



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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3rd April 2023

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Village Hall, Cannon Hill Road, Colehill** on **Tuesday 11th April 2023** at **7.15pm**.

Yours faithfully



Clerk

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Public Participation Session**
Members of the public will have an opportunity to raise questions.
4. **Chair's Remarks**
5. **Minutes**
To confirm the Minutes of the Council Meeting held on 22nd March 2023 [here](#)
6. **Any questions arising from Minutes of 22nd March 2023.**
7. **Committee Minutes**
To receive the minutes of the following Committee:
Highways Plans & The Environment Committee 28th March 2023 [here](#)
8. **Colehill & Wimborne Youth and Community Centre – The Reef**
To note that Colehill Parish Council is now the sole member of the Colehill & Wimborne Youth and Community Centre – The Reef and that the new trustees/directors are in place. To receive a verbal update on how the changeover went and whether there are any pressing concerns for the Council.
9. **Governance Documents**
On 21st March Members of the Governance Working Group received the following documents to review, with the proposed changes detailed below:

(a)Emergency Powers Policy - section 5.1 refers to the Memorial Hall, so wording needs updating to Village Hall. [here](#)

(b)Policy for Co-option to the Council – no changes [here](#)

(c) Social Media Policy – no changes [here](#)

(d)Training & Development Policy – no changes [here](#)

(e) Risk Management Policy - section 3.2(d) - Proposed we remove this section temporarily whilst Council is reviewing which investment account to use. [here](#)

(f) Working Group Protocol – no changes [here](#)

(g) Privacy Notice – no changes [here](#)

(h) Grit Bin Risk Assessment - attached

(i) Conservation Risk Assessment - attached

(j) SID Risk Assessment - attached

(k) Events at the Reef Risk Assessment - attached

To review and resolve to adopt these documents.

10. Delegated Decisions

To replace the batteries, pads and spares on both defibrillators as they were coming to expiry dates. Cost £970.80 (with £161.80 VAT recoverable)

11. Accounts for Payment

To approve the accounts list.

12. Storage

To resolve to approach the Colehill & Wimborne Youth & Community Centre to see if there is any spare storage capacity. This is likely to be chargeable so to resolve an annual figure that the Council deem an acceptable fee they are prepared to pay.

13. Clerk's Hours

To resolve to allow the Clerk to work some additional hours and to pay overtime between now and when a Deputy Clerk is in place.

14. Internal Auditor

To resolve the employment of Jane Stacey as internal auditor for the next year.

15. Cemetery

To receive an update from Cllr Bridle on Wimborne Cemetery

16. Items for Information and Matters for Forthcoming Agenda.