

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **5th November 2019**, at **7.30pm**.

PRESENT

Cllr Emma Urquhart, Chairman

Cllr Charlotte Greening, Vice-Chairman

Cllrs Nigel Bridle, Janet Dover, Andy Gale, Leslie Gibson, KD Johnson, and David Packer.

APOLOGIES

Cllrs Susan Cowsill, David Mitchell, Stefan Morawiec

IN ATTENDANCE

Mrs Z Caddy – Clerk.

231.19 DECLARATIONS OF INTEREST

There were no declarations of interest.

232.19 CHAIRMAN'S REMARKS

Cllr Urquhart talked about the large amount of preparation work going into the VE weekend celebrations. She also said that she had attended the Market Garden event and laid a wreath. On Remembrance Sunday she will be representing the Council and residents of Colehill by attending the parade in Wimborne in the afternoon following the Colehill morning parade.

233.19 DORSET COUNCIL PLAN

Cllr Janet Dover presented on the progress of Dorset Council's upcoming plan. Cllr Packer asked if Cllr Dover could find out which committee at Dorset Council is responsible for children's services. Cllr Dover said she will find out.

234.19 RESIGNATIONS

Members noted that Cllrs Barry Roberts and Maria Roe had resigned. Cllr Packer said that it is essential to have Dorset Council representation on the Parish Council and could the Chairman ask Cllr Roe to re-join. He said that she has a responsibility to the residents, and perhaps we could offer her a 6 week agreed absence period to enable her to campaign and deal with the election. Cllr Urquhart said she will write to her.

235.19 CEMETERY COMMITTEE

There were no volunteers to take up the position to represent the Council on the Wimborne Joint Cemetery Committee. It was NOTED that Cllr Morawiec had volunteered to take the position for a year, but the position is for a full term of 5 years, of which there is 4 ½ remaining, so this would only be the solution in a last resort. In the interim, Cllr Urquhart said she would attend their next meeting at the Deputy and the vacancy would be looked at again in December.

236.19 CO-OPTION TIMETABLE

It was AGREED that the Co-option process would start in the new year.

**237.19 AUDIT OF PARISH COUNCIL ACCOUNTS
1 APRIL TO 30 SEPTEMBER 2019**

The Chairman introduced the Auditor's Report letter dated 16th October 2019. It was noted and its recommendations were accepted after discussion. The Auditor was thanked for her lucid report, and the Parish Clerk was commended for her accurate bookkeeping and assistance with the yearly audit.

238.19 GRANT AID

The Grant Aid decisions made of the Finance and General Purposes meeting on 8th October were reviewed.

Proposed by Cllr Urquhart that £2,000 be awarded to 1st Colehill Scout group, seconded by Cllr Johnson. Unanimous.

RESOLVED that a donation of £ 2,000 be approved under Section 137 of the 1972 Local Government Act as amended by s36 of the Local Government and Housing Act 1989.

Applicant		Grant proposed by Finance & General Purposes on 08/120/2019	Amount Agreed by Council
a	1 st Colehill Scout Group	N/A	£2,000
b	Colehill Community Library Ltd <i>Paid in half-yearly instalments</i>	£11,000	£11,000
c	Girlguiding	£600	£600
d	Colehill Memorial Hall	£4,000 plus an additional £500 for the installation of Wifi which they seem to have declined.	£4,000
e	Citizens' Advice Bureau	£2,500	£2,500
f	East Dorset Tourist Information Centre	£500	£500
g	Sting in the Tale A Festival of Stories	£500	£500

h	Colehill Nursery	£500	£500
i	Wimborne History Festival	£500	£500
J	Life Education Wessex	Not eligible	
K	Vision Dial-a-Ride	£500	£500

239.19 It was RESOLVED that above sums would be donated to the various groups.

The request from St Johns ambulance for financial support was also looked at and it was Proposed by Cllr Bridle that £200 be donated to St John's Ambulance group, seconded by Cllr Dover. Unanimous.

RESOLVED that a donation of £200 be approved under Section 137 of the 1972 Local Government Act as amended by s36 of the Local Government and Housing Act 1989.

240.19 PROGRESS ON THE REMEMBRANCE PARADE

The members were updated on the Remembrance Day parade progress. The revised Risk Assessment document was ADOPTED and appears at Appendix 1 to these minutes.

241.19 CLIMATE EMERGENCY PROPOSALS

The following Climate Emergency Proposals were looked at and the following outcomes were recorded.

Idea	Outcome	Time Frame	Lead Councillor
To allow the Working Party to co-opt members of the public to join.	Unanimous	With immediate effect	Cllr Leslie Gibson
Environmental questionnaire given out to the Grant Aid recipients	Unanimous	Ideally to be sent out within a week to the different recipients	Questionnaire written by Cllr Gibson, the Clerk will sent them out.
Encourage residents to use LED lightbulbs with factual information	Unanimous	ASAP	Cllr Gibson will produce a fact sheet to go on social media and in the noticeboards. The Clerk will put the information out.
Encourage residents to switch to a green	Unanimous	ASAP	Cllr Gibson will produce a fact sheet to go on social media and

renewable energy supplier			in the noticeboards. The Clerk will put the information out.
Produce a newsletter which is displayed in the library, noticeboards and downloadable from the website	Unanimous	First Issue is already ready to distribute, after that the publication will be quarterly.	Cllr Maria Roe
Seek environmental improvement ideas from local residents and businesses	Unanimous	At the Christmas light switch-on the Council will have a stand whereby residents can let us know actions and ideas they would like us to look at.	Cllrs Gibson and Roe. Possibly a couple of volunteers to man the stand on December 1st
Set up a fact page on our website, which Cllr Gibson will keep updated.	Unanimous	Already underway	Cllr Gibson

242.19**CIL PAYMENTS**

This was deferred until the next meeting.

243.19**TREE ON CUTLERS PLACE LAND**

Members NOTED that the dangerous tree on Cutlers Place land had been taken down. This was done as an emergency and under Financial Regulation 4.5 without the need for the Councils agreement and going out for quotes first and in accordance with the Public Health Act 1975 s164. A local contractor was used whom has always been good value.

244.19**SID DATA AND THE USE OF SOCIAL MEDIA**

Cllr Urquhart talked about the disadvantages of putting the SID data onto social media and how it was often starting arguments and antagonising behaviour. It was suggested that putting the information just on the website would be better. This was AGREED.

245.19**MINUTES**

The Minutes of the Council Meeting held on 24 September were submitted.

RESOLVED that the Minutes be approved and signed.

246.19 MATTERS ARISING ON THE MINUTES

173.19 This should read 'strides'.

174.19 The Two year time frame quoted by Cllr Johnson is in fact incorrect.

247.19 COMMITTEE REPORTS

(a) HIGHWAYS & PLANS – 1 October 2019

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(b) FINANCE AND GENERAL PURPOSES – 8 October 2019

The report of the Meeting was submitted.

207.19 This should read 'further SID post'

208.19 (j) the word 'is' has been omitted and needs inserting.

RESOLVED that the report be approved and adopted.

(c) HIGHWAYS & PLANS – 22 October 2019

The report of the Meeting was submitted.

222.19 – Cllr Dover has investigated and the work being carried out along Wimborne Road West is gas works by Southern Gas Network.

224.19 – Cllr Johnson is speaking with Nick Lenthall and the issue with dog waste bins is being into.

225.19 – Cllr Urquhart reported on a friendly and useful meeting with MP Michael Tomlinson, showing him our speed and traffic data.

RESOLVED that the report be approved and adopted.

248.19 TRAINING

Members NOTED that the DAPTC were holding the training listed on their website.

249.19 TREE REPORT

Members looked at the annual inspection and the three quotes for carrying out both the emergency removal of the Scots Pine next to the War memorial before Sunday's Remembrance Parade and to fell the other trees listed. The Clerk advised that all the trees were protected by a Tree Preservation Order and that she had already obtained the required permission to fell all the trees that were detailed. It was RESOLVED in accordance with Public Health Act 1975 s164 that Upton's would carry out the removal of the Scots Pine and Timbers Tree Care would carry out the other works required.

250.19

ROOM HIRE

The members discussed the costs involved in hiring the committee room across a year. This is likely to increase rather next year as the preparations for the VE celebrations and a possible Neighbourhood plan get underway. The possibility of paying a one-off set fee to have unlimited use for the committee room was

- 251.19** looked at. It was RESOLVED that £1,500 be offered in accordance with the Local Government Act 1972 s111, the Clerk and Chairman would draft and send a letter to the Hall committee with this proposal.

NEIGHBOURHOOD PLAN

Members NOTED that this item would be looked at more closely in December, once a meeting had taken place between Colehill and Wimborne Minster Town Council. During the Council meeting scheduled to take place on December 10th Cllr Gibson would give a presentation about what is necessary to carry out a Neighbourhood Plan. It was RESOLVED that a meeting would be arranged between those interested in being involved in the Neighbourhood plan idea with ourselves and Wimborne Minster Town Council, ideally on November 26th.

252.19 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 2 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

253.19 LEAVE OF ABSENCE

A leave of absence for Cllr David Mitchell was APPROVED

254.19 REPORTS

Members NOTED the following information:

- (a) Cllr Cunningham's report on the Reef meeting on 25th September 2019.

The reports appear as Appendix 3 to these Minutes in the Minute Book.

255.19 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA

Cllrs Johnson and Gibson have retrieved the SID data and this has been passed onto those parties interested.

The Meeting ended at 9:24 pm.

CHAIRMAN