.

246.17 MINUTES

The Minutes of the Council Meeting held on 26 September were submitted.

RESOLVED that the Minutes be approved and signed.

247.17 MATTERS ARISING ON THE MINUTES

179.17 all DAPTC AGM resolutions were passed.

181.17 a meeting with DCC's Mark Adams and Nick Lenthall would be held on 21 November to advise on the Council's ideas to improve the roads in Colehill.

188.17(c) Cllr Johnson advised that work on the map board was ongoing.

248.17 COMMITTEE REPORTS

(a) HIGHWAYS & PLANS – 3 October
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(b) FINANCE AND GENERAL PURPOSES – 10 October
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(c) HIGHWAYS & PLANS – 17 October
The report of the Meeting was submitted.

222.17 a response had not yet been received regarding affordable housing on planning application 3/17/1389/RM.

229.17 a response had not yet been received from EDDC confirming who determines what a substantial reason is and how it is different to a material reason.

235.17 (a) a meeting with DCC and other organisations would be held on 30 November to discuss the traffic congestion problem at Wimborne Road.

RESOLVED that the report be approved and adopted.

**249.17 AUDIT OF PARISH COUNCIL ACCOUNTS
1 APRIL TO 30 SEPTEMBER 2017**

Members NOTED the report letter from the Internal Auditor, dated 26 October 2017. The Internal Auditor had not highlighted any concerns with the half-year accounts.

250.17 TRAINING COURSES

The Clerk advised that she was attending a data protection and information governance training session in December. There were no other training courses planned at the moment.

NOTED.

251.17 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 3 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

EXCLUSION OF PRESS AND PUBLIC

It was proposed, seconded and agreed that in view of the nature of the business to be transacted it was likely that if a member of the public were present during the following item there would be a disclosure of 'Confidential Information' involving the Council's draft response to the Community Governance Review and they be therefore excluded from the meeting in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960.

252.17 COMMUNITY GOVERNANCE REVIEW

The Members read through the Council's draft response to the Community Governance Review. The Confidential Minute appears as Appendix 4 to these Minutes in the Minute Book.

The Meeting ended at 8.50pm.

CHAIRMAN