

Information available from Colehill Parish Council under the model publication scheme 3/3/2017

Information to be published	How the information can be obtained	Cost
Class 1 - Who we are and what we do Organisational information, structures, locations and contacts (current information only)		
Who's who on the Council and its committees	hard copy/website	Free
Contact details for Parish Clerk and Council Members (named contacts where possible with telephone number and email address (if used))	hard copy/website	Free
Class 2 – What we spend and how we spend it Financial information relating to projected and actual income and expenditure and financial audit (current and previous financial year as a minimum)		
Annual Return form and report by auditor	hard copy/pdf/notice board/website	Free
Finalised budget	hard copy/pdf/website	Free
Precept	Minutes/website	Free
All expenditure	website	Free
Standing Orders and Financial Regulations	hard copy/pdf/website	Free
Grants given and received	Minutes/website	Free
List of contracts awarded and value of contract	hard copy	Free
Class 3 – What our priorities are and how we are doing Strategies and plans, performance indicators, audits, inspections and reviews (current and previous year as a minimum)		
Parish Plan	website	Free
Class 4 – How we make decisions Decision making processes and records of decisions (current and previous council year as a minimum)		
Timetable of Council, committee and sub-committee meetings	website	Free
Agendas of Council, committee and sub-committee meetings	website/notice board	Free
Minutes of Council, committee and sub-committee meetings – nb this will exclude information that is properly regarded as private to the meeting.	website	Free
Reports presented to Council meetings – nb this will exclude information that is properly regarded as private to the meetings.	hard copy/pdf	Free
Bye-laws	hard copy/pdf	Free

Class 5 – Our policies and procedures		
Current written protocols, policies and procedures for delivering our services and responsibilities (current information only)		
Procedural standing orders	hard copy/pdf	Free
Committee terms of reference	hard copy/pdf	Free
Code of Conduct	hard copy/pdf	Free
Class 6 – Lists and Registers		
Currently maintained lists and registers only		
Any publicly available register or list	hard copy	Free
Assets Register	hard copy/pdf	Free
Risk Assessment Register	hard copy/pdf	Free
Register of Members' interests	website	Free
Register of gifts and hospitality	hard copy	Free
The Effectiveness of the Internal Audit	hard copy/pdf	Free
Class 7 – The services we offer		
Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses (current information only)		
Play area, BMX trail, amenity land	website/Facebook/Twitter	Free
Seating, war memorial, notice boards, bus shelter, grit bins	hard copy/website	Free
CCTV	hard copy/website	Free
Newsletters	hard copy/website/pdf/email	Free
Twitter		Free
Website		Free
Facebook		Free