



# Colehill Parish Council

**Mrs Zoe Caddy, Clerk to the Council**

17 Four Wells Road, Colehill, Dorset, BH21 7BA

Telephone: 01202 880049

email: [clerk@colehill.gov.uk](mailto:clerk@colehill.gov.uk)

[www.colehill.gov.uk](http://www.colehill.gov.uk)

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30 March 2022

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Village Hall, Cannon Hill Road, Colehill** on **Tuesday 5<sup>th</sup> April 2022** at **7.15pm**.

Yours faithfully

Clerk

## **A G E N D A**

1. **Apologies for Absence**  
To receive apologies for absence.
2. **Declarations of Interest**  
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Public Participation Session**  
Members of the public will have an opportunity to raise questions.
4. **Chair's Remarks**
5. **Minutes**  
To confirm the Minutes of the Council Meeting held on 8<sup>th</sup> March 2022
6. **Any questions arising from Minutes of 8<sup>th</sup> March 2022.**
7. **Committee Minutes**  
To receive the minutes of the following Committee:  
Highways Plans & The Environment Committee 29<sup>th</sup> March 2022  
Finance & General Purposes Committee 29<sup>th</sup> March 2022
8. **Governance Documents**  
On 19<sup>th</sup> March Members of the Governance Working Group received the following documents with the proposed changes detailed below:
  - (a) Co-option Policy (minimal changes (adjusting the wording to allow a new member to participate as soon as they've signed the acceptance - incorporating the digital register of interests marked in red))
  - (b) Emergency Powers Policy (proposed changes - (allowing the Clerk (in agreement with Chair & Vice-Chair) greater spending power on those items

- already allocated in budget and removing historic background information now redundant marked in red))
- (c) Risk Management Policy (proposed changes - amending the words in the intro to align with the latest JPAG guide and one insurance limit change minimal changes marked in red))
- (d) Social Media Policy (no proposed changes)
- (e) Training and Development Policy (no proposed changes)
- (f) Privacy Notice (no proposed changes)
- (g) Working Group Protocol (new draft document)
- (h) SID Risk assessment
- (i) Litter picking Risk Assessment
- (j) Grit Bins Risk Assessment

To review and resolve to adopt these documents.

**9. Accounts for Payment**

To approve the accounts list.

**10. Fairtrade Representative**

To appoint a Fairtrade representative into the vacant position.

**11. Petty cash**

To resolve to discontinue the use of a Petty Cash heading on the accounting package (although in practice petty cash is not used)

**12. Account signatories**

To resolve to add Cllr Gibson to the bank account signatories.

**13. Bulbs**

In a continuation of the Daffodil bulb planting, to resolve to spend £250 on a different variety of bulbs to give out for verges etc towards the end of the summer.

**14. Planning Committee Decision Ratification**

To ratify the decision to streamline the way planning applications are dealt with. It was RESOLVED at the Highways Plans & the Environment Committee to deal with planning applications with a differing approach. This means listing every application which comes into the Clerk, on our website to ensure clear visibility for residents. This may help to plug the gap left by residents not being written to by Dorset Council when an application is close in proximity to their property. Applications will then be triaged by the Chair and the Clerk (delegated powers under the Local Government Act 1972 s.101) and are deemed requiring discussion in a public meeting if they are contentious, complicated or where a resident requests a public discussion. These will be discussed at the next available meeting provided the commenting deadline allows.

**15. Reports from Representatives on Outside Bodies**

- To receive a report from Cllr Urquhart on the Village Hall Committee.

**16. Exclusion of Press and Public**

*To propose, second and agree that in view of the nature of the business to be transacted it is likely that if a member of the public were present during the following item there would be a disclosure of 'confidential information' in consideration of professional legal advice and they therefore be excluded from the meeting in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960.*

**17. Consideration of legal proceedings**

To consider whether to start legal proceedings in connection with a civil matter.

**18. Items for Information and Matters for Forthcoming Agenda.**