

20 May 2013

Dear Member

You are summoned to attend the Annual Meeting of **Colehill Parish Council** which will be held in the Betty Webster Committee Room, **Colehill Memorial Hall**, on **Tuesday 28 May 2013** at **1930 hrs.**

Yours faithfully



Clerk

### **PUBLIC DISCUSSION PERIOD**

Members of the public will have an opportunity to raise questions before the meeting starts.

### **AGENDA**

1. **Appointment of Chairman**  
Cllr David Mitchell  
Nomination proposed by Cllr David Barnes, Seconded by Cllr Sue Gretton.  
Nomination proposed by Cllr Susan Davies, Seconded by Cllr Susan Cowsill.
2. **Appointment of Vice Chairman**  
Cllr Graeme Smith  
Nomination proposed by Cllr David Mitchell, Seconded by Cllr Susan Cowsill.  
Nomination proposed by Cllr Susan Davies, Seconded by Cllr Susan Cowsill.
3. **Apologies for Absence**  
To receive apologies for absence.
4. **Declarations of Interest**  
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.  
  
***Members are reminded to review their Register Entries to ensure they remain up to date.***
5. **Chairman's Remarks**
6. **Appointment of Committees**
  - (a) Finance & General Purposes Committee (**A minimum of 8 Members plus 1 Rota Member**).
  - (b) Highways & Plans Committee (**A minimum of 8 Members plus 1 Rota Member**).

**7. Appointment of Sub-Committees**

- (a) Hall Inspection Sub-Committee (This Sub-Committee meets annually).
- (b) Land Management Sub-Committee
- (c) Risk Assessment Sub-Committee (This Sub-Committee meets annually).

**8. Appointment of Working Parties**

- (a) Colehill Planning Working Party.
- (b) Highway Improvement Schemes Working Party (**must be Members of the Highways and Plans Committee**).

**9. Appointment of Representatives on Other Bodies**

A full list of Representatives for 2012/13 is attached to the Agenda on blue paper. Those marked in **bold** type are annual appointments.

- (a) To consider whether any changes are required to the representation on the Wimborne Cemetery Joint Management Committee.
- (b) To appoint representation to the Greathed Charity Trustees as the term for representatives will expire at the end of May 2013.

**Appointment of Other Bodies for 2013/14:**

- (a) Eastern Area Committee DAPTC.
- (b) Larger Councils Committee DAPTC.
- (c) Partners and Communities Together.
- (d) Colehill Memorial Hall Management Committee.
- (e) Rights of Way Liaison Officer.
- (f) Parish Tree Warden.
- (g) Parish Gypsy Liaison Officer.
- (h) Historic Environmental Liaison Officer.
- (i) Press Officer.
- (j) Editorial Board for the website and newsletter.
- (k) Speed Indicator Device Volunteers.
- (l) BMX and Mountain Bike Trail Volunteers.
- (m) Bench Inspectors. To confirm that those Members listed are able to continue inspecting the benches as shown:

a	Lapwing Road – Cllr Cowsill	g	Cnr of Middlehill Rd/Hayes Ln – Cllr Mitchell
b	St Michael's Church – Cllr Davies	h	Wimborne Rd, opp Beaucroft Ln – Cllr Packer
c	Cannon Hill Rd (to be replaced) – Cllr Johnson	i	Furzehill, off Cranborne Road – Clerk
d	Five Ways Cross – Clerk	j	Middlehill Road, outside 143 and 145 - Clerk
e	Colehill Post Office, opposite – Clerk	k	Leigh Road (Bytheway) – Cllr Francis
f	Corner of Pilford Heath Road – Cllr Mitchell	l	Corner of Weston Road – Clerk

- (n) Grit Bin Inspectors. To confirm that those Members listed are able to continue inspecting the grit bins as shown:

1	Park Homer Drive	Cllr Adams	10	Onslow Gdns	Clerk
2	Heron Drive (Pilford Hth Rd)	Cllr Cowsill	11	Giddylake (Burts Hill end)	Clerk
3	Bridleway (78 Canford Bott)	Cllr Holloway	12	Cutlers PI (Jessopp Rd)	Cllr Smith
4	Saddle Close	Cllr Holloway	13	Ashmeads Way	Cllr Smith
5	Bridleway (Harness Close)	Cllr Johnson	14	Ashmeads Cl	Cllr Smith
6	Glynville Close	Cllr Johnson	15	Olivers Rd/(Olivers Way)	Cllr Smith
7	Pilford Heath Rd (Lapwing Rd)	Cllr Mitchell	16	Lonnen Rd/ (Rotary Cl)	Cllr Warren
8	Brackenhill Road	Cllr Mitchell	17	Woodview/ (Lonnen Rd)	Cllr Warren
9	Wesley Road close to No 7	Clerk			

**10. Minutes**

To confirm Minutes:

- (a) Annual Parish Meeting 23 April (herewith)  
 (b) Council Meeting 23 April (herewith)

**11. Any questions arising from Minutes of 23 April**

**12. Committee Reports**

To receive the reports of the following Committees:

- Highways & Plans Committee 30 April (herewith)  
 Highways & Plans Committee 21 May (copy to follow)

**13. Annual Return – Year End March 2013**

To approve the Statement of Accounts and Annual Governance Statement of the Annual Return for the year ended 31 March 2013 (copy herewith on white paper).

**14. Audit of Parish Council Accounts**

To note that the internal auditor has reviewed the controls and procedures in place for the completion of the final accounts up to 31 March 2013 (report letter herewith on cream paper).

**15. Electoral Review of East Dorset**

The Local Government Boundary Commission for England has advised of their draft recommendations for EDDC. To discuss the recommendations for Colehill (copy herewith on pink paper). The full report and maps will be available at the meeting. Comments are required by 8 July 2013.

**16. Core Strategy**

The Chairman to advise on a public meeting that has been arranged to seek the views of residents on the Core Strategy (poster available at the meeting).

**17. Members' Attendance 2012/13**

To note the summary of Members' attendance at Council and committee meetings in 2012/13 (herewith on green paper).

**18. Reports**

To receive reports from:

- (a) Representatives on other Bodies
- (b) Liaison Officers
- (c) Meeting delegates
- (d) Editorial Board – website and newsletter

**19. Accounts for Payment**

To approve the accounts list.

**20. Items for Information and Matters for Forthcoming Agenda.**

Information available at meeting:

Calendar of Meetings – previously circulated - approved at Council on 22 January 2013.

Wimborne Cemetery Joint Management Committee 22 April 2013.

Colehill Clarion Summer 2013 - also online: <http://www.colehill.gov.uk/news/newsletters.aspx>

Information to note:

The Clerk will be on leave on Monday 3 June.