

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **26 September 2017**, at **7.30pm**.

PRESENT

Cllr Barry Roberts, Chairman

Cllrs Gary Adams, Susan Cowsill, Charlotte Greening, KD Johnson, Helen Lawrence, David Mitchell, David Packer and Jeff Webb.

APOLOGIES

Cllrs Ian Dickins, Linda Dickins, Janet Dover, (chairing an EDDC Scrutiny and Policy Development Committee), Tony Holloway, Stephen King, Peter Scriven, Emma Urquhart and County Cllr Shane Bartlett.

IN ATTENDANCE

Mrs T Paine – Clerk.

Residents from Furzehill to speak about Item 4 (Footpath link between Furzehill Wood and Woodleaze Copse) and Item 5 (Community Governance Review).

172.17 DECLARATIONS OF INTEREST

There were no declarations of interest.

173.17 CHAIRMAN'S REMARKS

The Chairman advised that the Council was facing a busy period with various working parties meeting to discuss numerous highways issues. He thanked the Members for the time that they spent on these issues.

He also mentioned Dorset Police's proposal to merge with Devon & Cornwall Police and said that he would like to see the justification and rationale behind this proposal.

174.17 FOOTPATH LINK BETWEEN FURZEHILL WOOD AND WOODLEAZE COPSE

The Members NOTED a report from a resident regarding a footpath between Furzehill Wood and Woodleaze Copse, with a request that the Council support the retention of this footpath link.

Cllr Packer advised that he considered the Council should support the residents with retaining the footpath. He reminded Members of the long history of supporting Furzehill residents, but also explained that it was a question of timing. At the moment the Woodleaze site was for sale and he considered that nothing should be done to impede this. If the sale went ahead in the near future the revenue would go to East Dorset District Council (EDDC) which would benefit East Dorset residents, however if the sale was delayed the revenue would go to a new Dorset wide unitary authority. Cllr Packer considered that the planning stage was the correct time for the Council to put a very strong case for the retention of the footpath to the Planning Committee.

Cllr Packer proposed that the Council write to EDDC advising that, in principle, the Council would wish for the footpath to be retained and that the footpath request should be examined when the planning application for development of the site was considered by the EDDC Committee. Seconded by Cllr Mitchell.

Unanimous.

RESOLVED that the Council write to EDDC advising that, in principle, the Council would wish for the footpath to be retained and that the footpath request should be examined when the planning application for development of the site was considered by the EDDC Committee.

*The Chairman suspended the meeting at 7.55pm to ask questions of a resident.
The meeting resumed at 8.00pm.*

175.17 COMMUNITY GOVERNANCE REVIEW

The Members NOTED the information from Cllr Packer on the Community Governance Review being undertaken by East Dorset District Council.

RESOLVED that a working party would be set up to prepare the Council's response.

176.17 RISK ASSESSMENT SUB-COMMITTEE

Members reviewed the following documents:

1. Insurance, including the employee dishonesty cover of £150,000.
2. Effectiveness of Internal Audit.
3. Risk Register.
4. Fixed Assets Register.
5. Model Publication Scheme.
6. Risk Assessments:
 - (a) Conservation Work Day Risk Assessment
 - (b) Grit Bin Risk Assessment
 - (c) Remembrance Day Risk Assessment
 - (d) Speed Indicator Device Risk Assessment
7. Standing Orders.
8. Financial Regulations.
9. Governance and Accountability for Smaller Authorities in England.
10. CCTV Code of Practice.

RESOLVED that:

- (a) the documents listed above be approved;
- (b) the employee dishonesty cover of £150,000 be approved;
- (c) the continued employment of the qualified internal auditor be approved.

177.17 RAISING THE PROFILE OF THE COUNCIL

Cllr Webb advised that he had found that younger people and families were not clear on what the Council did. He considered that there must be ways to raise the profile of the Council.

Members discussed the ways in which this matter had been considered previously and agreed that some of the Council's efforts to spread information in the form of newsletters and notices tended to be hit or miss.

It was considered that Facebook was a useful medium and that more should be made of this with Councillors perhaps sharing posts to the Colehillians Facebook page. From this there could be scope for a "meet your councillor" morning.

It was AGREED that:

- (a) Cllr Webb would be added as one of the Council's Facebook administrators so that he could add posts.
- (b) This matter would be reviewed throughout the year so that opportunities were not missed to raise the Council's profile.

**178.17 AUDIT OF ACCOUNTS
YEAR END 31 MARCH 2017**

Members NOTED that the audit was completed on 21 August 2017 by BDO LLP. There were no issues arising.

RESOLVED that the Annual Return be approved

179.17 DAPTC AGM RESOLUTIONS

The Council considered its response to the four motions being discussed at the DAPTC AGM on 4 November, a copy of which appears as Appendix 1 to these Minutes in the Minute Book, and RESOLVED that:

- (a) the Council would support all four motions;
- (b) Cllrs Cowsill and Johnson be thanked for representing the Council at the AGM and that Cllr Johnson be permitted to vote on the motions on behalf of the Council.

180.17 EXTRA HIGHWAYS SERVICES

The Members NOTED that an Extra Highways Services Working Party had met on 15 September to discuss whether any extra highways services were required.

The Clerk advised that she had been tasked with investigating the costs of extra grass cutting, weed killing and sign cleaning so that this could be discussed at a future meeting and aid with the budget preparation.

The Clerk further advised that she had spoken to Dorset Waste Partnership regarding their policy of not replacing the dog bins that were no longer fit for purpose. DWP had responded that it would always try to find a second hand dog bin or repair a bin before actually removing it. If a second hand dog bin was unavailable or if the bin was irreparable then a discussion would have to be had with individual Councils regarding costs, as DWP was unable to replace 40L dog bins with 90L litter bins because this would alter the capacity of the collections.

Members were asked to take notice of the gullies located close to their properties, any that were full of leaves could be reported to DCC. Likewise, Members were asked to note any road name signs or mandatory road signs that needed cleaning. The Clerk would collate this information and ask DCC to do the work en bloc.

(The members of the Extra Highways Services Working Party are Cllrs Cowsill, Johnson, King, Lawrence and Mitchell).

181.17 HIGHWAY IMPROVEMENT SCHEMES

The Members NOTED that a Highway Improvement Schemes Working Party had met on 19 September to discuss what road improvements could be made in Colehill. The notes of this meeting appear as Appendix 2 to these Minutes in the Minute Book.

182.17 MINUTES

The Minutes of the Council Meeting held on 29 August were submitted.

RESOLVED that the Minutes be approved and signed.

183.17 MATTERS ARISING ON THE MINUTES

Page 77 – in the apologies heading the word “attending” be altered to “chairing”.
141.17 Amelia Fun Day be altered to Amelia’s Rainbow Fun Day.

184.17 COMMITTEE REPORT

HIGHWAYS & PLANS – 5 September

The report of the Meeting was submitted.

163.17 DCC had given approval for the bollards to be installed on the area of grass at Triangle Wood, adjacent to the Co-op car park.

RESOLVED that the report be approved and adopted.

185.17 MEMORIAL HALL INSPECTION SUB-COMMITTEE

The report of the meeting held on 30 August 2017 was submitted and appears as Appendix 3 to these Minutes in the Minute Book.

RESOLVED that the report be received and noted.

186.17 REPORTS

Members NOTED the following information:

- (a) A report from Cllr Cowsill on a meeting of the Governing Body of the Dorset Clinical Commissioning Group.
- (b) A report from Cllr Johnson on the DAPTC Executive Committee held on 16 September.
- (c) A report from Cllr King regarding the Colehill and Wimborne Youth and Community Centre.
- (d) The latest notes of the Colehill and Stour PACT Panel meeting from Cllr Dover.
- (e) A report from Cllr Bartlett on Dorset County Council matters.
- (f) Cllr Cowsill advised that the new Cemetery Clerk was settling into her role.

The written reports appear as Appendix 4 to these minutes in the minute book.

187.17 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 5 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

188.17 ITEMS FOR INFORMATION

- (a) An extra Highways and Plans committee meeting would be held on 3 October.
- (b) Cllr Dover had asked DCC to send the parking enforcement staff to patrol the area outside of the Co-op in Middlehill Road, as there had been an increase in vehicles parking on the double yellow lines.
- (c) Cllr Johnson advised on the work that he was doing to ensure that the new map board was as accurate as possible. The Council thanked Cllr Johnson for his hard work on this project.

The Meeting ended at 8.50pm.

CHAIRMAN