



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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2nd November 2022

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Village Hall, Cannon Hill Road, Colehill** on **Tuesday 8th November 2022** at **7.15pm**.

Yours faithfully



Clerk

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Public Participation Session**
Members of the public will have an opportunity to raise questions and make representations.
4. **Chair's Remarks**
5. **Minutes**
To confirm the Minutes of the Council Meeting held on 5th October 2022 ([here](#))
6. **Any questions arising from Minutes of 5th October 2022**
7. **Coronation Working Party**
To resolve to establish a Coronation Working Party to recommend proposals for local events to celebrate the Coronation. To adopt a Terms of Reference for this working party and agree members.
8. **Reef Youth & Community Centre**
The trustees of The Reef have asked if Colehill Parish Council would be willing to take on the running of The Reef, becoming the sole trustee of the company. ACRE have issued a guidance note [here](#). To resolve whether the Council wish to take this on and if so, to instruct a solicitor that specialises in this area to start the legal work necessary. A quote will be sought for this work but as time is of the essence to further resolve that the balance of the earmarked reserves for 2022/23 £6,150 (being £6,750 minus £600 spent already this year) can be utilised if necessary.

9. Governance Documents

On 3rd October Members of the Governance Working Group received the following documents with the proposed changes detailed below. To review and resolve to adopt these documents

- Code of Conduct (no changes proposed) [here](#)
- Vexatious Requests Policy (no changes proposed) [here](#)
- Data Breach Policy (no changes proposed) [here](#)
- Remembrance Parade Risk assessment (propose to remove Covid section)
- Oliver's Playground Risk Assessment (propose to remove Covid section)
- Council Woodlands Risk Assessment (no changes proposed)
- Accessibility Statement (revised version removing commitments to update old materials, and to say the Council will test the website bi-annually rather than annually - attached)

10. Neighbourhood Plan

To resolve that the Council formally stop all work on the Neighbourhood Plan and to notify Dorset Council of that decision.

11. Community Infrastructure Levy (CIL)

To note that the Council has received a CIL payment from Dorset Council of £11,778.85. This figure has been published on the website.

12. Village Hall Inspection

To note the report on the Village Hall inspection which took place on 19th October 2022.

13. Wimborne Cemetery Joint Management Committee Budget

To consider and approve the proposed Cemetery budget (attached)

14. Delegated decisions

To ratify decisions taken under delegated authority between meetings:

- Remove and dispose of damaged Polka and Elk pieces of play equipment and leave surface good, and fill with top soil and grass seed the holes near the playing field goals. Total cost £534:65, £89:11 is recoverable VAT - cost to Council is £455:55.
- Two new Silent Soldiers (one to replace existing one and one female version – location to be discussed at a later date) plus lamppost signs. Total cost £401:59 including £66:93 VAT which is recoverable - cost to Council is £334.66

15. Planning Applications

To consider and comment upon the Planning Applications listed on the Council's planning webpage where the commenting period is still open and discussion is requested by any Councillor or by any Colehill resident attending the meeting.

16. Committee Minutes

To receive the minutes of the following Committee:

Highways Plans & The Environment Committee 18th October 2022 (copy [here](#))

Finance & General Purposes Committee 18th October 2022(copy [here](#))

17. Accounts for Payment

To approve the accounts list.

18. Reports from Representatives on Outside Bodies

- To receive a verbal report from Cllr Gibbs on the Fairtrade meeting on 1st November 2022.

19. Items for Information and Matters for Forthcoming Agenda.