



Colehill Town Council

Mrs Zoe Caddy, Clerk to the Council
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28th April 2026

Dear Member

You are summoned to attend the Annual Meeting of **Colehill Town Council** which will be held at **Colehill Village Hall, Cannon Hill Road, Colehill, on Tuesday 6th May 2025 at 7.15pm.**

Yours faithfully

Zoe Caddy

Clerk

AGENDA

1. **Appointment of Chair**
2. **Appointment of Vice Chair**
3. **Public Participation**
Members of the public will have an opportunity to raise questions.
4. **Apologies for Absence**
The Clerk to report any apologies for absence.
5. **Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items. *Members are reminded to review their Register Entries to ensure they remain up to date.*
6. **Chair's Remarks**
7. **Minutes**
To confirm Minutes of the Council Meeting of 7th April 2026 ([Council Minutes](#))
8. **Matters Arising**
Any matters/questions arising from Minutes of 7th April 2026
9. **Committee Reports**
To receive the reports of the following Committees:
Highways, Plans & the Environment Committee 21st April 2026 ([HPE Minutes](#))
Finance and General Purposes Committee 21st April 2026 ([FGP Minutes](#))
10. **General Power of Competence**
To note that the Council will continue to use the GPOC for the term 2026-27.
11. **Review and Adoption of the Annual Report and Annual Plan**
To review and resolve to adopt the Annual Report for 2025/26 and Plan for 2026/27 (to follow)

12. Appointment of Committees

- (a) Finance & General Purposes Committee (A minimum of 5 Members).
- (b) Highways, Plans & the Environment Committee (A minimum of 5 Members).

13. Appointment of Working Groups

- (a) Governance Working Group
- (b) Local Plan Working Group
- (c) Oliver's Park Working Group
- (d) Road Safety Working Group
- (e) Emergency Resilience Working Group (TOR to follow)
- (f) Boundary Commission Working Group (TOR to follow)

Current membership for 2025/26 is on the website.

14. Appointment of Representatives

To appoint representatives on the bodies shown below, and confirm the deputies. Appointments are annual unless stated. (A full list of Representatives for 2025/26 is on the website).

- (a) Julian's Bridge joint Working Group – One Member
- (b) East Dorset Environment Partnership – One Member
- (c) DAPTC Eastern Area & Larger Councils Committees - Two Members
- (d) The Reef Committee – Two Members
- (e) Colehill Village Hall Management Committee – Two Members
- (f) Rights of Way Liaison Officer – One Member
- (g) Parish Tree Warden – One Member
- (h) Parish Traveller Communities Liaison Officer – One Member
- (i) Home Watch Representative – One Member
- (j) Historic Environment Liaison Officer – One Member
- (k) Wimborne History Festival Representative – One Member
- (l) School Liaison – One Member
- (m) Colehill Community Library – Two Members
- (n) Press Officer – One Member
- (o) Editorial Board for the website, Facebook and any publications (administrators for Facebook are currently Cllrs Gibson and the Clerk)
- (p) Speed Indicator Device Volunteers
- (q) Oliver's Park Play Area Inspectors
- (r) Bench Inspectors for the benches located at:

a	Lapwing Road	h	Cnr of Middlehill Rd/Hayes Ln
b	St Michael's Church	i	Wimborne Rd, opp Beaucroft Ln
c	Cannon Hill Rd	j	Middlehill Road, outside 143 and 145
d	Five Ways Cross	k	Leigh Road (Bytheway)
e	Colehill Post Office, opposite	l	Corner of Weston Road
f	Corner of Pilford Heath Road		
g	Wimborne Road West		

- (s) Grit Bin Inspectors for the grit bins located at:

1	Park Homer Drive	9	Giddylake (Burts Hill end)
2	Heron Drive (Pilford Hth Rd)	10	Cutlers PI (Jessopp Rd)
3	Bridleway (78 Canford Bottom)	11	Ashmeads Way
4	Saddle Close	12	Ashmeads Cl
5	Bridleway (Harness Close)	13	Olivers Rd/(Olivers Way)
6	Glynville Close	14	Lonnen Rd/ (Rotary Cl)

7	Pilford Heath Rd (Lapwing Rd)	15	Woodview/ (Lonnen Rd)
8	Brackenhill Road		

15. Audit of Parish Council Accounts

To note that the internal auditor has reviewed the controls and procedures in place for the completion of the final accounts up to 31 March 2026 (report letter to follow).

16. Annual Return – Year End March 2026

Section 1 – Annual Governance Statement

To approve the Annual Governance Statement of the Annual Return for the year ended 31 March 2026 (copy to follow).

17. Annual Return – Year End March 2026

Section 2 – Accounting Statements

To approve the Accounting Statements of the Annual Return for the year ended 31 March 2026 (copy to follow).

18. Members’ Attendance 2025/26

To note the summary of Members’ attendance at Council and committee meetings in 2024/25 (available at the meeting).

19. Governance Documents

To review and re-adopt the following documents:

Working Group Protocol – (council name change)

Model Publication Scheme – (council name change, annotated changes to remove references to the BMX Trail, CCTV & Twitter)

SAPPP Practitioner’s Guide – to adopt the latest version without modification

20. Projector and Screen

To resolve next steps in connection with a Village Hall request in connection with the Projector and Screen in the Committee Room.

21. Grant Aid

The following applications have been received (copy herewith).	Previous Grant(s)	Amount Requested
Colehill and Wimborne Youth and Community Centre	£3,000 2017/18 £3,000 2018/19 £5,000 2024/25 £5,000 2025/26	£6,000

22. Planning Applications

To consider and comment upon any applications listed on the Council’s planning webpage where the commenting period is still open and discussion is requested by any Councillor or by any Colehill resident attending the meeting.

To also consider and objections to the following Licence applications

166298 Tesco [Dorset | Dorset Council | Licence Register | 166298](#)

166299 Aldi [Dorset | Dorset Council | Licence Register | 166299](#)

23. Reports from Representatives on Outside Bodies

To receive any reports for information.

24. Accounts for Payment

To approve the accounts list.

25. Items for Information and Close of Meeting.