

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **8 SEPTEMBER 2015**, at **7.30pm**.

PRESENT

Cllr Susan Cowsill, Chairman

Cllr Barry Roberts, Vice-Chairman

Cllrs KD Johnson, Stephen King, Helen Lawrence, David Mitchell, Georgina O'Hagan, David Packer, Peter Scriven, Emma Urquhart and John Warren.

APOLOGIES

Cllrs Gary Adams, Janet Dover, Linda Dickins, Ian Dickins and Tony Holloway.

IN ATTENDANCE

PCSO Jess Ousey.

Mrs T Paine – Clerk.

159.15 DECLARATIONS OF INTEREST

There were no declarations of interest.

160.15 CLLRS LINDA DICKINS AND HELEN LAWRENCE

The Chairman advised that Cllr L Dickins and Cllr Lawrence had been co-opted at an informal meeting of the Council on 11 August 2015.

Cllr Lawrence had signed the Declaration of Acceptance of Office and completed a Register of Pecuniary Interest form. She agreed to be a Member of the Highways and Plans Committee and advised that she wished to receive agendas by email.

Council agreed that Cllr Dickins would be permitted to sign the Declaration of Acceptance of Office form at a later meeting. Cllr Dickins had previously agreed to receive agendas by email.

NOTED.

161.15 DISPENSATIONS

RESOLVED that the Council grant dispensations to Cllrs L Dickins and Lawrence to enable them to participate in discussions and decisions relating to the budget, the precept and funding for Colehill Memorial Hall.

162.15 CHAIRMAN'S REMARKS

The Chairman advised that the Colehill and Wimborne Youth and Community Centre had thanked the Council for the latest donation. The Chairman reminded Members that the opening of the Reef had been postponed.

The Chairman also advised on Colehill Community Library's attempt to break the Record for the Summer Reading Challenge. Dorset had over 1000 children taking part and Colehill Community Library signed up 111 children in 3 hours.

The Chairman said that the conservation day held on 22 August had been well attended. The next one was due to be held on 26 September.

163.15 MINUTES

The Minutes of the Council Meeting held on 7 July were submitted.

RESOLVED that the Minutes be approved and signed.

164.15 MATTERS ARISING ON THE MINUTES

There were no matters arising.

165.15 COMMITTEE REPORTS

(a) HIGHWAYS & PLANS – 14 July

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(b) HIGHWAYS & PLANS – 11 August

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(c) FINANCE AND GENERAL PURPOSES – 11 August

The report of the Meeting was submitted.

134.15 Typo corrected to £43.

143.15 Typo corrected to Webster.

RESOLVED that the report be approved and adopted.

(d) HIGHWAYS AND PLANS – 1 September

The report of the Meeting was submitted.

145.15 Land South of Parmiter Drive – Cllr Mitchell advised that EDEP had submitted its objections to this development. Cllr Mitchell agreed to forward the information to Members.

157.15 (b) DCC had repaired the road.

RESOLVED that the report be approved and adopted.

166.15 HIGHWAYS AND PLANS COMMITTEE

RESOLVED that Cllr Ian Dickins be appointed to serve on Highways and Plans Committee.

167.15 COUNCIL MEETING ON 10 NOVEMBER

RESOLVED that the Council meeting scheduled for 10 November be postponed to 17 November.

168.15 MEETING AT THE COLEHILL COMMUNITY LIBRARY

RESOLVED that the Council meeting on 17 November be held at Colehill Community Library so that Members could see the changes that had been made to the library and discuss how the Council saw the future role of the library.

**169.15 EDDC BRIEFING ON LAND SOUTH OF LEIGH ROAD
PA 3/15/0789/COU AND PA 3/15/0839/FUL**

Members NOTED that EDDC was holding a briefing on 15 September to explain what was involved with both planning applications. This briefing was for information only, the Council would be able to submit comments through its Highways and Plans Committee on 22 September.

170.15 SPEED INDICATOR DEVICE

Cllr Johnson advised on the costs involved to replace the Council's Speed Indicator Device.

Members thanked Cllr Johnson for his work and RESOLVED that:

- (a) The Radarlux model costing £2688 be purchased.
- (b) The extra expenditure be taken from the Council's Reserves.
- (c) The SID budget heading for 2016/17 reflect an increase in expenditure.
- (d) Holt Parish Council be asked to submit £338, which was the Council's share of the SID fund.

171.15 CLOSED CIRCUIT TELEVISION

The Clerk advised on the costs involved to replace the Council's CCTV.

RESOLVED that:

- (a) The stand-alone CCTV model costing £995 be purchased.
- (b) An extra terabyte of £50 be purchased.
- (c) The extra expenditure be taken from the Council's Reserves.
- (d) The CCTV budget heading for 2016/17 reflect an increase in expenditure.

172.15 RISK ASSESSMENT DOCUMENTS

Members reviewed the Risk Assessment documents attached as Appendix 1 to these Minutes in the Minute Book:

- (i) Fixed Assets Register.
- (ii) Effectiveness of Internal Audit.
- (iii) Model Publication Scheme.
- (iv) Risk Register.
- (v) Conservation Day Risk Assessment.
- (vi) Grit Bin Risk Assessment.
- (vii) Remembrance Day Risk Assessment.
- (viii) Insurance Policy.

RESOLVED that:

- (a) The Risk Assessment documents be approved.
- (b) The fidelity guarantee amount of £150,000 be approved.

173.15 RECEPTION – 13 NOVEMBER 2015

Members NOTED the arrangements for the Reception.

**174.15 AUDIT OF ACCOUNTS
YEAR END MARCH 2015**

Members NOTED that the audit was completed on 28 June 2015 by BDO. There was one issue arising and this was budgeting. The auditor had provided an explanation and recommendations for the future.

RESOLVED that the Annual Return be approved

175.15 REMEMBRANCE DAY PARADE – 8 NOVEMBER 2015

Cllr Emma Urquhart advised that she had a number of ideas for this year's Remembrance Day that she would like to discuss with Revd Pattle. These included finding out the ranks of the men listed on the war memorial and also investigating whether there were any family members living locally.

The Clerk advised that she had applied to DCC for the road closures and that Mike Huntriss had volunteered to man one end of the closure.

The Chairman agreed that she would be prepared to read out the list of names at the service.

RESOLVED that:

- (a) Cllr Urquhart be permitted to discuss her ideas with Revd Pattle;
- (b) Cllr Mitchell would prepare a press release for the Stour and Avon Magazine asking relatives to contact the Council.

176.15 LAND AT CUTLERS PLACE

There was no further information to discuss on this matter.

177.15 EDDC ONLINE PLANNING SYSTEM

This item was deferred to a future meeting.

178.15 REVIEW OF STATEMENT LICENSING POLICY

Members NOTED that EDDC was reviewing its Statement of Licensing Policy. Cllrs Johnson and Packer had viewed the Policy as they were Members of EDDC's Licensing Committee.

179.15 NEW NEIGHBOURHOOD WORKING GROUP

Members NOTED that Wimborne Minster Town Council had agreed that Cllrs Kelly Webb and Terry Wheeler, and Mr Alan Spencer, would represent them on their Land East & West of Cranborne Road Monitoring Joint Group.

Cllr Mitchell said that one more councillor from Colehill should join the Group, along with him and Mrs Susan Davies. Cllr Urquhart volunteered to be part of the Group.

Cllr Packer said that both Wimborne Minster TC and Colehill PC should call the Group the New Neighbourhoods Working Group.

RESOLVED that:

- (a) Cllr Emma Urquhart be made a member of the Group.
- (b) The Group be known as the New Neighbourhoods Working Group.

180.15 COUNCILLOR TRAINING

The Clerk advised on the training courses that were available from DAPTC.

181.15 REPORTS

DCC

Cllr Dover had provided the following report:

A Review of Trading Standards' delivery plans was taking place in the form of a planned programme of enforcement activity for dealing with the illegal sale of age restricted products, aimed at helping to protect young people and their communities from the adverse and possible addictive effects of these products.

The public consultation of the Waste Plan and Mineral sites Plan had commenced and would be held until 23rd Sept 2015.

There was an ongoing Independent Review of the effectiveness of the DCC Audit and Scrutiny Committee. There would be a report back to County Council this November.

Lastly, the members of the Cabinet discussed the Medium Term Financial Plan update and it was suggested that recognition be given to the need to spend £50,000 to employ an external adviser in respect of the Local Enterprise Partnership and Airport Development. The money was proposed to come from a carry forward from the Environment and the Economy Directorate.

EDDC

Cllr Johnson informed Members of the death of Maureen Godfrey, who had been a District and Ferndown Town Councillor.

He advised on the technology that was being made available for District Councillors, which was being funded by a Government initiative. Cllr Johnson also advised that he had been appointed the Council's Digital Champion.

Cllr Packer advised on the Wimborne Accommodation Project which would include the new civic building. It was proposed that the Allendale Centre would remain on the ground floor and a new first floor would be used as offices for EDDC, DCC and other organisations. A public consultation was being held on the proposals.

WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE

The budget was being considered and the replacement of some of the equipment.

COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE

Cllr Ian Dickins had provided the following report:

1. The realignment of the car park light was deferred until the darker evenings.
2. The sewage pump had been serviced but further work, possibly costly, was required. A budget quote was being obtained.
3. The committee was still looking into obtaining a defibrillator.
4. There was a water leak in the ladies' cloakroom, and the floor was repaired on 1st September.
5. The Hall bank balance stood at £31,661. Recent income included a grant from Waitrose Community Fund of £250 and a donation from the CoMaD pantomime of £185. Booking levels were very good, and lettings income this year was approximately £2,000 above 2014.
6. It was provisionally agreed to book the Poole Borough Band for a concert in November, and for Ian to run a quiz night sometime before Christmas.
7. It was agreed to look into replacing the stage curtains and also the stage lights.

182.15 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 2 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

183.15 ITEMS FOR INFORMATION

- (a) The Clerk was meeting with Susan Hetherington from DCC on Friday, to discuss whether yellow lines could be painted by the junction with Park Homer Road and Middlehill Road, and at Glynville Road and Glynville Close.
- (b) Cllr Lawrence requested that the junction with Leigh Lane and Northleigh Lane be discussed at the next Highways and Plans Committee.
- (c) Cllr King requested that DCC be asked to sweep the gulleys as soon as possible in autumn to prevent them from filling with leaves.
- (d) Cllr Packer advised that WMTC was applying for a HGV ban for the whole of Wimborne. The Clerk advised that the Council had applied for a HGV ban in Colehill.
- (e) Cllr Johnson said that the Great British Beach Clean at Holes Bay was on 20 September.

The Meeting ended at 8.57pm.

CHAIRMAN