



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

17 Four Wells Road, Colehill, Dorset, BH21 7BA

Telephone: 01202 880049

email: clerk@colehill.gov.uk

www.colehill.gov.uk

 [colehillpc](https://www.facebook.com/colehillpc)  [colehillnews](https://twitter.com/colehillnews)

27th April 2021

Dear Member,

You are summoned to attend the Annual Meeting of **Colehill Parish Council** which will be held
Via Zoom <https://zoom.us/j/99817667420?pwd=T1p4QXZdWc1dXMzVWeDZ4Tk4eko3UT09> Meeting ID: 998 1766
7420 Passcode: 622640, on **Tuesday 4th May 2021 at 7.00pm.**

Yours faithfully

Clerk

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

A G E N D A

1. **Appointment of Chair**
Need to sign Declaration of Acceptance of office form.
2. **Appointment of Vice Chair**
3. **Apologies for Absence**
The Clerk to report any apologies for absence.
4. **Declarations of Interest**
In accordance with the Code of Conduct, Members are reminded that any prejudicial interests should be declared.
5. **Chair's Remarks**
6. **Appointment of Committees**
 - (a) Finance & General Purposes Committee (A minimum of 7 Members).
 - (b) Highways, Plans & the Environment Committee (A minimum of 7 Members).
7. **Appointment of Sub-Committees**
 - (a) Hall Inspection Sub-Committee (This Sub-Committee meets annually).
8. **Appointment of Working Groups**
 - (a) 5G Mast Working Group
 - (b) Memorial Hall Working Group
 - (c) Community Infrastructure Levy Working Group
 - (d) Resilience Working Group

- (e) Community Governance Review Working Group
- (f) Governance Working Group
- (g) Oliver's Park Refurbishment Working Group
- (h) Climate Emergency Working Group
- (i) Coombes Wood Working Group
- (j) Biodiversity Working Group

The current committee/working group membership for 2020/21 are on our website.

9. Appointment of Representatives

To appoint representatives on the bodies shown below, and confirm the deputies. Appointments are annual unless stated. (A full list of Representatives for 2020/21 is on the website).

- (a) Wimborne Cemetery Joint Management Committee – Cllrs Nigel Bridle and Christina Davies (Deputy needed)
- (b) East Dorset Environment Partnership – Cllr Clare Davison (deputy needed)
- (c) The Greathed Charity Trustees (Three year term, expires May 2019) – Cllrs Urquhart and Johnson
- (d) Eastern Area Committee DAPTC - Two Members needed
- (e) Larger Councils Committee DAPTC - Two Members needed
- (f) Colehill and Stour PACT Panel - Two Members needed
- (g) The Reef Management Committee – One representative needed
- (h) Colehill Memorial Hall Management Committee – One Member and deputy needed
- (i) Rights of Way Liaison Officer – One Member and deputy needed
- (j) Parish Tree Warden – One member and deputy needed
- (k) Parish Gypsy and Traveller Communities Liaison Officer – One Member needed
- (l) Home Watch Representative – One Member needed
- (m) Historic Environment Liaison Officer – One Member needed
- (n) Wimborne History Festival Representative – One Member needed
- (o) Colehill Community Library – Two Members needed
- (p) Press Officer – One Member
- (q) Editorial Board for the website, Facebook, Twitter and any publications (administrators for Facebook are Cllrs Gibson, Johnson and the Clerk)
- (r) School liaison
- (s) Speed Indicator Device Volunteers
- (t) St Michael's Dirt Inspectors
- (u) Oliver's Park Play Area Inspectors
- (v) Bench Inspectors for the benches located at:

a	Lapwing Road – Cllr Gale	h	Cnr of Middlehill Rd/Hayes Ln – Cllr Gibson
b	St Michael's Church – Cllr Urquhart	i	Wimborne Rd, opp Beaucroft Ln – Cllr Gibbs
c	Cannon Hill Rd - Cllr Johnson	j	Furzehill, off Cranborne Road – Cllr Gale
d	Five Ways Cross – Cllr Urquhart	k	Middlehill Road, outside 143 and 145 – Cllr Gibson
e	Colehill Post Office, opposite – Cllr Gibbs	l	Leigh Road (Bytheway) – Cllr Greening
f	Corner of Pilford Heath Road – Cllr Johnson	m	Corner of Weston Road – Cllr Johnson
g	Wimborne Road West – Cllr Greening		

- (w) Grit Bin Inspectors for the grit bins located at:

1	Park Homer Drive – Cllr Borrill	9	Giddylake (Burts Hill end) – Cllr Gibbs
2	Heron Drive (Pilford Hth Rd) – Cllr Borrill	10	Cutlers PI (Jessopp Rd) – Cllr Dover
3	Bridleway (78 Canford Bottom) – Cllr Bridle	11	Ashmeads Way – Cllr Gale

4	Saddle Close – Cllr Bridle	12	Ashmeads Cl – Cllr Gale
5	Bridleway (Harness Close) Cllr Bridle	13	Olivers Rd/(Olivers Way) – Cllr Gale
6	Glynville Close – Cllr Johnson	14	Lonnen Rd/ (Rotary Cl) – Cllr Urquhart
7	Pilford Heath Rd (Lapwing Rd) – Cllr Borrill	15	Woodview/ (Lonnen Rd) – Cllr Urquhart
8	Brackenhill Road – Cllr Johnson		

10. Minutes

To confirm Minutes:

- (a) Annual Parish Meetings for 2019 and 2021(attached)
- (b) Council Meeting 7th April (attached)

11. Any questions arising from Minutes of the Annual Parish Meetings and Council meeting

12. Committee Reports

To receive the reports of the following Committees:

Highways, Plans and the Environment Committee	23 rd March (previously sent)
Finance and General Purposes Committee	23 rd April (attached)
Highways, Plans and the Environment Committee	23 rd April (attached)

13. Oliver's Park Fence

To resolve to appoint a contractor to install a new fence around the Oliver's Park play area.
(Quotes to follow)

14. Policy Approval

To review and resolve to adopt the Expenses policy and Crime and Disorder documents (attached)

15. Ratify decisions

To ratify the following spending decisions taken under delegated powers - bunting material for next year's Platinum jubilee weekend, 4 sets of litter picking equipment, HRH Prince Philip flowers £132.00

16. Audit of Parish Council Accounts

To note that the internal auditor has reviewed the controls and procedures in place for the completion of the final accounts up to 31 March 2021 (report letter to follow).

17. Annual Return – Year End March 2021

Section 1 – Annual Governance Statement

To approve the Annual Governance Statement of the Annual Return for the year ended 31 March 2021 (copy to follow).

18. Annual Return – Year End March 2021

Section 2 – Accounting Statements

To approve the Accounting Statements of the Annual Return for the year ended 31 March 2021 (copy to follow).

19. Coombes Wood – To resolve whether to re-open the BMX track and discuss and resolve a course of action for this area.

20. Members' Attendance 2019/20 and 2020/21

To note the summary of Members' attendance at Council and committee meetings in 2019/20 and 2020/21 (to follow).

21. Accounts for Payment

To approve the accounts list.

22. Items for Information and Matters for Forthcoming Agenda.