

At the Annual Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **14 MAY 2018**, at **7.00pm**.

PRESENT

Cllr Emma Urquhart, Chairman

Cllr Charlotte Greening, Vice-Chairman

Cllrs Susan Cowsill, Clare Davison, Andy Gale, Janet Dover, Nigel Bridle, Pete Cunningham, David Mitchell and David Packer, Barry Roberts and KD Johnson.

APOLOGIES

IN ATTENDANCE

Mrs Z Caddy, Clerk.

1.19 APPOINTMENT OF CHAIRMAN

Cllr Roberts inspected the nomination forms and declared there was only one nominee each for the positions of Chairman and Vice-Chairman so no vote was necessary.

Cllr Urquhart had been proposed by Cllr Greening and seconded by Cllr Mitchell, and proposed by Cllr Johnson and seconded by Cllr Packer, and proposed by Cllr Roberts and seconded by Cllr Greening.

RESOLVED that Cllr Urquhart be appointed Chairman of the Parish Council for the ensuing year.

Cllr Urquhart signed the Declaration of Acceptance of Office.

2.19 APPOINTMENT OF VICE-CHAIRMAN

Cllr Greening had been proposed by Cllr Urquhart and seconded by Cllr D Mitchell, and proposed by Cllr Roberts and seconded by Cllr Urquhart, and proposed by Cllr Johnson and seconded by Cllr Packer.

RESOLVED that Cllr Greening be appointed Vice-Chairman the Parish Council for the ensuing year.

3.19 DECLARATIONS OF INTEREST

There were no declarations of interest.

Members were reminded to review their Register Entries to ensure they remained up to date.

4.19 CHAIRMAN'S REMARKS

The Chairman thanked everyone for the opportunity to be Chairman.

5.19 APPOINTMENT OF COMMITTEES

(a) Finance and General Purposes

The composition of the Committee was a minimum of 8 Members plus 1 Rota Member.

RESOLVED that Cllrs Susan Cowsill, Charlotte Greening, KD Johnson, Andy Gale, David Mitchell, Barry Roberts, Emma Urquhart and Nigel Bridle be appointed to serve on the Finance and General Purposes Committee for the ensuing year.

(b) Highways and Plans

The composition of the Committee was a minimum of 8 Members plus 1 Rota Member.

RESOLVED that Cllrs Pete Cunningham, Susan Cowsill, Clare Davison, Charlotte Greening, KD Johnson, Nigel Bridle, David Mitchell, David Packer, Emma Urquhart be appointed to serve on the Highways and Plans Committee for the ensuing year.

6.19 APPOINTMENT OF SUB-COMMITTEES

(a) Hall Inspection Sub-Committee

RESOLVED that Cllrs Pete Cunningham, KD Johnson and David Mitchell be appointed to serve on the Hall Inspection Sub-Committee for the ensuing year.

(b) Risk Assessment Sub-Committee

RESOLVED that Cllrs Susan Cowsill, KD Johnson, Nigel Bridle and David Mitchell be appointed to serve on the Risk Assessment Sub-Committee for the ensuing year.

7.19 APPOINTMENT OF WORKING PARTIES/GROUPS

(a) New Neighbourhoods' Working Group

RESOLVED that Cllrs Susan Cowsill, David Mitchell, David Packer and Emma Urquhart be appointed to serve on the New Neighbourhoods' Working Group for the ensuing year.

Members APPROVED the membership of Cllrs Susan Cowsill, David Mitchell, David Packer and Emma Urquhart to the New Neighbourhoods' Working Group.

(b) Extra Highways Services Working Party

RESOLVED that Cllrs Susan Cowsill, Nigel Bridle, KD Johnson, and Emma Urquhart be appointed to serve on the Extra Highways Services Working Party for the ensuing year.

(c) Highway Improvement Schemes Working Party

RESOLVED that Cllrs Janet Dover, KD Johnson, Charlotte Greening, Nigel Bridle, David Mitchell and Emma Urquhart be appointed to serve on the Highway Improvement Schemes Working Party for the ensuing year.

- (d) **Oliver's Park Refurbishment Working Group**
RESOLVED that Cllrs Janet Dover, KD Johnson, Charlotte Greening, Andy Gale, Barry Roberts and Emma Urquhart be appointed to serve on the Oliver Park Refurbishment Working Party for the ensuing year.
- (e) **Project Management Working Party**
RESOLVED that the Project Management Working Party was no longer needed.
- (f) **Local Government and Boundary Review Working Party**
RESOLVED that the Local Government and Boundary Review Working Party was no longer needed.

8.19 APPOINTMENT OF REPRESENTATIVES

RESOLVED that the following Members be appointed to represent the Parish Council on the bodies shown:

- (a) **Wimborne Cemetery Joint Management Committee**
(Five year term to 2024)
Cllrs Susan Cowsill and Barry Roberts (Deputy: Cllr Emma Urquhart)
- (b) **East Dorset Environment Partnership**
Cllr David Mitchell (Deputy: Cllr Emma Urquhart)
- (c) **The Greathed Charity Trustees** (Five year term to May 2024)
Cllrs KD Johnson and David Mitchell (Cllr Janet Dover attends as a Dorset Councillor).
- (d) **DAPTC - Eastern Area Committee**
Cllrs KD Johnson and Susan Cowsill (Deputy: Cllr Pete Cunningham)
- (e) **DAPTC - Larger Councils Committee**
Cllrs KD Johnson and Susan Cowsill
- (f) **Colehill and Stour PACT Panel**
Cllrs Janet Dover and Emma Urquhart
- (g) **The Reef Management Committee**
Cllr Pete Cunningham
- (h) **Memorial Hall Management Committee**
Cllr Pete Cunningham

9.19 PARISH RIGHTS OF WAY LIAISON OFFICER

RESOLVED that Cllr Nigel Bridle be appointed Rights of Way Liaison Officer for the ensuing year. (Deputy: Cllr KD Johnson)

10.19 PARISH TREE WARDEN

RESOLVED that Cllr Charlotte Greening be appointed Tree Warden for the ensuing year.

- 11.19 PARISH GYPSY AND TRAVELLER COMMUNITIES LIAISON OFFICER**
RESOLVED that Cllr Nigel Bridle be appointed Gypsy and Traveller Communities Liaison Officer for the ensuing year.
- 12.19 HOME WATCH REPRESENTATIVE**
RESOLVED that Cllr Pete Cunningham be appointed Home Watch representative for the ensuing year. (Deputy: Cllr Susan Cowsill)
- 13.19 HISTORIC ENVIRONMENT LIAISON OFFICER**
RESOLVED that Emma Urquhart be appointed Historic Environment Liaison Officer for the ensuing year.
- 14.19 WIMBORNE HISTORY FESTIVAL**
RESOLVED that Cllr Emma Urquhart be appointed Wimborne History Festival representative for the ensuing year.
- 15.19 FAIRTRADE**
RESOLVED that Cllr Charlotte Greening be appointed Fairtrade representative for the ensuing year.
- 16.19 COLEHILL COMMUNITY LIBRARY**
RESOLVED that Cllrs Susan Cowsill and David Mitchell be appointed Colehill Community Library representatives for the ensuing year.
- 17.19 PRESS OFFICER**
RESOLVED that Cllr David Mitchell be appointed Press Officer for the ensuing year.
- 18.19 EDITORIAL BOARD** (for the website, social media and any publications)
RESOLVED that Cllrs Susan Cowsill, KD Johnson, and the Clerk be appointed to the Editorial Board for the ensuing year.
- 19.19 SPEED INDICATOR DEVICE VOLUNTEERS**
RESOLVED that Cllr KD Johnson be thanked for his support in installing the SID in the Parish.

The people who could be called upon to help were Cllrs Gale and Urquhart

- 20.19 ST MICHAEL'S DIRT INSPECTORS**
RESOLVED that Cllrs KD Johnson, David Mitchell, Barry Roberts, Emma Urquhart and the Clerk be thanked for volunteering to inspect St Michael's Dirt.
- 21.19 OLIVER'S PARK PLAY AREA INSPECTORS**
RESOLVED that Cllrs Susan Cowsill, KD Johnson, Emma Urquhart, Andy Gale and the Clerk be thanked for volunteering to inspect the Oliver's Park Play Area.

22.19 BENCH INSPECTORS

To confirm that those Members listed will inspect the benches as shown:

a	Lapwing Road – Cllr Cowsill	h	Cnr of Middlehill Rd/Hayes Ln – Cllr Mitchell
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b	St Michael's Church – Cllr Urquhart	i	Wimborne Rd, opp Beaucroft Ln – Cllr Packer
c	Cannon Hill Rd – Cllr Johnson	j	Furzehill, off Cranborne Road – Clerk
d	Five Ways Cross – Cllr Urquhart	k	Middlehill Road, outside 143 and 145 - Clerk
e	Colehill Post Office, opposite – Clerk	l	Leigh Road (Bytheway) – Clerk
f	Corner Pilford Heath Rd – Cllr Mitchell	m	Corner of Weston Road – Clerk
g	Wimborne Road West – Cllr Greening		

23.19 GRIT BIN INSPECTORS

To confirm that those Members listed will inspect the grit bins as shown:

1	Park Homer Drive	Cllr Mitchell	9	Giddylake (Burts Hill end)	Clerk
2	Heron Drive (Pilford Hth Rd)	Cllr Cowsill	10	Cutlers PI (Jessopp Rd)	Cllr Dover
3	Bridleway (78 Canford Bott)	Cllr Bridle	11	Ashmeads Way	Cllr Gale
4	Saddle Close	Cllr Bridle	12	Ashmeads Cl	Cllr Gale
5	Bridleway (Harness Close)	Cllr Bridle	13	Olivers Rd/(Olivers Way)	Cllr Gale
6	Glynville Close	Cllr Johnson	14	Lonnen Rd/ (Rotary Cl)	Cllr Urquhart
7	Pilford Hth Rd (Lapwg Rd)	Cllr Cowsill	15	Woodview/ (Lonnen Rd)	Cllr Urquhart
8	Brackenhill Road	Cllr Mitchell			

A full list of current appointments appears as Appendix 1 to these Minutes in the Minute Book.

24.19 RECEIVING AGENDAS AND MINUTES BY EMAIL

All Members bar one AGREED to receive all Agendas and Minutes by email.

25.19 VACANCIES

Members NOTED there were now 4 vacancies for co-option. The Council will advertise these and it was RESOLVED that informal interviews take place before the Highways and Plans meeting on 18th June Cllrs Emma Urquhart, David Packer and Charlotte Greening would ask the questions on 18th June.

27.19 WIMBORNE ROAD

THE Quote for installing 4 bollards was discussed and it was AGREED unanimously to go ahead with this work.

28.19 MINUTES

The Minutes of the Annual Parish Meeting and the Council Meeting held on 5 March, and the Council Meeting held on 29th March were submitted.

RESOLVED that the Minutes be approved and signed.

29.19 MATTERS ARISING ON THE MINUTES**30.19 458.19** The confidential minute is headed "CONFIDENTIAL" - with a missing "I"

448.19 Cllr Urquhart said it was important to keep the issue of parking outside Beaucroft School on the agenda as it was important to residents.

449.19 Cllr Packer commented that the suggested road names from Colehill had gone through and that the suggested wording for the plaque had been drafted. If

it is too long it will refer to the Websites of Colehill Parish Council and Wimborne Town Council.

31.19

COMMITTEE REPORTS

(a) HIGHWAYS & PLANS – 30 APRIL

At 479.19 the cyclepath was proposed, originated and financed by Sustrans, it was not they that didn't want it as a Bridleway, that was generally agreed at the time. Also that the path across The Triangle should not be dedicated as a Right of Way.

489.19 Cllr Johnsons statement should be removed re vehicles moving from place to place as it could be misleading and leave the quote from Dorset Waste Partnership.

497.19 - "publish them bottom half" (delete "m")

501.19 (b) - The name of the area/roads is/are "Merrifield"/"New Merrifield" - not spelled with a "Y"

RESOLVED that the report be approved and adopted.

(b) FINANCE AND GENERAL PURPOSES – 2 APRIL

480.19 - the play equipment company is "Wicksteed", not "Wickstead"

RESOLVED that the report be approved and adopted.

32.19 COUNCILLOR TRAINING

The Clerk advised that there was a training session for New Councillors on 6th July 10am-12 noon. Not heard yet about anything for about training for new chairmen but will look into it.

33.19 MEMBERS' ATTENDANCE 2018/19

Members NOTED a summary of Members' attendance at Council and committee meetings in 2017/18.

34.19 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 2 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

35.19 Items for information/Future Agenda

Cllr Mitchell said it was important that the Parish Plan is on a future Agenda.
Cllr Cunningham said the Council using Online banking should be on the next Finance & General Purposes Agenda
Cllr Urquhart requested that the consort has something to wear (possibly a badge or ribbon) when attending something civic.

Cllr Johnson requested the Highways and Plans committee discuss getting a permanent SID device.

Cllr Cowsill has requested Highways and Plans discuss paying for a traffic enforcement officer, and that we invite a police representative to the meeting.

The Meeting ended at 8:55 pm.

CHAIRMAN