

At the Annual Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL VILLAGE HALL on the **23rd MAY 2023**, at **7.15pm**.

PRESENT

Cllr Nigel Bridle, Chair

Cllr Leslie Gibson, Vice-Chair

Cllrs Clare Davison, Michael Gibbs, KD Johnson, Mark Keniston, Ken Murgatroyd, Andy Todd and Emma Urquhart

IN ATTENDANCE

Mrs Z Caddy, Clerk.

1.23 APPOINTMENT OF CHAIR

Cllr Bridle had been proposed by Cllr Urquhart and seconded by Cllr Todd.

RESOLVED that Cllr Bridle be appointed Chair of the Parish Council for the ensuing year.

Cllr Bridle signed the Declaration of Acceptance of Office.

2.23 APPOINTMENT OF VICE-CHAIR

Cllr Gibson had been proposed by Cllr Bridle and seconded by Cllr Johnson.

RESOLVED that Cllr Gibson be appointed Vice-Chair of the Parish Council for the ensuing year.

3.23 APOLOGIES

Cllr Ann Edwards (Non-business) It was RESOLVED to approve the reasons for apologies.

4.23 DECLARATIONS OF INTEREST

There were no declarations of interest.

Members were reminded to review their Register Entries to ensure they remained up to date.

5.23 PUBLIC PARTICIPATION

There were no members of the public in attendance.

6.23 CHAIR'S REMARKS

Cllr Bridle thanked members for appointing him and he acknowledged the good work carried out last year.

7.23 MINUTES

The Minutes of the Annual Parish Meeting on the 11th April and the Council Meeting held on 9th May, were submitted.

RESOLVED that the Minutes be approved and signed.

8.23 MATTERS ARISING ON THE MINUTES

There were no matters arising

9.23 APPOINTMENT OF COMMITTEES

(a) Finance and General Purposes

The composition of the Committee was a minimum of 7 Members

RESOLVED that Nigel Bridle, KD Johnson, Leslie Gibson, Mark Keniston, Ken Murgatroyd, Andy Todd and Emma Urquhart, be appointed to serve on the Finance and General Purposes Committee for the ensuing year.

(b) Highways, Plans and the Environment

The composition of the Committee was a minimum of 7 Members plus

RESOLVED that Nigel Bridle, Clare Davison, Michael Gibbs, Leslie Gibson, KD Johnson, Mark Keniston, Ken Murgatroyd and Emma Urquhart be appointed to serve on the Highways, Plans and the Environment Committee for the ensuing year.

10.23 APPOINTMENT OF SUB-COMMITTEES

(a) Hall Inspection Sub-Committee

RESOLVED that Cllrs KD Johnson and Michael Gibbs be appointed to serve on the Hall Inspection Sub-Committee for the ensuing year.

11.23 APPOINTMENT OF WORKING PARTIES/GROUPS

(a) Biodiversity Working Group

RESOLVED that Cllrs Clare Davison, Michael Gibbs, Leslie Gibson and KD Johnson, be appointed to serve on the Biodiversity Working Group for the ensuing year.

(b) Community Infrastructure Levy Working Group

RESOLVED that this group be disbanded.

(c) Coombes Wood Working Group

RESOLVED that Cllrs Nigel Bridle, Clare Davison, Michael Gibbs, Mark Keniston, Andy Todd and Emma Urquhart, be appointed to serve on the Coombes Wood Working Party for the ensuing year.

(d) Governance Working Group

RESOLVED that Cllrs Nigel Bridle, Leslie Gibson, KD Johnson, Andy Todd and Emma Urquhart and be appointed to serve on the Governance Working Party for the ensuing year.

(e) Oliver's Park Working Group

RESOLVED that Cllrs Nigel Bridle, Michael Gibbs, Leslie Gibson, KD Johnson and Emma Urquhart be appointed to serve on the Oliver's Park Working Party for the ensuing year.

(f) Resilience Working Group

It was RESOLVED that this group be disbanded

12.23 APPOINTMENT OF REPRESENTATIVES

RESOLVED that the following Members be appointed to represent the Parish Council on the bodies shown:

- (a) **Wimborne Cemetery Joint Management Committee**
(Five year term to 2024)
Cllrs Nigel Bridle and Emma Urquhart
- (b) **East Dorset Environment Partnership**
Cllr Clare Davison (Deputy: Cllr Emma Urquhart)
- (c) **The Greathed Charity Trustees** (Five year term to May 2024)
Cllrs KD Johnson and Emma Urquhart (Cllr Janet Dover attends as a Dorset Councillor).
- (d) **DAPTC - Eastern Area Committee & Larger Councils Committee**
Cllrs KD Johnson and Andy Todd (Emma Urquhart as a reserve)
- (e) **Wimborne and District PACT Panel**
Cllrs K D Johnson and Ken Murgatroyd
- (f) **Village Hall Management Committee**
Cllr Ann Edwards (Deputy: Cllr Nigel Bridle)

13.23 PARISH RIGHTS OF WAY LIAISON OFFICER

RESOLVED that Cllr Clare Davison be appointed Rights of Way Liaison Officer for the ensuing year. (Deputy: Cllr KD Johnson)

14.23 PARISH TREE WARDEN

RESOLVED that Cllr Nigel Bridle be appointed Tree Warden for the ensuing year. (Deputy: Cllr Emma Urquhart)

15.23 PARISH TRAVELLER COMMUNITIES LIAISON OFFICER

RESOLVED that Cllr Nigel Bridle be appointed Traveller Communities Liaison Officer for the ensuing year.

16.23 HOME WATCH REPRESENTATIVE

RESOLVED that Cllr KD Johnson be appointed Home Watch representative for the ensuing year.

17.23 HISTORIC ENVIRONMENT LIAISON OFFICER

RESOLVED that Cllr Emma Urquhart be appointed Historic Environment Liaison Officer for the ensuing year.

18.23 WIMBORNE HISTORY FESTIVAL

RESOLVED that Cllr Emma Urquhart be appointed Wimborne History Festival representative for the ensuing year.

19.23 SCHOOL LIAISON REPRESENTATIVE

RESOLVED that Cllr Emma Urquhart be appointed School representative for the ensuing year.

20.23 COLEHILL COMMUNITY LIBRARY

RESOLVED that Cllrs Nigel Bridle and Andy Todd be appointed Colehill Community Library representatives for the ensuing year.

21.23 PRESS OFFICER

RESOLVED that Cllr Leslie Gibson be appointed Press Officer for the ensuing year.

22.23 EDITORIAL BOARD (for the website, social media and any publications)

RESOLVED that Cllrs Leslie Gibson and the Clerk be appointed to the Editorial Board for the ensuing year.

23.23 SPEED INDICATOR DEVICE VOLUNTEERS

RESOLVED that Cllr KD Johnson, Leslie Gibson and Michael Gibbs be appointed SID volunteers for the ensuing year.

24.23 SCHOOL LIAISON REPRESENTATIVE**25.23 FAIRTRADE REPRESENTATIVE**

RESOLVED that Cllr Michael Gibbs be appointed Fairtrade representative for the ensuing year.

26.23 ST MICHAEL'S DIRT INSPECTORS

RESOLVED that Cllrs Michael Gibbs and Emma Urquhart be thanked for volunteering to inspect St Michael's Dirt.

27.23 OLIVER'S PARK PLAY AREA INSPECTORS

RESOLVED that Cllrs KD Johnson and Leslie Gibson and the Clerk be thanked for volunteering to inspect the Oliver's Park Play Area.

28.23 BENCH INSPECTORS

To confirm that those Members listed will inspect the benches as shown:

a	Lapwing Road – Cllr Johnson	h	Cnr of Middlehill Rd/Hayes Ln – Cllr L Gibson
b	St Michael's Church – Cllr E Urquhart	i	Wimborne Rd, opp Beaucroft Ln – Cllr M Gibbs
c	Cannon Hill Rd – Cllr K D Johnson	j	Furzehill, off Cranborne Road – Cllr Davison
d	Five Ways Cross – Cllr E Urquhart	k	Middlehill Road, outside 143 and 145 - Cllr L Gibson
e	Colehill Post Office, opposite – Cllr M Gibbs	l	Leigh Road (Bytheway) – Cllr Davison
f	Corner Pilford Heath Rd – Cllr K D Johnson	m	Corner of Weston Road – Cllr K D Johnson
g	Wimborne Road West – Cllr Davison		

29.23 GRIT BIN INSPECTORS

To confirm that those Members listed will inspect the grit bins as shown:

1	Park Homer Drive	Clerk	9	Giddylake (Burts Hill end)	Cllr M Gibbs
2	Heron Drive (Pilford Hth Rd)	Clerk	10	Cutlers PI (Jessopp Rd)	Cllr Gibson
3	Bridleway (78 Canford Bott)	Cllr N Bridle	11	Ashmeads Way	Cllr Johnson
4	Saddle Close	Cllr N Bridle	12	Ashmeads CI	Cllr Johnson

5	Bridleway (Harness Close)	Cllr N Bridle	13	Olivers Rd/(Olivers Way)	Cllr Urquhart
6	Glynville Close	Cllr Johnson	14	Lonnen Rd/ (Rotary Cl)	Cllr Urquhart
7	Pilford Hth Rd (Lapwg Rd)	Clerk	15	Woodview/ (Lonnen Rd)	Cllr Urquhart
8	Brackenhill Road	Cllr Johnson			

A full list of current appointments appears as Appendix 1 to these Minutes in the Minute Book.

30.23 **AUDIT OF PARISH COUNCIL ACCOUNTS**

Members RESOLVED to accept the Internal Auditor's report letter dated 10th May, which advised that she was satisfied with the controls and procedures that were in place. A copy of this appears as Appendix 2 to these Minutes in the Minute Book.

The Members thanked the Clerk for her work on the accounts.

31.23 **ANNUAL RETURN – YEAR END MARCH 2023** **SECTION 1 – ANNUAL GOVERNANCE STATEMENT**

The Clerk had circulated a copy of Section 1 of the Annual Return for the year ended 31 March 2023, a copy of which appears as Appendix 3 to these Minutes in the Minute Book.

RESOLVED that the Annual Governance Statement be approved and signed by the Chair of Council.

32.23 **ANNUAL RETURN – YEAR END MARCH 2023** **SECTION 2 – ACCOUNTING STATEMENTS**

The Clerk had circulated a copy of Section 2 of the Annual Return for the year ended 31 March 2023, a copy of which appears as Appendix 4 to these Minutes in the Minute Book.

RESOLVED that the Accounting Statements be approved and signed by the Chair of Council.

33.23 **PLANNING APPLICATIONS**

From the applications currently listed on www.colehill.gov.uk no members of the public have requested that any are discussed. Members did review and discuss the following and comments were recorded as follows:

PA NO	ADDRESS & DEVELOPMENT PROPOSED
P/HOU/2023/01155	Cornels Haslop Road Colehill BH21 2SG Demolish existing garage and erect detached outbuilding to form an ancillary self-contained annexe The trees are exception and must be protected. Root protection/tree protection/Method statement re construction traffic – road surface and make good any damage to the road surface. Residents will be severely disrupted for the duration of the work. No site notice.
P/FUL/2023/02328	Flat 2 Onslow House Giddylake Colehill BH21 2QT Erection of a prefabricated concrete garage 6.12m long, 2.87m wide and 2.36m high (apex line) on a concrete slab

	No objection
P/HOU/2023/02522	27 Greenhill Close Colehill Dorset BH21 2RQ Single Storey Rear Extension and Associated Internal Alterations No objection – no site notice displayed
P/HOU/2023/02809	3 The Vineries Colehill BH21 2PU Erect side/front extension and roof conversion to include dormer to rear No site notice – there is concern over the overlooking into number 39 with the new proposed dormer window.
P/HOU/2023/02686	11 Jessopp Road Colehill BH21 2HW Erect Single Storey Rear Extension No objection but no site notice
P/HOU/2023/01244	15 Brackenhill Road Colehill Wimborne BH21 2LT Erect rear single storey extension & install no.1 Dormer An extension to the CPC commenting period will be sought to enable discussion after members peruse the application and documents.

34.23 MEMBERS' ATTENDANCE 2022/23

Members NOTED a summary of Members' attendance at Council and committee meetings in 2022/23.

35.23 FAIRTRADE SIGNS

It was RESOLVED in principle to allow the Fairtrade signs to be attached to the 'Welcome to Colehill' signs and to contribute to the funding. Cllr Gibbs will report back with some costings on the signs and will review the involvement of businesses and community groups in connection with Fairtrade.

36.23 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 6 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

37.23 ITEMS TO REPORT AND FOR FURTHER AGENDA.

Clare Davison will report at the next HPE meeting that she attended with Cllr Ann Edwards a session on planning and new environmental factors.

Beating the Bounds could be resurrected from last year which was rained off.

The Meeting ended at 8:30 PM.

CHAIR