



Colehill Parish Council

Tracey Paine, Clerk to the Council

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16 January 2019

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Memorial Hall, Cannon Hill Road, Colehill**, on **Tuesday 22 January 2019 at 7.30pm**.

Yours faithfully

Clerk

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

A G E N D A

- 1. Apologies for Absence**
To receive apologies for absence – Cllrs Shane Bartlett and Janet Dover, who will be attending EDDC's Scrutiny and Policy Development Committee.
- 2. Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
- 3. Chairman's Remarks**
- 4. Dorset Community Transport**
To approve the expenditure of £5,200 (budget heading 115/5) which is the expenditure in 2019/20 for the service 88 bus to continue for one day per week.
- 5. Wimborne Road Parking Problems**
The DCC Premises Commissioning Manager has been asked to provide further information on the parking spaces at Beaucroft School. If a response is received in time for this meeting, Members are to consider whether to contribute towards the cost of any additional spaces and if it is agreed to contribute, to decide how much.
- 6. Precept 2019/20**
To approve the budget and earmarked reserves for 2019/20 and to set the Precept for the coming financial year.

Attachments to follow:
 - (a) Precept 2019/20 (contents sheet on white paper).
 - (b) Summary (white paper).
 - (c) Receipts and Payments and Estimated Balances (blue paper).
 - (d) Predicted end of year expenditure for 2018/19 and the budget for 2019/20 (yellow paper).
 - (e) Examples of what the Council Tax for a Band D property will be (green paper).

7. Risk Assessment Documents

On 11 December Members of the Risk Assessment Sub-Committee reviewed the following documents: **The alterations that have been made are printed in blue.**

Attachments to follow:

1. Insurance (white paper).
2. Effectiveness of Internal Audit (green paper).
3. Risk Register (white paper).
4. Fixed Assets Register (blue paper).
5. Model Publication Scheme (yellow paper).
6. Risk Assessments (white paper):
 - (a) Conservation Work Day Risk Assessment
 - (b) Grit Bin Risk Assessment
 - (c) Remembrance Day Risk Assessment
 - (d) Speed Indicator Device Risk Assessment
7. Financial Regulations (*available on the Council's website, page The Council, Financial Regulations*).
8. Governance and Accountability for Smaller Authorities in England (*available on the Council's website, page The Council, Financial Regulations*).
9. CCTV Code of Practice (*available on the Council's website, page The Council, CCTV Code of Practice*).
10. Social Media Policy (this will be emailed to you).

Please can Members read these documents prior to the meeting.

It is a requirement of the External Auditor that Council approves these documents. Council also needs to approve the employee dishonesty cover of £150,000 and agree to the continued employment of the qualified internal auditor.

8. The Great British Spring Clean 2019

Cllr Cowsill to report on holding a GB Spring Clean on either the 6th or 13th April.

9. Road Naming

Cllr Packer to report on the correspondence he has received from WMTC regarding the road names for the new development at Leigh Road.

10. Royal Garden Party

DAPTC has been allocated two places for Council Chairmen to attend a Royal Garden Party on Wednesday 15 May 2019. Recognition is of past service so the invitation is for outgoing members, rather than newly selected ones. Nominated Chairmen and guests should not have previously attended a Garden Party.

DAPTC needs nominations no later than 23 January when lots will be drawn. The successful nominations will be issued direct by the Lord Chamberlain's Office.

To consider whether any Chairmen wish to be entered into DAPTC's draw to attend the Garden Party.

11. Minutes

To confirm the Minutes of the Council Meeting held on 11 December (copy to follow on cream paper)

12. Any questions arising from Minutes of 11 December

13. Committee Reports

To receive the reports of the following Committee:

Highways & Plans Committee	16 January	(copy to follow on green paper)
Finance & General Purposes Committee	16 January	(copy to follow on pink paper)

14. Training

The Clerk to advise on any training sessions that are being held.

15. Accounts for Payment

To approve the accounts list.

16. Reports

To receive any verbal or written reports from Members.

The paper copies of reports received before the meeting will be emailed separately and copies will be on the table at the meeting.

17. Items for Information and Matters for Forthcoming Agenda.

The following will be considered and approved at Council on 5 March:

- Calendar of Meetings for 2019/2020.
- The updated Standing Orders.
- An updated LGPS Discretions Policy.

Exclusion of Press and Public

To propose, second and agree that in view of the nature of the business to be transacted it is likely that if a member of the public were present during the following item there would be a disclosure of 'confidential information' involving staff and they therefore be excluded from the meeting in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960.

18. Staffing Matters

To discuss staffing matters.