

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL COMMUNITY LIBRARY on **17 NOVEMBER 2015** at **7.30pm**.

PRESENT

Cllr Susan Cowsill, Chairman  
Cllr Barry Roberts, Vice-Chairman  
Cllrs Ian Dickins, Linda Dickins, KD Johnson, Stephen King, Helen Lawrence,  
David Mitchell, Georgina O'Hagan, David Packer, Peter Scriven and Emma Urquhart.

APOLOGIES

Cllrs Gary Adams, Janet Dover, Tony Holloway and John Warren.

IN ATTENDANCE

Mrs T Paine – Clerk.

Mr John Gooch attended to welcome the Members to the Library and to explain the changes that had been made.

Messrs Munson and Priest from the Management Committee of Colehill Memorial Hall attended to answer questions on the Hall's grant aid application.

**278.15 DECLARATIONS OF INTEREST**

All of the Members had been granted a dispensation to discuss financial matters concerning the Colehill Memorial Hall, however Cllr Johnson decided to leave the meeting during the discussion due to his involvement with Co-Mad, an organisation that regularly hires the Hall.

**279.15 CHAIRMAN'S REMARKS**

The Chairman thanked Mr Gooch for allowing the Council to hold its meeting at the library and for explaining about the improvements that had been made.

Cllr Roberts advised that he had attended the Citizens' Advice Bureau AGM on the Chairman's behalf. He said that last year the CAB had advised approximately 3000 clients from the area.

**280.15 COLEHILL MEMORIAL HALL**

Messrs Munson and Priest advised on the Hall's expenditure over the last few years, which included replacing the heating system, refurbishing the male and female toilets, replacing the ground level windows and doors (apart from the foyer) and replacing the chairs.

Mr Munson advised that the Management Committee considered it prudent to build up funds to ensure there was a reserve of approximately £12,000 to be used purely as a contingency. Mr Munson also advised on the Committee's future projects, which included resurfacing the car park, improving the lighting, replacing the stage curtains and pelmet, remedial work to the pump and valve chamber, resealing the Hall floor and purchasing a defibrillator.

The Members noted that the Hall's annual letting income was approximately £26,000 with occupancy being 94% on weekdays and 44% at weekends.

The Chairman thanked Messrs Munson and Priest for attending the meeting.

**281.15 GRANT AID**

(a) Colehill Memorial Hall

Proposed by Cllr Mitchell that £6500 be awarded to Colehill Memorial Hall, seconded by Cllr King. 10:1 (1 abstention).

RESOLVED that a donation of £6500 be approved under Section 133 of the 1972 Local Government Act.

(b) Wimborne History Festival

Since the applications had been considered at Finance and General Purposes Committee, the applicant had provided more information regarding the application.

Proposed by Cllr Johnson that £100 be awarded to Wimborne History Festival, seconded by Cllr Packer. 7:6 (casting vote).

RESOLVED that a donation of £100 be approved under Section 145 of the 1972 Local Government Act.

Members considered that the grant aid application form needed amending to ensure that applicants justified the amount of money being requested and to ensure that applicants understood that no further information could be provided once the application was submitted. The form would be considered at the next Finance and General Purposes Committee.

**282.15 MINUTES**

The Minutes of the Council Meeting held on 8 September and the Special Council Meeting held on 29 September were submitted.

RESOLVED that the Minutes be approved and signed.

**283.15 MATTERS ARISING ON THE MINUTES**

183.15 (c) DWP be advised that the gulleys were full with leaves.

220.15 Cllrs Mitchell and Scriven updated the Members on the meeting they had attended at Bournemouth Airport.

**284.15 COMMITTEE REPORTS**

(a) HIGHWAYS & PLANS – 22 September

The report of the Meeting was submitted.

194.15 DWP be advised that moss was growing on the pavements at Four Wells Road.

RESOLVED that the report be approved and adopted.

- (a) FINANCE AND GENERAL PURPOSES – 22 September  
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

- (b) HIGHWAYS & PLANS – 13 October  
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

- (c) FINANCE AND GENERAL PURPOSES – 20 October  
The report of the Meeting was submitted.

On page 123 replace *\*Cllr Johnson attended the meeting at Item (g)* with *\*Cllr Johnson joined the meeting from Item (g)*

RESOLVED that the report be approved and adopted.

- (b) HIGHWAYS & PLANS – 3 November  
The report of the Meeting was submitted.

259.15 Cllr Packer advised that PA 3/15/0301/FUL – 58 Beaucroft Lane was considered by the Planning Committee. The vote was 4 for and 4 against, with the Chairman casting his vote to permit the development.

265.15 Cllr Johnson said that he would wait for the road works to be concluded on Middlehill Road before arranging for DCC to conduct the traffic speed analysis.

266.15 The fingerpost sign at St Michael's Church had been removed for renovation.

RESOLVED that the report be approved and adopted.

**285.15 WORKING TOGETHER PROJECT – DRAFT**

Members had received a copy of the Working Together Report that DCC, the DAPTC and four Dorset Town Clerks had produced on changing the way that Dorset County Council and Parish & Town Councils work together.

DAPTC had requested that comments or suggestions on the report be forwarded to them by 30 November.

RESOLVED that DAPTC be informed that:

- (a) the Council would like DCC to explain in the report how they will eliminate discrimination and promote equality  
(b) The Council would like DCC to undertake a full equality impact assessment.

- (c) The Council would like assurance that the appropriate funding would be provided in the long term if town and parish councils take on various services from DCC.

**286.15 LEAVE OF ABSENCE**

Members NOTED that Cllr Warren had advised that, due to personal reasons, he would be absent from Council meetings until January and AGREED to the following temporary cover on the organisations that he represents:

- i) Dorset Association of Parish and Town Councils (Eastern Area and Larger Councils) – Cllr Johnson would be the only representative for the time being.
- ii) The Reef Management Committee – Cllr Urquhart.
- iii) Partners and Communities Together – Cllr Dover would be the only representative for the time being.
- iv) Home Watch – no representation for the time being.

Cllr Warren was also the Council's Tree Warden and Gypsy Liaison Officer. Cllr King would cover as the Tree Warden and Cllr Cowsill would cover the Gypsy Liaison Officer role.

**287.15 HONORARY PARISH CRIER**

Cllr Urquhart had requested that the Council consider appointing Mr Chris Brown (the Town Crier of Wimborne Minster) to be Colehill's honorary Parish Crier.

The Chairman reminded Members of the fantastic job that Mr Brown had done at the Reception and said that she thought Colehill would benefit from having its own Parish Crier.

Members NOTED that Wimborne Minster Town Council paid for Mr Brown to be insured and also for his outfit. The Town Clerk had advised Mr Brown that providing WMTC had priority over his time, it would not be a problem for him to act as Colehill's honorary Parish Crier.

RESOLVED that Mr Chris Brown be appointed as Colehill's honorary Parish Crier. 11:1

**288.15 COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE**

Members NOTED that the meeting with two representatives of Wimborne Minster Town Council to discuss financing the Reef development had been cancelled.

The Clerk explained that she had discussed the matter with the Town Council Clerk and had concluded that it was premature to hold a meeting until the correct certification was secured and it was certain exactly how much funding was required to complete the building.

**289.15 REVIEW OF REMEMBRANCE DAY**

The Chairman advised that the service before the parade was well organised and that it was a peace service rather than a religious service. The Chairman also said that people had commented that the PA system was working well and that they had liked hearing the ranks and names being read out rather than just the surnames.

NOTED.

**290.15 REVIEW OF RECEPTION**

The Chairman updated the Members on the Reception. It was NOTED that £153.32 had been raised for Children in Need.

It was AGREED that a Reception would be held in November 2016.

**291.15 AUDIT OF PARISH COUNCIL ACCOUNTS  
HALF-YEAR TO SEPTEMBER 2015**

The report letter from the Internal Auditor, dated 6 October 2015, had been circulated to all Members. The Internal Auditor had not highlighted and concerns with the half-year accounts.

RESOLVED that the letter be NOTED.

**292.15 COUNCILLOR TRAINING**

There was no new training to report.

**293.15 REPORTS**

EDDC

Cllrs Packer and Johnson advised on the discussions involving the South East Dorset unitary authority.

The re-development of the Allendale Centre had been put on hold.

COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE

The Quiz Night event was on Saturday 28 November.

DAPTC

Cllr Johnson advised that he had been re-elected as the Vice Chairman of the Towns and Larger Councils Committee.

HISTORIC ENVIRONMENT

Cllr Scriven said that an article on the East Dorset Antiquarian Society would be in the next DAPTC magazine

EAST DORSET ENVIRONMENTAL PARTNERSHIP

Cllr Mitchell said that EDEP would become a consultative body for planning applications.

CONSERVATION MORNING

Cllr Cowsill said that the conservation morning on 7 November had been successful.

NEW NEIGHBOURHOODS WORKING GROUP

Cllr Urquhart advised that representatives of Gleasons had been at the last meeting of the New Neighbourhoods Working Group.

EDDC'S COMMUNITY AND RECREATION OFFICER

The Clerk had met with Mr Wilbert Smith, EDDC's Community and Recreation Officer, to discuss how the councils could work together to identify emerging community needs.

**294.15 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 1 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

The Meeting ended at 9.25pm.

CHAIRMAN