



# Colehill Parish Council

**Mrs Zoe Caddy, Clerk to the Council**

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 [colehillpc](#)  [colehillnews](#)

29 January 2025

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill & Wimborne Youth & Community Centre, (The Reef) Colehill** on Tuesday 4<sup>th</sup> February 2025 at 7.15pm.

Yours faithfully

*Zoe Caddy*

Clerk

## AGENDA

1. **Apologies for Absence**  
To receive apologies for absence.
2. **Declarations of Interest**  
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Public Participation**  
Members of the public will have an opportunity to raise questions.
4. **Chair's Remarks**
5. **Dorset Councillor Report**  
To receive a report from the Dorset Councillor(s)
6. **Minutes**  
To confirm the Minutes of the Council Meeting held on 10<sup>th</sup> December 2024 ([Council 10<sup>th</sup> December 2024](#))
7. **Any questions arising from Minutes of 10<sup>th</sup> December 2024**
8. **Meeting Calendar 2025/2026**  
To resolve the calendar of meetings for the next municipal year – draft here [Meeting Dates – Colehill Parish Council](#)
9. **Governance Documents**  
To review and to resolve to adopt the following:
  - (a) Governance Working Group Terms of Reference [here](#)

- (b) Biodiversity and Environmental Policy (new policy attached)
- (c) Asset Register (attached)
- (d) Highways, Plans & the Environment Committee Terms of Reference [Colehill HPE Committee TOR](#)
- (e) Finance & General Purposes Committee Terms of Reference [Colehill FGP Committee TOR](#)

Please can Members read these documents prior to the meeting. Any recommended changes will be shown in red.

**10. Committee Minutes**

To receive the minutes of the following Committee:  
Highways Plans & The Environment Committee 14<sup>th</sup> January 2025 ([here](#))

**11. Planning Applications**

To consider and comment upon the Planning Applications listed on the Council's planning webpage where the commenting period is still open and discussion is requested by any Councillor or by any Colehill resident attending the meeting.

**12. Committees**

To resolve to add any new Councillors to either/both of the Committees.

**13. DAPTC Planning Event**

To consider the cost/benefit and resolve whether to send any representatives (and if so how many and whom) to the DAPTC planning event in March – details here <https://dorset-aptc.gov.uk/training-events/clerk-development/future-planning-with-dorset-councils-planning-team>

To note the Clerk will be attending as it coincides with the SLCC Dorset Branch Annual Meeting scheduled at 9am before the DAPTC event starts.

**14. D-Day 2025**

To receive an update on the above event(s) and resolve any decisions and budget in connection with this that may be required.

**15. Accounts for Payment**

To approve the accounts list.

**16. Reports from Representatives on Outside Bodies**

- To receive the notes/minutes of the Corfe Mullen and Wimborne Minster Town Councils Working Group" meeting of the 9th January 2025 (To follow from Cllr Johnson)
- To receive a report from Cllr Johnson on the Wimborne and Colehill Fairtrade Community" meeting of Monday 27th January 2025

**17. Items for Information and Matters for Forthcoming Agenda.**