



COLEHILL PARISH COUNCIL

COOMBES WOOD WORKING GROUP **- TERMS OF REFERENCE**

Under Standing Order 4 the Council may set up advisory committees that consist of Councillors and members of the public.

1. Name

The name of the advisory committee shall be the Coombes Wood Working Group, and the Group shall adhere to the Working Group protocol adopted by Council.

2. Purpose

The purpose of the Working Group is to oversee the management of Coombes Wood, including The Dirt BMX track within those woods.

This is likely to include:

- a) To consider and recommend safety parameters for use of the BMX site, in line with any limitations agreed with our insurer. This is likely to include: site boundaries, number of jumps, height and widths of jumps, layout design to ensure courses don't cross.
- b) Where appropriate, to seek expert input from BMX specialists to help determine the safety parameters - potentially inviting expert(s) to attend working group meetings.
- c) To consider any requests for support from User Groups, such as help organising site working days, and provision of equipment and/or workers to support those work days.
- d) To ensure the boundaries of the BMX site are clearly established, and appropriate steps taken to ensure that there are no negative impacts on the surrounding woodland.
- e) To ensure the site remains accessible by the public, and family friendly, for example potentially installing some benches.
- f) To ensure that all recommendations are compatible with the land's status as Greenbelt and Registered Common Land.
- g) To consider any implications arising from the site falling within the Burts Hill conservation area. One specific point being that any tree works must be notified to Dorset Council 6 weeks in advance even if the trees don't have TPOs.
- h) To identify any aspects which might require planning permission.
- i) To ensure compliance with our own bye-laws defined for the site.
- j) To consider any additional requirements for the surrounding woodlands, such as frequency of tree inspections, provision of access pathways & protecting the existing bridleway.
- k) To determine any further works required in the woodland, including consideration of the debris arising from the previous use of the site as a rubbish dump.
- l) To consider any additional requirements to support future use of the site, such as new signage and permit arrangements.

The Group shall recommend actions to the Council who will vote on any proposed actions at the next appropriate meeting. The Group has no budgetary or spending powers – if expenditure of any kind is expected as a consequence of the Group recommendations, it must be referred to the Council.

3. Membership

The Group shall comprise of at least 3 nominated members of the Parish Council. Additional members can be added by nomination at any council meeting.

The Group shall be open to non-council members, with the BMX User Group being asked to nominate x representatives to join the Group.

A quorum shall be 3 members of the Working Group, at least two of whom must be Parish Councillors.

4. Officers

The Group may elect its own chair.

5. Meetings

The Group shall meet as and when required.