



## Colehill Parish Council

**Mrs Zoe Caddy, Clerk to the Council**

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28<sup>th</sup> October 2020

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held **via Zoom** (Join Zoom Meeting (contact the Clerk for log in details) on **Tuesday 3<sup>rd</sup> November 2020 at 7.15pm.**

Yours faithfully

Clerk

### **PUBLIC DISCUSSION PERIOD**

Members of the public will have an opportunity to raise questions before the meeting starts.

### **A G E N D A**

1. **Apologies for Absence**  
To receive apologies for absence.
2. **Declarations of Interest**  
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Chairman's Remarks**
4. **Memorial Hall Working party**  
To resolve to adopt the terms of Reference agreed by the newly formed Memorial Hall working party. To consider the initial draft proposals put forward by the working party which could then be put forward to the Memorial Hall Management Committee. (both documents attached)
5. **Parish Council Representatives**  
To appoint representatives to the Community Library committee, the Memorial Hall Committee and to note that Cllr Davies is now representative on the Joint Management Committee of the Cemetery.
6. **Cllr Stefan Morawiec**  
To note that Stefan Morawiec has resigned from the Council and that the elections team will be informed. The call for an election notice will most likely go up in the next few days.

7. **Co-option**  
Following the 'call for election' notices expiring following the vacancies left by David Packer and David Mitchell, to decide on a timetable for the co-options.
8. **Remembrance Day**  
To receive an update from the Chairman on the arrangements for Remembrance Sunday.
9. **Oliver's Park Landscaping works**  
To receive an update on the remedial landscaping works and to ratify the delegated decision by the Clerk to agree for Dorset Council to install the required additional 11 cubic meters of play grade bark once the groundworks are finished. To also resolve to pay for Dorset Council to put some topsoil down onto the football pitch to even out the uneven surface.
10. **Audit of Parish Council Accounts**  
To note that the internal auditor has reviewed the controls and procedures in place for the completion of the final accounts up to 30 September 2020 (report letter to follow).
11. **Grant Aid**  
To review and ratify all the Grant Aid decisions made by the Finance and General Purposes Committee.

The following applications have been received (copy herewith).		Previous Grant(s)	Amount Requested	Amount Recommended by F&GP
a	Radio Wimborne	-	£1,000	£500
b	Colehill Community Library Ltd <i>Paid in half-yearly instalments</i>	£11,000 2017/18 £11,000 2018/19 £11,000 2019/20 £11,000 2020/2021	£11,000	£11,000
c	Girlguiding	£300 2017/18 £1,000 2018/19 £600 2019/20 £600 2020/21	£800	£800
d	Citizens' Advice Bureau	£2,000 2017/18 £1,000 2018/19 £2,000 2019/20 £2,500 2020/21	£3,000	£3,000
i	Colehill Scouts	£2,000 2020/21	£1,500	£1,500
Grants will be awarded at the Annual Parish Meeting				

12. **Minutes**  
To confirm the Minutes of the Council Meeting held on 22<sup>nd</sup> September 2020 (attached)
13. **Any questions arising from Minutes of 22<sup>nd</sup> September 2020**
14. **Committee Minutes**  
To receive the minutes of the following Committee:  
Highways Plans & The Environment Committee 29<sup>th</sup> September (attached)  
Highways Plans & The Environment Committee 20<sup>th</sup> October (attached)  
Finance & General Purposes Committee 6<sup>th</sup> October (attached)
15. **Oliver's Park benches**

To receive a report from the Oliver's Park Refurbishment working party on possible picnic benches and landscaping in an area of Oliver's Park field.

**16. Accounts for Payment**

To approve the accounts list.

**17. Planning application**

[Land at Dogdean](#)

Erection of 2 dwellings. Outline application. Access to be determined. Appearance, landscaping, layout and scale are reserved matters.

**Delegated Decisions**

To ratify the following delegated decisions:

- 18.** To instruct Vale Fire Safety to carry out a fire risk assessment on the Memorial Hall at a cost of £175.00 plus VAT.

**Tommy**

To discuss moving the 'Tommy' figure and resolve a suitable location.

**19. Debit Card limit**

To resolve to amend the Financial Regulations to allow the debit card to be used for invoices up to £3,000

**20.**

**Tree Works**

To note that the woodland inspections have now taken place and the reports are very extensive. The recommended works lists are attached. This work will be prioritized and a draft timespan produced and reported back on, taking advice from the Dorset Council tree Warden. There are 4 trees (three in triangle woods and one on Coombes woods) classed as dangerous. The Clerk will arrange for these to be felled asap.

**21.**

**22. Items for Information and Matters for Forthcoming Agenda.**

To receive a report on the EDEP response to the Forestry Plan consultation.