



Colehill Parish Council

Tracey Paine, Clerk to the Council

Inglewood, 15 Greenclose Lane, Wimborne BH21 2AL

Telephone: 01202 900821

email: clerk@colehill.gov.uk

www.colehill.gov.uk

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5 December 2018

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at the **Betty Webster Committee Room, Colehill Memorial Hall, Cannon Hill Road, Colehill**, on **Tuesday 11 December 2018 at 7.30pm.**

Yours faithfully

Clerk

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

A G E N D A

- 1. Apologies for Absence**
To receive apologies for absence
- 2. Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
- 3. Chairman's Remarks**
- 4. Resignations**
To note that Cllrs Ian and Linda Dickins have resigned from the Council because they have moved away from the area.

These resignations have created two casual vacancies and Members must decide whether to fill the vacancies by co-option or wait until the vacancies are filled at the May election.

Extract from The Local Elections (Parishes and Communities) England and Wales) Rules 2006:

(5) Subject to paragraph (6) below, where a casual vacancy in any such office is not required to be filled by election, the parish or community council must, as soon as practicable after the expiry of the period of 14 days referred to in paragraph (2)(c), co-opt a person to fill the vacancy.

(6) In the case of a casual vacancy occurring in the office of a parish or community council within six months before the day on which that councillor would regularly have retired, paragraph (5) shall have effect with the substitution of the word "may" for "must"; and any vacancy not so filled must be filled at the next ordinary election.

5. Representation on Wimborne Cemetery Joint Management Committee

To appoint a replacement for Cllr Urquhart, who is now unable to attend the meetings of the WCJMC due to personal commitments.

6. Dorset Community Transport

Finance and General Purposes, at its meeting on 4 December, recommended that Council should support the funding of bus service 88 in 2019/20 at a cost of £5,200 (information from Dorset Community Transport to follow).

To consider approving this funding.

7. Street Naming – Quarterjack Park

Cllr Packer to report on a proposal to ask the developers of Quarterjack Park to include some “Colehill” road names.

The basic rules are that roads cannot be named after living individuals and they must not be confusable with other names in the locality.

To consider approving Cllr Packer’s proposal.

8. New Premises Licence Application - Beaucroft Beverages Ltd

To note that the EDDC Officer dealing with the above application has advised that the applicant has responded to the Council’s concerns as follows:

- Concern about public safety due to the amount of highly flammable spirit being stored at a residential property. **Response:** no more than 25 litres of base alcohol stored in fire proof containers on the premises.
- Concern that the neighbours will be disturbed by customers visiting the property to purchase the gin. **Response:** only for off-sales, as no public would be permitted on the premises.
- Concern about the potential increase in crime, such as theft of the product. **Response:** a maintained CCTV system; heavy duty combination locks on the doors to the distillery with the larger door being steel framed with a long bar lock; a visual gate entry system to the main premises with remote visual and audible access.

The EDDC Officer has confirmed that the Licensing Act 2003 allows a period of mediation whereby all parties can agree a hearing is not necessary if steps have been volunteered that address the concerns expressed by objectors. The EDDC Officer has also confirmed that the applicant’s responses would result in a licence being issued.

To confirm that the Council agrees that a hearing is not necessary.

9. Change of Date for the Annual Parish Meeting

The Clerk has been advised that due to purdah the Council’s Annual Parish Meeting* has to be held before the 15 March or after the Election in May. It is, therefore, recommended that the APM be held on the 5 March rather than the 26 March.

At the APM the grant aid cheques are presented to the organisations. This practice can continue, however the cheques will be need to be post-dated to the 1 April to ensure that they are drawn in the 2019/20 financial year.

To agree to the Annual Parish Meeting being held on 5 March.

**In a normal year the APM must be held between the 1 March and the 1 June (both inclusive).*

10. Confirmation of the Date for the Annual Meeting

To note that the Annual Meeting* will be held on the 14 May.

**In an election year the annual meeting must take place on the day when the councillors take office, or within 14 days thereafter. In any other year it may be held on any day in May.*

The calendar of meetings for May 2019 to April 2020 will be presented to the January Council meeting.

11. Training Courses

The Clerk to report on the latest training courses.

12. Minutes

To confirm the Minutes of the Council Meeting held on 6 November (copy to follow).

13. Any questions arising from Minutes of 6 November

14. Committee Reports

To receive the report of the following Committees:

Highways & Plans Committee 13 November (copy to follow)

Highways & Plans Committee 4 December (copy to follow)

Finance & General Purposes Committee 4 December (copy to follow)

15. Reports from Representatives on Outside Bodies

- To receive the minutes of the WCJMC meeting held on 19 November 2018.
- To receive a report from Cllr Mitchell on the EDEP response to the Cranborne Chase Management Plan for 2019 to 2024, which includes a copy of the response sent to the Cranborne Chase and West Wilts AONB.

These documents will be emailed prior to the meeting and a paper copy will be available at the meeting.

16. Accounts for Payment

To approve the accounts list.

17. Items for Information and Matters for Forthcoming Agenda.

Available at the meeting:

- Countryside Voice – winter newsletter
- Your Dorset – winter newsletter