

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of COLEHILL PARISH COUNCIL held at COLEHILL MEMORIAL HALL on **11 OCTOBER 2016**, at **7.30pm**.

**PRESENT**

Cllr Peter Scriven, Chairman

Cllr Barry Roberts, Vice-Chairman

Cllrs Susan Cowsill, Janet Dover (R), Tony Holloway\*, KD Johnson, Stephen King, Emma Urquhart and John Warren.

**APOLOGIES**

Cllr David Mitchell \*substituted by Cllr Tony Holloway.

**IN ATTENDANCE**

Mrs T Paine – Clerk.

**208.16 DECLARATIONS OF INTEREST**

Cllrs Dover and Johnson advised that they would not comment on Item 6 - Reshaping your Councils, as they were required to comment on the consultation at District level.

Cllr King would not take part in the voting of grant aid for the Colehill and Wimborne Youth and Community Centre as he was the Council's representative.

**209.16 MINUTES**

The Minutes of the Meetings held on 19 July and 30 August 2016, having been circulated, were taken as read, confirmed and signed.

**210.16 MATTERS ARISING**

165.16 St Michael's and All Angels Church had advised that they would arrange for their own Christmas tree for the inside of the church as they wanted a tree smaller than the usual 12ft one. Arrangements were in place for the 25ft tree to be delivered on 23 November. WMTC would install the tree free of charge.

167.16 Posters advertising Remembrance Day would be displayed, a road closure had been submitted to DCC for approval and Mike Huntriss and Graeme Smith had kindly agreed to man each end of the road closure.

**211.16 ACCOUNTS**

The Clerk circulated a Financial Statement from 1 April 2016 to 30 September 2016, a copy of which appears as Appendix 1 to these Minutes in the Minute Book.

RESOLVED that the Financial Statement be received and noted.

**212.16 REVIEW OF HALF YEAR BALANCES 2016/17**

The Members reviewed the half year balances and the approved changes to the 2016/17 budget appear as Appendix 2 to these Minutes in the Minute Book.

RESOLVED that the changes to the 2016/17 budget be approved.

**213.16 RESHAPING YOUR COUNCILS**

The Chairman of Council advised on the proposed response to the consultation on the local government re-organisation.

Members NOTED that the Chief Executive of DAPTC had sent a formal response to the consultation on behalf of the Executive Committee stating that as the independent host of three workshops held, it had been observed that the informal show of hands at the end of each session indicated a preference for Option 2b. (Medium Conurbation – *Bournemouth, Poole and Christchurch* and Medium Dorset – *East Dorset, North Dorset, Purbeck, West Dorset and Weymouth & Portland*).

RESOLVED that the response shown as Appendix 3 to these Minutes in the Minute Book be approved.

**214.16 APPLICATIONS FOR GRANTS AND DONATIONS 2017/18**

The grants awarded would be incorporated into the 2017/18 budget which would be approved by this Committee on 13 December 2016. The grants would be presented to organisations at the Annual Parish Meeting in April 2017.

- (a) Colehill & Wimborne Youth & Community Centre Ltd  
Proposed by Cllr Warren that £3,000 be awarded to the Colehill & Wimborne Youth & Community Centre Ltd, seconded by Cllr Dover. The C&WYCC be advised that the amount must only be used to pay for professional youth workers, as mentioned in the application.  
7:1 (1 abstention).

RESOLVED that a donation of £3,000 for staffing purposes be approved under Section 19 of the 1972 Local Government Act.

- (b) Colehill Memorial Hall  
Proposed by Cllr Cowsill that £6,500 be awarded to Colehill Memorial Hall, seconded by Cllr Roberts. 7:1 (1 abstention).

RESOLVED that a donation of £6,500 be approved under Section 133 of the 1972 Local Government Act.

- (c) Citizens' Advice Bureau  
Proposed by Cllr Dover that £2,000 be awarded to Citizens' Advice Bureau, seconded by Cllr Urquhart. Unanimous.

RESOLVED that a donation of £2,000 be approved under Section 142 of the 1972 Local Government Act.

- (d) The Sting in the Tale  
Proposed by Cllr Johnson that £250 be awarded to The Sting in the Tale, seconded by Cllr Warren. Unanimous.

RESOLVED that a donation of £250 be approved under Section 145 of the 1972 Local Government Act.

- (e) Vision Wimborne Dial a Ride  
A decision whether to award a grant was deferred to the next meeting in order that Vision Wimborne Dial a Ride could advise on what other organisations they had applied to and whether they had received any other grants.

- (f) East Dorset Environment Partnership  
Proposed by Cllr Urquhart that £300 be awarded to East Dorset Environment Partnership, seconded by Cllr King. Unanimous.

RESOLVED that a donation of £300 be approved under Section 137 of the 1972 Local Government Act.

- (g) Colehill District Guides  
Proposed by Cllr Cowsill that £300 be awarded to Colehill District Guides, seconded by Cllr Urquhart. Unanimous.

RESOLVED that a donation of £300 be approved under Section 137 of the 1972 Local Government Act.

- (h) Life Education Wessex  
Proposed by Cllr Urquhart that £300 be awarded to Life Education Wessex, seconded by Cllr Johnson. 6:0 (3 abstentions).

RESOLVED that a donation of £300 be approved under Section 137 of the 1972 Local Government Act.

- (i) Colehill Community Library  
Proposed by Cllr Dover that £11,000 be awarded to the Colehill Community Library, seconded by Cllr Cowsill. Unanimous.

*This grant would be paid in two equal instalments in April and October.*

RESOLVED that donation of £11,000 be approved under the General Power of Competence.

#### **215.16 INTERNAL AUDIT**

Members NOTED that the internal audit would commence on 14 October and the report letter would be presented to Council on 8 November 2016.

**216.16 ANNUAL TREE ASSESSMENT**

Members NOTED that three companies had provided quotations on the Council's annual tree assessment. The work would be carried out by The Landscape Group.

**217.16 INSURANCE**

Members NOTED that the Council's insurance had been renewed with Avivia, through Came and Company. An option to take out the insurance for a three year term had been agreed.

**218.16 LOAN FROM PWLB**

Members NOTED that the Clerk would be applying to draw down £30,000 from the Public Works Loan Board now that £28,237.25 had been given to the Colehill and Wimborne Youth and Community Centre Ltd. The Council would also pay the retention costs in 2017. (Minute 101.16, Council 12 July 2016).

**219.16 LOCAL GOVERNMENT FINANCE SETTLEMENT CONSULATION**

Members NOTED that the National Association of Local Councils was consulting parish councils on the Government's plans to cap parish and town councils. The Clerk would liaise with the Chairman about the Council's response and advise Members before the deadline of 28 October.

**220.16 DCC EMERGENCY PLANNING**

Members NOTED that DCC had issued condolence boxes to all libraries in Dorset, including Colehill Community Library.

**221.16 BOLLARDS BY KYRCHIL CORNER AT WIMBORNE ROAD**

Members NOTED that the Clerk was obtaining quotations from three companies and would liaise with Cllr Johnson over who the Council should appoint to install the bollards.

**222.16 COLEHILL AND STOUR PACT MEETINGS**

The Clerk advised that the quarterly meetings of Colehill and Stour PACT were always held at the council offices at Furzehill, however as this building was closing a new venue was required. EDDC had not been charging PACT to use its facilities and PACT did not have a budget.

RESOLVED that as the Council had two representatives on PACT and that most of the business discussed was regarding Colehill, the Parish Council would pay the £25 rental costs per session to hire the Betty Webster committee room.

**223.16 AUDIT OF ACCOUNTS  
YEAR END 31 MARCH 2016**

The audit was completed on 18 September by BDO LLP. The completed Annual Return would be approved at Council on 8 November.

The External Auditor had reported two issues arising:

- the value of fixed assets appeared to be undervalued;
- the budget must clearly show how budgeted expenditure will be financed.

The clerk would correct the asset register, which would be approved at Council on 8 November, and would ensure that the budget showed how budgeted expenditure would be financed.

NOTED.

**224.16 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 4 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

**225.16 BANK ACCOUNT RECONCILIATIONS**

RESOLVED that the bank account reconciliations be signed in accordance with the Financial Regulations.

The Meeting ended at 9.02pm.

CHAIRMAN

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