



# Colehill Town Council

**Mrs Zoe Caddy, Clerk to the Council**

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28<sup>th</sup> January 2026

Dear Member

You are summoned to attend a Meeting of **Colehill Town Council** which will be held at **Colehill Village Hall, Cannon Hill Road, Colehill on Tuesday 3<sup>rd</sup> February 2026 at 7.15pm**.

Yours faithfully

*Zoe Caddy*

Clerk

## A G E N D A

**1. Apologies for Absence**

To receive apologies for absence.

**2. Declarations of Interest**

To receive declarations of disclosable pecuniary interests from Members in respect of the following items.

**3. Public Discussion Period**

Members of the public will have an opportunity to raise questions and make representations.

**4. Chair's Remarks**

**5. Minutes**

To confirm the Minutes of the Council Meeting held on 9<sup>th</sup> December 2025 ([Council Minutes](#))

**6. Any questions arising from Minutes of 9<sup>th</sup> December 2025**

**7. Dorset Councillor Report**

To receive a report from any Dorset Councillor present.

**8. Committee Minutes**

To receive the minutes of the following Committee:

Highways Plans & The Environment Committee 13<sup>th</sup> January 2025 ([HPE Minutes](#))

Finance & General Purposes Committee 13<sup>th</sup> January 2025 ([FGP Minutes](#))

**9. Policy and Governance Documents Review**

Following circulation/review to/by the Governance Working Group on 15<sup>th</sup> January 2026, it is recommended to review and to resolve to and adopt the following:

[Asset Register](#) (review to feed into AGAR) (minor changes on the attached copy.)

[FGP Committee TOR](#) – just changing the council name

[HPE Committee TOR](#) – council name, plus removing a reference to the Dirt

[Governance Working Group](#) – council name, plus removing reference to when the group was established

## **10. Planning Applications**

To consider and comment upon the Planning Applications listed on the Council's planning webpage where the commenting period is still open and discussion is requested by any Councillor or by any Colehill resident attending the meeting.

## **11. Calendar of Meetings**

To resolve to adopt the Calendar of meeting available here [Meeting Dates – Colehill Town Council](#)

## **12. Royal Garden Party**

DAPTC has been allocated four places for Council Chairmen to attend a Royal Garden Party on Friday 8 May 2026. Recognition is of ongoing service at grass roots level. DAPTC needs nominations by 12 February when lots will be drawn.

To resolve which members will be entered into DAPTC's draw to attend the Garden Party.

## **13. Applications for Grants and Donations 2025/26 - annually**

<b>The following applications have been received</b> (copy herewith).		<b>Previous Grant(s)</b>	<b>Amount Requested</b>
a	Colehill Community Library Ltd	£11,000 2016/17 £11,000 2017/18 £11,000 2018/19 £11,000 2019/20 £11,000 2020/21 £11,000 2021/22 £11,000 2022/23 £11,000 2023/24 £13,334.64 2024/25 £12,415 2025/26	<b>£12,415</b>  <b>NOTE – This is for the next financial year 2026/27</b>
b	Colehill Village Hall	£6,500 2016/17 £6,500 2017/18 £4,000 2018/19 £4,000 2019/20 £4,000 2020/21 £7,036 2021/22 £2,440.80 2022/23 £10,000 2023/24 £12,000 2024/25	<b>£4,000</b>
e	St Michaels School Association		<b>£10,000</b>

## **14. Easter Event**

To resolve to hold a children's Easter Event in collaboration with the Reef. Council input would be the cost of an entertainer at £325 – proposal attached.

## 15. Noticeboards

To resolve next steps forward in connection with new Noticeboards outside the Co-op.

[Breeze Wall Mounted External Notice Board | Wall Mounted | Coloured Frame | Lockable](#)

A0 Landscape size

Colour options

931 x 1279mm

Allen key lock but says others available on request

Magnetic surface rather than pinboard

CON: Top hinged like the one at the Reef which makes it harder to open.

£619 + VAT each

[4 x A4 Man-made Timber 2-bay Unglazed External Notice Board](#)

Man-made timber or oak options

Lots of different options.

The man-made timber option of around the same size as the current boards with a header comes out at around £796 + VAT each

The oak options or around the same size as currently with a header comes out at about £1,237.78 + VAT

[Notus Double Door Wall External Mounted Notice Board With Header Panel - Parish Notice Boards](#)

Slightly different size to current, either a bit smaller or bigger.

Colour options

Magnetic or pinboard

£1,435 + VAT

## 16. Accounts for Payment

To approve the accounts list.

## 17. Exclusion of Press and Public

*To propose, second and agree that in view of the nature of the business to be transacted it is likely that if a member of the public were present during the following item there would be a disclosure of 'confidential information' involving staff and they therefore be excluded from the meeting in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960.*

## 18. Staffing

To resolve a small change in staff hours.

## 19. Items for Information and Close of Meeting.