

## **WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE**

Minutes of the meeting held in the Committee Room at Wimborne Minster Town Hall on  
Wednesday 11 January 2017 at 10.30 a.m.

Present: Cllr. S. Cowsill – Chairman  
Cllr. S. Cook  
Cllr. S. Kerley  
Cllr. R. Nunn  
Cllr. E. Urquhart  
Mrs P. Holloway – Clerk & Registrar  
Member of Public – Vera Ricketts

### **16/41 APOLOGIES OF ABSENCE**

Due to an illness, Cllr. L. Harvey will be unable to attend meetings until further notice, therefore Cllr. S. Cook will attend in his absence.

### **16/42 RECEIVE DECLARATIONS OF INTERESTS**

None

### **16/43 SIGN AND APPROVE MINUTES OF MEETING HELD ON 26 OCTOBER 2016**

No matters raised therefore the Minutes of the Meeting held on 26 October 2016 were confirmed and signed as a true and accurate record

### **16/44 APPROVAL OF FINANCIAL REPORTS FOR OCTOBER 2016, NOVEMBER 2016 AND DECEMBER 2016**

Copies had been given to councillors for approval and signing

**RESOLVED** to approve financial reports for Oct 2016, Nov 2016 and Dec 2016

**Voting:** Unanimous

### **16/45 NOTIFICATION OF LGPS VALUATION 2016**

The Clerk notified the committee of the increase in the employer's pension contribution rate, following a letter received from Dorset County Pension Fund. This increase was slightly higher than expected.

### **16/46 FEES AND PAYMENT LIST**

Wording for Part 5 (Memorials and Inscriptions) to include the maximum size of scattering plaques and to re-word the Fees and Payments List to Cemetery Fees. The Committee agreed to the additional wording and re-wording, it was therefore

**RESOLVED** to approve the above changes

**Voting:** Unanimous

**16/47 CLERKS REPORT**

- a) Minute No: 16/06  
Advice regarding damp and structural problems within the two Chapels - outstanding
- b) Minute No: 16/11a  
Refurbishment of toilets and hot water installation within the workshop – outstanding
- c) Minute No: 16/39  
Remaining number of burial years within Wimborne Cemetery  
A report had been completed and this is held on file in office
- d) Quotations to be obtained for new fence between allotment area and cemetery grounds, together with a replacement wooden gate for The Lodge
- e) Minute No: 15/56  
Memorial testing - outstanding

**16/48 INFORMATION/AOB**

The Clerk informed councillors that suitable arrangements for the Kubota tractors had been finalised, with the older machine stripped down for useable parts on the newer machine. The scrap value of the old machine was then used against the costs of repairing the newer machine. A replacement machine will be purchased as soon as possible.

A BRAMM seminar for registered cemeteries will be held in April and the Clerk and both groundsmen will attend.

**16/49 QUESTIONS FROM MEMBERS OF PUBLIC**

Mrs Ricketts asked if the cemetery would consider a woodland burial area for the future within Wimborne Cemetery. The committee agreed that this type of area wouldn't be suitable at the cemetery and also to take into account that there are local woodland burial sites already offering this service.

**16/50 DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 15 March 2017 at 10.30 a.m.

The Chairman declared the meeting closed at 11.10 a.m.