



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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29 May 2019

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Memorial Hall, Cannon Hill Road, Colehill**, on **Tuesday 4th June 2019** at **7.30pm**.

Yours faithfully



Clerk

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Chairman's Remarks**
4. **Annual Return – Year End March 2019**
Section 1 – Annual Governance Statement
To approve the Annual Governance Statement of the Annual Return for the year ended 31 March 2019 (copy attached). – section 1
5. **Annual Return – Year End March 2019**
Section 2 – Accounting Statements
To approve the Accounting Statements of the Annual Return for the year ended 31 March 2019 (copy attached). –section 2
6. **Audit of Parish Council Accounts**
To note that the internal auditor has reviewed the controls and procedures in place for the completion of the final accounts up to 31 March 2019 (report letter attached).
7. **Banking**
To review and discuss the banking arrangements, look at re-introducing a Petty cash account, online banking and organising a new signatory for cheques.
8. **Oliver's Park**
To discuss a residents concerns over weed killing at Oliver's Park (photos and letter attached)

9. DAPTC AGM Resolutions

DAPTC has invited Parish and Town Councils to submit resolutions to be discussed at the AGM on 9th November 2019. Suggested resolutions need to be forwarded to DAPTC by 6th August.

To consider whether the Council wishes to submit any resolutions.

Royal Death

- 10.** Discuss any desired preparations in conjunction with plans from St Michaels Church and Colehill Community Library.

Litter Picks

11. To look at distributing letter pickers to residents interested in using them in their own areas and organising further litter picks in different areas of the Parish.

Garden Waste

- 12.** To discuss the disposal of waste on Parish Council land. (see Cllr Cowsill's email of 23rd April)

13. Minutes

To confirm the Minutes of the Council Meeting held on 14 May 2019 (copy attached)

14. Any questions arising from Minutes of 14 May 2019

15. Committee Minutes

To receive the reports of the following Committee:

Highways & Plans Committee 21 June 2019 (copy attached)

16. Training

The Clerk to advise on any training sessions that are being held.

17. Accounts for Payment

To approve the accounts list.

18. Reports from Representatives on Outside Bodies

- To receive the minutes of the Memorial Hall Management Committee meeting held on 20 May 2019.(minutes attached)
- To receive information from Cllr Cunningham received following the Home Watch meeting held on 15th May 2019. (details attached)

19. Items for Information and Matters for Forthcoming Agenda.

Exclusion of Press and Public

To propose, second and agree that in view of the nature of the business to be transacted it is likely that if a member of the public were present during the following item there would be a disclosure of 'confidential information' involving staff and they therefore be excluded from the meeting in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960.

20. Staff Matters

To Note the date of 11th June as the end of the Clerk's probation.