

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at via Zoom on **2 June 2020**, at **7.15pm**.

PRESENT

Cllr Charlotte Greening, Chairing for the meeting
Cllrs Nigel Bridle, Pete Cunningham, Clare Davison, Janet Dover, Andy Gale, Michael Gibbs, Leslie Gibson, KD Johnson, Stefan Morawiec and David Packer, Roger Warner

APOLOGIES

Cllrs David Mitchell, Emma Urquhart

IN ATTENDANCE

Mrs Z Caddy – Clerk.
Dorset Councillor Maria Roe

445.20 STANDING ORDERS

It was RESOLVED to add the following wording to the Standing Orders:
'To allow virtual meetings to take place whilst the Government ban on groups meeting in public is in force and the Council have resolved to activate the High Consequence Infectious Disease Policy and whereby the business to be discussed does not fall under the powers delegated by that document'

446.20 VIRTUAL MEETING POLICY

It was RESOLVED to ADOPT the Virtual Meeting Policy. This policy appears at Appendix 1 to these Minutes in the Minute book.

447.20 DECLARATIONS OF INTEREST

There were no declarations of interest.

448.20 CASUAL VACANCY

It was NOTED that Susan Cowsill gave her resignation to the Council in March and so a casual vacancy has arisen. Following advice from the elections officer, as the Council is quorate there is no urgency to fill this space. Given the ban on face-to-face meetings and elections, this will be filled later in the year once, most likely when face-to-face meetings are permitted.

**449.20 ANNUAL RETURN – YEAR END MARCH 2020
SECTION 1 – ANNUAL GOVERNANCE STATEMENT**

The Clerk had circulated a copy of Section 1 of the Annual Return for the year ended 31 March 2020, a copy of which appears as Appendix 2 to these Minutes in the Minute Book.

RESOLVED that the Annual Governance Statement be approved and signed by the Chairman of Council.

450.20 ANNUAL RETURN – YEAR END MARCH 2020
SECTION 2 – ACCOUNTING STATEMENTS

The Clerk had circulated a copy of Section 2 of the Annual Return for the year ended 31 March 2020, a copy of which appears as Appendix 3 to these Minutes in the Minute Book.

RESOLVED that the Accounting Statements be approved and signed by the Chairman of Council.

451.20 AUDIT OF PARISH COUNCIL ACCOUNTS

Members NOTED the Internal Auditor's letter, dated 13 May, which advised that she was satisfied with the controls and procedures that were in place.

452.20 TERMS OF REFERENCE

It was RESOLVED to ADOPT the Terms of Reference for both the Colehill Resilience Working Party and the Oliver's Park Refurbishment Working Party. Copies of these Terms of Reference appear at Appendix 4 to these Minutes in the Minute Book.

453.20 OLIVER'S PARK

Having reviewed the latest professional inspection report and a proposal put together by the Oliver's Park Refurbishment Working party, members discussed the remedial works required, following on from their meeting on 21st May (notes at Appendix 5 to these minutes). Cllr Janet Dover queried whether levelling the site would comply with the safety advice given at the time that some separation around the swings was a good idea to stop children colliding with moving swings. The Clerk said she would enquire with Dorset Council whether needs to be a consideration. The proposal appears at Appendix 5 to these Minutes in the Minute Book. It was AGREED that quotes would be obtained for phase one of the proposal in the Powerpoint presentation, and that anything small which is routine maintenance could be arranged by the Clerk under delegated powers. Following quotes being obtained for the replacement of the rotten 'seat/steps' on the smaller multi-play unit, members opted to go with the least expensive quote from Dorset Council. The Clerk would arrange for this to be carried out.

454.20 MINUTES

The Minutes of the Council Meeting held on 19 March were submitted.

RESOLVED that the Minutes be approved and signed.

455.20 MATTERS ARISING ON THE MINUTES

There were no matters arising on the Minutes.

456.20 VE EVENTS

Members NOTED the financial implications of the VE weekend of events not being able to take place. These are very low if anything at all because a lot of the payments had been negotiated on an 'on the day' basis. The payment to the Sports and Social Club asked for of £250 they have agreed to pay back and this has been

received. The £100 deposit for the Lindy Hop group and the £288 deposit for the marquee are both being held 'on account' for a possible future event rather than cancelling and losing the money altogether. The materials to make the bunting, and the handheld flags could all be used in the future.

Total income loss - potentially zero, potentially £388 for deposits, dependant on whether we can go ahead with re-scheduled events within a reasonable timeframe.

Members discussed the proposal to purchase a lasting reminder of the 75th anniversary of VE Day in the form of a bench from specialist company David Ogilvie, and replace the current bench (to be put in a different location at a later date) at the War Memorial. The quotes were looked at for the bench and installation. A vote was taken (11:1 Cllr Cunningham voted against) and it was RESOLVED to go ahead. Dorset Council would do the installation and have kindly offered to store the bench currently at the War Memorial until there is a new site for it.

457.20 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 6 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

458.20 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA

Cllr Johnson raised the need for a replacement for Susan Cowsill on the DAPTC Eastern Area and Towns and Larger Parishes committees.

Cllr Bridle raised the need for a permanent replacement for Susan Cowsill on the cemetery committee as Cllr Morawiec is currently standing in for her and cannot commit to continue indefinitely.

The Meeting ended at 8 pm.

CHAIRMAN