



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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20 January 2021

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Via Zoom** <https://zoom.us/j/96915813761?pwd=N21hMXRvcnZoZWVFcHdYdk9FUENqZz09> Meeting ID: 969 1581 3761 Passcode: 262130 on **Tuesday 26th January 2021 at 7.15pm.**

Yours faithfully

Clerk

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

A G E N D A

- 1. Apologies for Absence**
To receive apologies for absence.
- 2. Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
- 3. Chair's Remarks**
- 4. Budget and Precept 2021/22**
To resolve to both approve the budget and earmarked reserves for 2021/22 and to set the Precept for the coming financial year.

Finance and General Purposes has recommended a Precept £121,703.61. This is an equivalent Parish Council Tax Levy of £39.50.

Attachments:

- (a) Summary
- (b) Receipts and Payments and Estimated Balances
- (c) Predicted end of year expenditure for 2020/21 and the budget for 2021/22.

- 5. Governance Documents**
On 15th January Members of the Governance working group reviewed the following documents:

Attachments:

- (a) Insurance Policy for the current year (for AGAR we need to be able to note that the agreed level of insurance cover on pages 5 & 6 is appropriate)
- (b) Effectiveness of Internal Audit (minimal changes marked in red)
- (c) Risk Register (proposed changes marked in red)
- (d) Fixed Assets Register (minimal changes marked in red)
- (e) Model Publication Scheme (changes marked in red)
- (f) Complaints Policy (new version drafted with current version attached for reference)
- (g) Financial Regulations (proposed changes marked in red)
- (h) Proposed Terms of Reference for our two committees (new versions drafted with current versions attached for reference)
- (i) Governance and Accountability for Smaller Authorities in England
(*available on the Council's website, page The Council, Governance Documents*)

To review and resolve to adopt these documents.

Please be reminded that the items in **bold cannot be changed** as they are legal requirements in some documents.

Please can Members read these documents prior to the meeting.

It is a requirement of the External Auditor that Council approves these documents. Council also needs to approve the employee dishonesty cover of £150,000.

6. Coombes Wood

A discussion on the future of Coombes Wood.

7. Cutlers Place Land

To resolve whether to continue to maintain this land.

8. Planning/Tree works in a Conservation Area Application

To consider and comment upon 3/21/0031/TCA [The Old Garage, Long Lane](#)
Group 1 Ash: Reduce by up to 50%. T2 Sycamore: Fell to ground level. T3 Silver Birch: Fell to ground level.

9. Meeting Dates 2021-2022

To approve the meeting dates for 2021 to 2022 (copy attached).

10. Minutes

To confirm the Minutes of the Council Meeting held on 8th December 2020 (copy attached)

11. Any questions arising from Minutes of 8th December 2020.

12. Committee Minutes

To receive the minutes of the following Committee:
Highways Plans & The Environment Committee 12th January 2021 (copy attached)
Finance & General Purposes Committee 19th January 2021 (copy attached)

13. Accounts for Payment

To approve the accounts list.

14. Items for Information and Matters for Forthcoming Agenda.