



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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16th September 2020

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held (contact the Clerk for login details) on **Tuesday 22 September 2020 at 7.15pm.**

Yours faithfully

Clerk

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

A G E N D A

- 1. Apologies for Absence**
To receive apologies for absence.
- 2. Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
- 3. Chairman's Remarks**
- 4. Insurance quotes**
To look through the Council's insurance renewal quotes and to resolve which one to proceed with. (quotes previously sent)
- 5. Memorial Hall**
To investigate forming a working party that can liaise with the Hall Committee.
- 6. Oliver's Park Landscaping work**
To resolve to use the s.106 monies on the Oliver's Park landscaping works and to resolve where the balance of this funding will come from.
- 7. Delegated Decisions**
To ratify the delegated decisions to :

Remove the stile at Oliver's Park play area whilst the park was shut and install a crowd barrier. The play area was repeatedly being accessed whilst shut as the stile was not securable.

Award the work to clear the area of scrubland at Cutlers Place to Dorset Council as the quote was half the price of the other contractor.

Appoint Paul Hanwell & Son to remove the section of snapped and very dangerous tree at Kyrchil corner. They were the contractor that were able to deal it the quickest at a price that the Clerk and Chairman were happy with (£300).

To spend the Covid Resilience grant money (£600) on PPE (which falls under the Local Government Act s.137), two mobile phone SIM cards credit to enable two emergency telephone numbers, printing of leaflets for every household, Zoom software for Resilience meetings and mileage supporting residents during lockdown.

Internal Auditor

8. It is a requirement of the External Auditor that Council agrees to the continued employment of the qualified internal auditor for a further year. To resolve to continue to use Jane Stacey.

Representation and roles vacant

9. Following the resignation of Councillors recently, the following roles need to be filled: Colehill Community Library x2, Press Officer, Editorial Board, Greathed Charity, DAPTC and to note that Cllr Davison is now representative on the East Dorset Environment Partnership.

Annual Council Meeting

10. To note that NALC advised earlier during the pandemic that no Annual Meetings take place during 2020 and current positions ie Chair and Vice-Chair are held until May 2021.

Minutes

11. To confirm the Minutes of the Council Meeting held on 8th September 2020 (copy attached)

Any questions arising from Minutes of 8th September 2020

12. Committee Minutes

To receive the minutes of the following Committee:
Highways Plans & The Environment Committee 8th September (copy attached)

13. Financial Regulations re Quotes

To resolve to amend the requirement in the financial regulations at point 11.1h to obtain three quotes for expenditure from £100 to £1000.

14. NJC Payscales

To note the new pay scales as agreed by the National Joint Council (NJC) for 2020-21 to be implemented (backdated) from 1 April 2020. The Clerk's contract is tied to this salary scale, which is a 2.75% increase across the board and one extra days' holiday with Clerks with under 5 years of service.

15. Accounts for Payment

To approve the accounts list.

16. Reports from Representatives on Outside Bodies

- To receive the minutes of the DAPTC Towns and Larger Parishes meeting held on 28 February 2020.
- To receive a report from Cllr Cunningham on the 1st September meeting at the Memorial Hall

Documents will be emailed prior to the meeting

17. Items for Information and Matters for Forthcoming Agenda.

Information:

- The Clerk will be on annual leave on Oct 22nd 23rd and 26th
- Dec 21st until the New Year.