

At the Council Meeting of **COLEHILL TOWN COUNCIL** held at COLEHILL VILLAGE HALL on **3rd February 2026**, at **7.15pm**.

PRESENT

Cllr Emma Urquhart, Chair (It was RESOLVED that Cllr Urquhart would Chair for the meeting)
Cllrs Nigel Bridle, Carol Butter, Ann Edwards, Leslie Gibson, Mark Keniston, Ken Murgatroyd, Richard Palmer and Andy Todd

APOLOGIES

Cllrs Clare Davison (Chair), KD Johnson (Vice-Chair), Susan Cowsill, Patricia Gray (All non-business) – It was RESOLVED to accept the reasons for the apologies.

IN ATTENDANCE

Mrs Z Caddy – Clerk.

256.26 APPOINTING A CHAIR FOR THE MEETING

It was RESOLVED that Cllr Emma Urquhart would chair the meeting in the absence of the Chair and Vice-Chair.

257.26 DECLARATIONS OF INTEREST

Cllr Todd will not take part in the discussion or voting on planning application [P/HOU/2026/00480](#)

258.26 PUBLIC PARTICIPATION

There were no members of the public in attendance.

259.26 CHAIR'S REMARKS

There were no Chair's remarks.

260.26 DORSET COUNCILLOR REPORT

Cllr Todd reported that flooding is everywhere, the County is on an amber alert and most pot-holes (apart from very bad or dangerous ones) cannot be repaired until the ground dries out a bit.

261.26 MINUTES

The Minutes of the Council Meeting held on 9th December 2025 were submitted.

RESOLVED that the Minutes be approved and signed.

262.26 MATTERS ARISING ON THE MINUTES

There were no matters arising.

263.25 COMMITTEE MINUTES

(a) HIGHWAYS PLANS & THE ENVIRONMENT – 13th January 2026
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(b) FINANCE AND GENERAL PURPOSES – 13th January 2026

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

264.26 GOVERNANCE AND POLICY DOCUMENTS

Members reviewed the following documents:

1. Fixed Assets Register.
2. F&GP Committee Terms Of Reference
3. HP&E Committee Terms Of Reference
4. Governance Working Group Terms Of Reference

RESOLVED that the documents listed above be approved/adopted
The relevant documents will be updated on the Council's website.

265.26 PLANNING APPLICATIONS

From the applications currently listed on www.colehill.gov.uk, members reviewed and discussed the following - comments were recorded as follows:

PA No	Development Proposed
<u>P/HOU/2026/00068</u>	Location: The Beeches, Northleigh Lane, Colehill, Dorset, BH21 2PH Proposal: Install dormer to front of property and rooflight on side of roof No comment
<u>P/FUL/2025/07478</u>	Location: 6 Cobbs Road, Colehill, Dorset, BH21 2RL Proposal: Erect 1.5 storey dwelling with permeable landscaping & 2.No parking spaces No comment
<u>P/HOU/2026/00480</u>	Location: 4 Olivers Road, Colehill, Dorset, BH21 2NT Proposal: Erect front, rear and first floor extensions and alterations (revised scheme) It was RESOLVED that the following would be submitted - We would request that our comments submitted on 4 th August 2025 have been addressed. We are also concerned about any overlooking and would request that the planning officer look closely at this point. It was further RESOLVED that authority is delegated to the Clerk (after consultation with the Chair of the Highways, Plans and the Environment Committee) to review and possibly amend the submission should the public contact the office with differing views within 10 days.

266.26 CALENDAR OF MEETINGS

The Calendar of meetings as listed on the Council website for the next municipal year were RESOLVED.

F&GP will start at 6:30pm. HPE 7:15pm.

267.26 ROYAL GARDEN PARTY

IT was RESOLVED to nominate Cllr Bridle to go into the draw of nominations at DAPTC.

268.26 GRANT AID

It was RESOLVED to make Grant Aid awards to the following organisations:

Colehill Community Library - £12,415.00

The decision on Colehill Village Halls application will be DEFERRED to a later meeting. The Hall Committee/Chair has been asked for further information before this request can be discussed.

St Michaels Middle School PTA – Given there are gaps and discrepancies in the application, it was RESOLVED to invite them re-apply after a meeting with the School Liaison Officer Cllr Emma Urquhart and to make a more modest request.

269.26 EASTER EVENT

It was RESOLVED to fund a children's entertainer at a cost of £325.00 for a joint Easter event.

270.26 NOTICEBOARDS

It was RESOLVED to purchase and have installed a three bay, man-made timber noticeboard on the Co-op – the cost should be approx. £2,000 plus recoverable VAT plus an additional installation cost.

271.26 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 1 to these Minutes in the Minute Book be passed for payment and bank transfers actioned accordingly.

272.26 EXCLUSION OF PRESS AND PUBLIC

It was proposed, seconded and agreed that in view of the nature of the business to be transacted it was likely that if a member of the public were present during the following item there would be a disclosure of 'Confidential Information' involving staffing and they therefore be excluded from the meeting in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960.

273.26 STAFFING

The staffing request for a change in hours and change in working days across the week was discussed. It was RESOLVED that the change requested was agreed with some conditions.

274.26 ITEMS FOR INFORMATION AND CLOSE OF MEETING

The Meeting ended at 8:46 pm.

CHAIR