

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **26 JANUARY 2016**, at **7.30pm**.

PRESENT

Cllr Susan Cowsill, Chairman
Cllr Barry Roberts, Vice-Chairman
Cllrs Gary Adams, Ian Dickins, Linda Dickins, KD Johnson, Stephen King, Helen Lawrence, David Mitchell, Georgina O'Hagan, David Packer, Peter Scriven, Emma Urquhart and John Warren.

APOLOGIES

Cllrs Janet Dover (absent due to Chairing EDDC's Scrutiny and Policy Development Committee) and Cllr Holloway.

IN ATTENDANCE

Mrs T Paine – Clerk.

370.16 DECLARATIONS OF INTEREST

There were no declarations of interest.

371.16 CHAIRMAN'S REMARKS

The Chairman wished everyone a happy new year and hoped that the year would be a memorable one that would include the opening of the Reef. The Chairman also thanked Cllr Johnson for leading the recently held conservation day. She advised that communities were being encouraged to hold a "Clean for the Queen" event in March to celebrate the Queen's 90th birthday and wondered whether such an event would be suitable for Colehill. The Chairman also advised that she would be taking early retirement from work at the end of March.

372.16 MINUTES

The Minutes of the Council Meeting held on 8 December were submitted.

RESOLVED that the Minutes be approved and signed.

373.16 MATTERS ARISING ON THE MINUTES

There were no matters arising.

374.16 COMMITTEE REPORTS

(a) HIGHWAYS & PLANS – 15 December
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(b) HIGHWAYS & PLANS – 12 January
The report of the Meeting was submitted.

352.16 Cllr Mitchell would produce a poster and a press release asking residents not to fly tip garden waste.

RESOLVED that the report be approved and adopted.

- (c) FINANCE AND GENERAL PURPOSES – 12 January
The report of the Meeting was submitted.

369.16(a) The CCTV had been repaired.

369.16 (b) Cllr Dover had also attended the meeting at EDDC with the Planners and the Furzehill Residents' Association in her role as Dorset County Councillor for Colehill and Stapehill Division.

RESOLVED that the report be approved and adopted.

375.16 APPOINTMENT OF REPRESENTATIVES

Cllr Warren had advised that he was unable to continue with his representative roles on the organisations shown below, or as the Council's Tree Warden and Gypsy Liaison Officer.

RESOLVED that the Councillors listed be appointed to represent the Council:

- i) Dorset Association of Parish and Town Councils (Eastern Area and Larger Councils) – Cllr Scriven would join Cllr Johnson as the representatives.
- ii) The Reef Management Committee – Cllr Urquhart.
- iii) Partners and Communities Together – Cllr Dover would be the only representative for the time being.
- iv) Home Watch – Cllr Cowsill.
- v) Council's Tree Warden - Cllr King.
- vi) Gypsy Liaison Officer – Cllr Cowsill.

376.16 ROYAL GARDEN PARTY

DAPTC had been allocated two places for Council Chairmen to attend a Royal Garden Party on Thursday 19 May 2016. Recognition was of past service so the invitation was for outgoing members, rather than newly selected ones. Nominated Chairmen and guests should not have previously attended a Garden Party.

RESOVLED that no nominations be put forward.

377.16 PRECEPT 2016/17

Finance and General Purposes Committee had recommended a Parish Council Tax Levy of £33.00. Cllr Packer explained that this increase was mainly due to the 2016/17 Council Tax Support Grant dropping to zero.

East Dorset District Council had advised that the 2016/17 tax base for Colehill was 3060.

The Members considered the receipts and payments for 2015/16, the estimated balances for 2016/17, the budget for 2016/17 and the earmarked reserves for 2016/17.

Cllr Mitchell proposed a Parish Council Tax Levy of £33.00, seconded by Cllr Roberts. With a budget of £114,086.40 and a predicted income of £13,083.40, this would mean that £23.00 would need to be drawn down from reserves.
13:0 (1 abstention).

RESOLVED that

- (a) a precept of £100,980 be levied on the District Council. This gave an equivalent Parish Council Tax Levy of £33.00, a 8.2% increase on that for 2015/14 (£30.50);
- (b) the budget for 2016/2017 of £114,086.40 and the earmarked reserves be approved.

Background Papers: CPC Budget File.

378.16 MEETING DATES 2016-2017

RESOLVED that the meeting dates for 2016 to 2017, shown as Appendix 1 to these Minutes in the Minute Book, be approved.

379.16 COMMUNITY CHRISTMAS TREE

RESOLVED that the Council would purchase a Community Christmas tree for 2016.

380.16 COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE DEVELOPMENT – CPC REPRESENTATIVE

Members considered approving Cllr Gary Adams as the Council's representative during the final stages of the building development. Cllr Adams would be working alongside EDDC's Project Manager.

Members AGREED that the C&WYCC Trustees be informed that any further funding would only be granted subject to certain criteria and with the proviso that CPC was represented at relevant stages. Cllr Adams had provided the recommended minimum process to follow to ensure the project succeeded:

- (a) The Trustees should appoint a new Project Manager/Consultant. If they had already done this then Colehill PC required the details.
- (b) Ensure all Drawings were current and 'for construction'.
- (c) Establish the 'works to completion' timescale.
- (d) The current scope of works needed to be revised and re-costed, before any building companies were asked to prepare/submit estimates. Ideally the new Project Manager would supervise this.
- (e) The EDDC and CPC representatives be allowed to review these estimates and identify further possible savings.
- (f) The Joint Construction Tribunal (JCT) guideline required the Trustees to issue a contract which was signed by them and the chosen contractor. The contract should define the agreed 'build' programme, cost and outline any penalty clauses for delay.
- (g) Regular reports were provided by the Project Manager to the EDDC and CPC mapping progress against the projected milestones.

RESOLVED that Cllr Adams be the Council's representative during the final stages of the building development.

The Members thanked Cllr Adams for offering to represent the Council.

381.16 COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE (*Minute 315.15 refers*)

The Chairman of the C&WYCC had requested that the Council consider releasing £20,000 from reserves pending the loan decision.

RESOLVED that the £20,000 be released on the condition that the C&WYCC used its own reserves on payments first.

382.16 PRESS PROTOCOL

Members NOTED the Council's press protocol.

383.16 COUNCILLOR TRAINING

Members NOTED the latest training courses being run by DAPTC and AGREED to Cllrs Cowsill and Urquhart, and the Clerk, attending the Annual Conference on 3 March.

384.16 REPORTS

DCC

The Chairman read out Cllr Dover's report:

Due to the fact that the settlement from Government to DCC had worsened by an extra cut of some £7m (which was only announced just before Christmas) the County Council had had to alter the date of the meeting of the Full County Council from the 11th February to the 15th February so that work could be done by the finance officers at DCC in finding the extra savings required. These savings, plus the other cuts already identified, would be outlined to the DCC Cabinet meeting which would be on the new date of the 11th February. The Cabinet Committee, which met at DCC last Wednesday, voted to take £1m out of the budget for the DCC Youth Service. This would mean a cut in the support for all the youth clubs in Dorset and possible disposal or alternative usage for all the Youth Club buildings that are not able to be taken over by their local communities. It was not clear yet how this would affect the 'Reef'.

EDDC

Cllr Johnson advised on the new leader campaign.

Cllr Packer advised on the accommodation project.

WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE

Pamphill and Shapwick Parish Council's new representative was Cllr Shirley Kerley.

COLEHILL MEMORIAL HALL MANAGEMENT COMMITTEE

The curtains and lighting work had been completed, and the stage floor had been sanded and sealed. The plans for the defibrillator had been delayed.

DAPTC

Mrs Lisa Goodwin had been appointed as the new Clerk.

EAST DORSET ENVIRONMENTAL PARTNERSHIP (EDEP)

EDDC's Urban Design Plan had been published.

COLEHILL LIBRARY

The roof had been inspected and no problems highlighted. The old computer used by the CCTV volunteers had proved to be unusable so had been disposed of.

EDITORIAL BOARD

Cllr Mitchell would be writing one or two articles for publication in the next edition of the EDDC News.

385.16 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts, listed in Appendix 2 to these Minutes in the Minute Book, be passed for payment and cheques drawn accordingly.

386.16 ITEMS FOR INFORMATION

- (a) Cllr O'Hagan was monitoring some digging that was taking place at Cannon Hill Plantation.
- (b) Cllr Johnson had met with EDDC regarding some parked vehicles that were untaxed.
- (c) Cllr King had asked an estate agent to remove a for sale board that had been erected on the grass verge adjacent to his property.

The Meeting ended at 8.53pm.

CHAIRMAN