

7 November 2012

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** to be held in the **Betty Webster Committee Room, Colehill Memorial Hall** on **Tuesday 13 November 2012** at **7.00pm**.

Yours faithfully



Clerk

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

A G E N D A

1. **Apologies for Absence**
The Clerk to report any apologies for absence.
2. **Declarations of Interest**
In accordance with the Code of Conduct, Members are reminded that any disclosable pecuniary interests should be declared. Pro forma for this purpose are available at the meeting.
3. **Colehill and Wimborne Youth and Community Centre**
Mr David Tarring to update Members on progress with fundraising and the development.

Members to decide whether a separate meeting to discuss the Reef with David and other interested parties should be held.
4. **Chairman's Remarks**
5. **Minutes**
To confirm the Minutes of the Council Meeting held on 2 October (copy herewith).
6. **Any questions arising from Minutes of 2 October**
7. **Committee Reports**
To receive the reports of the following Committees:
Highways & Plans Committee 16 Oct (copy herewith)
Finance and General Purposes Committee 23 Oct (copy herewith)
Highways and Plans Committee 6 Nov (copy to follow)

8. Grant of Dispensations

The National Association of Local Councils and the Dorset Association of Parish and Town Councils have advised that where Members or their spouse/partner have listed as a Disclosable Pecuniary Interest any beneficial interest in land or property within the Parish they need to request a dispensation in order that they can participate in the precept setting decision on 11 December.

To grant dispensations to Cllrs Adams, Barnes, Cowsill, Davies, Dover, Francis, Gretton, Holloway, Johnson, Mitchell, Packer, Scriven, Smith, Wallace and Warren.

All Members may participate in the voting of this item.

9. Information Commissioner's Office

To note that the Information Commissioner has advised that Wimborne Minster Town Council, Pamphill and Shapwick Parish Council and Colehill Parish Council need to respond jointly to his Freedom of Information investigation that has been made against the Wimborne Cemetery Joint Management Committee. The Clerk and Chairman have obtained responses from the Clerk and Registrar as to what information he has withheld and the details have been sent to the Information Commissioner's Office.

10. Standing Orders

Mr Keith Mallett, Head of Legal and Democratic Services at Christchurch and East Dorset Councils has advised that **Standing Order No 7** needs to be amended in light of the Council's decision to adopt the new Code of Conduct.

His advice is that Clause 7 (a) can remain as currently worded. However, clause 7 (b) to (d) all fall as a consequence of the new Code.

He suggests replacement wording as follows:

Clause 7(b) Where a disclosable pecuniary interest under the Code of Conduct is declared at the meeting by a Member in respect of an item of business on the agenda to be transacted, the Member must not take part in the debate on that item nor vote thereon but may remain in the room in which the meeting is taking place.

Clause 7(c) The requirements of clause 7(b) may be overcome if the Member is possessed of the grant of dispensation from the Council in respect of the item under debate.

Mr Mallett also advises altering **Standing Order No 31** (Allegations of breaches of the Code of Conduct). He says that since the Localism Act places the responsibility on the Borough or District Council to investigate a breach of the Code, and if a breach is found, then report that finding after a hearing has taken place to the Parish Council, the matter is unlikely to have been dealt with "confidentially" so the provisions of Clause 31 need re-writing to account for this. A new Clause 31(a) should read:

On receipt of a notification from the Borough (or District) Council that there has been a breach of the Code of Conduct, the Proper Officer shall refer it to the Council.

The Parish Council will then have to decide how to deal with the matter.

In accordance with Standing Order No 32, variations to the Standing Orders need to be proposed by a special motion and the written notice must bear the names of at least three councillors. Cllrs Mitchell, Davies and Cowsill have provided the written notice proposing these variations.

To consider altering the Standing Orders as recommended by Mr Mallett and proposed by Cllrs Mitchell, Davies and Cowsill.

11. Postage Costs

Nine members receive their agendas and attachments by email, collecting the paper copies at the meetings.

To discuss whether there are any other Members who wish to receive their agendas and attachments by email instead of by post.

12. Crime Survey

Mr Nick King has requested that the Council complete a tick box crime survey. The Clerk will advise of all of the questions at the meeting, but the main ones are:

- (a) How important an issue is crime in your parish?
- (b) What crime most concerns your parishioners?
- (c) Would you support the establishment of special constables designated to specific parishes/group of parishes as 'Parish policemen'?
- (d) If so, would you be prepared to assist in the recruitment of a special constable for your parish?
- (e) Do you have any thoughts on how you would like to see your local policing change in your area over the next 2-5 years?

To decide whether to take part in the survey and, if so, decide on the answers to the above questions.

**13. Christchurch and East Dorset Core Strategy 2013-2028
Schedule of proposed Changes to the Pre-Submission Document**

Christchurch and East Dorset Councils are carrying out a further round of consultations on further proposed changes to the above document.

The Council has been given a paper copy, but the document and supporting papers can also be viewed at www.dorsetforyou.com/348323. The Council's response should be made online through the consultation portal by 21 December.

To decide how the Council will respond to the consultation.

14. Internal Audit

The Clerk to report on the half-year internal audit which has recently been completed.

15. Reception – 16 November 2012

The Clerk to report on the arrangements for the Reception.

16. Reports

To receive reports from:

- (a) Representatives on other Bodies
- (b) Liaison Officers/Tree Warden
- (c) Meeting delegates
- (d) Editorial Board – website and newsletter

17. Accounts for Payment

To approve the accounts list (herewith).

18. Items for Information and Matters for Forthcoming Agenda.

Available at the meeting:

Dorset Play Strategy 2012-2016 produced by Dorset Play Partnership

Wimborne Cemetery Joint Management Committee Minutes dated 8 October 2012

The Dorset Review – Campaign to Protect Rural England

Countryside Voice – Winter 2012 - Campaign to Protect Rural England

Communications Strategy 2012-2016 produced by Christchurch and East Dorset Councils

Christchurch & East Dorset Partnership Anti-Social Behaviour Policy and Guidance 2012

Newsletter Autumn 2012 – Dorset Association of Parish and Town Councils

Annual Report 2011-2012 - Dorset Association of Parish and Town Councils