

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL VILLAGE HALL on **24th January 2023**, at **7.15pm**.

PRESENT

Cllr Nigel Bridle, Chair

Cllr Leslie Gibson, Vice-Chair

Cllrs Clare Davison, Michael Gibbs, Mark Keniston, KD Johnson, Andy Todd and Emma Urquhart

APOLOGIES

No apologies

IN ATTENDANCE

Mrs Z Caddy – Clerk.

One co-option applicant and five members of the public.

278.23 PUBLIC PARTICIPATION

Five members of the public attended to make representation in connection with the removal of a hedge in Park Homer Drive. The Council will write to Dorset Council to request details of the works that have been carried out.

279.23 DECLARATIONS OF INTEREST

Cllr Todd declared a non-pecuniary interest in agenda item 14 as Reef trustee.

280.23 CHAIR'S REMARKS

Verbatim accounts of the Chair's remarks – "I would just like to talk about the Cricket Club very briefly and request it's minuted. I know there was quite a lot of strong feeling and support towards the Cricket Club from our residents and further afield. This was truly humbling. I spoke in person to George Taylor from the Cricket Club. He was fully appreciative and understanding of our position towards the matter. With over £37,000 raised to date this is truly amazing.

CPC fully support our residents and their decision to support the Cricket Club and in turn the Sports and Social Club in keeping Cricket alive and flourishing in our community. Hopefully with the backing of the crowd funding the relevant measures will be able to be put in place for this coming seasons Cricket and going forward for future years".

281.23 MINUTES

The Minutes of the Council Meeting held on 6th December 2022 were submitted.

RESOLVED that the Minutes be approved and signed.

282.23 MATTERS ARISING ON THE MINUTES

There were no matters arising.

283.23 CO-OPTION

It was RESOLVED to co-opt Ken Murgatroyd into an available position.

The Declaration of Acceptance of Office was signed and witnessed by the Clerk.

Cllr Murgatroyd will not vote on any matters during this meeting as he has not been duly summoned as a Councillor, but will stay in attendance.

284.23 POLICY/GOVERNANCE DOCUMENTS

Members reviewed the following documents:

1. Standing Orders
2. Financial Regulations
3. Petitions Policy
4. Committee Terms of Reference for the Highways Plans & the Environment and Finance & General Purposes Committees.

RESOLVED that the Standing Orders, Financial Regulations and Committee Terms of Reference be ADOPTED. The documents are listed in Appendix 1 to these Minutes in the Minute Book. Petition Policy – this was DEFERRED subject to suggested amendments.

285.23 CHRISTMAS PARTY

It was RESOLVED to hold a Children's Christmas Party this December with a budget of £500. Tickets will be sold at £2 for children and £1 for adults.

286.23 PLANNING APPLICATIONS

From the applications currently listed on www.colehill.gov.uk, members reviewed and discussed the following - comments were recorded as follows:

PA No	Development Proposed
P/HOU/2022/08056	32 Kyrchil Lane, Colehill, Dorset, BH21 2RT Erect two storey rear extension, demolish existing conservatory and internal renovations. No objection

287.23 PATHS & BENCHES

Anonymised quotes were examined and it was RESOLVED to appoint contractor C (Dorset Council) to carry out the installation of a path and new benches in Oliver's Park. It was further RESOLVED to use CIL funding for this project. The evaluation matrix to help members choose a contractor is attached at Appendix 2 to these Minutes in the Minute Book. Spending power for this project falls under the Public Health Act 1875 s.164 - Power to provide and maintain land for public recreation'. Both Dorset Council Planning Department and Fields in Trust have been consulted for permission. Dorset Council advised that paths & benches fall under Permitted Development and Fields in Trust changes policy allows for paths and benches to be installed without prior consent.

288.23 WIMBORNE CEMETERY JMC

At a meeting held on 19th December 2022 the JMC resolved to consult the constituent Councils to ask the following:

“four options were to be put to the three constituent Council's for their preferred option and each Council was to report back to the JMC.”

1. Wimborne Minster Town Council became the burial authority,
2. Pamphill and Shapwick pay a minimal contribution and stay in the JMC with voting rights,
3. Pamphill and Shapwick leave the JMC and burial authority responsibility is split equally between Colehill and Wimborne Minster.
4. Colehill became the burial authority.

It was RESOLVED to reject the 4 options put to us and refer back to the JMC an alternative proposal that the fees be based on the burial numbers. This means that based on the data collected by Cllrs Davison and Gibbs on visiting Wimborne Minster Town Council offices and reviewing the burial books, Colehill would pay 28%, Pamphill 2% and Wimborne 70%. Councillor members on the JMC could also perhaps reflect the percentage split. This percentage could be reviewed annually each October to reflect any changes that have taken place this to go to the JMC for consideration.

Wimborne Minster Town Council or the JMC are very of course very welcome to review the burial figures if there is not an agreement that the split suggested above is representative of the usage position.

289.23 TREE WORKS

Anonymised quotes were examined and it was RESOLVED to appoint contractor A (Ashton Arbor) to carry out the works to Triangle Woods and contractor C (Timbers Tree Care) for the work needed in Coombes Wood/Merrifield Corner. Both contractors will be asked to ensure the trees are worked in order or urgency as recommended in the expert reports. The evaluation matrix to help members choose a contractor is attached at Appendix 3 to these Minutes in the Minute Book. Power to spend on the woodland falls under the Public Health Act 1875 s.164 – ‘power to provide and maintain land for public recreation’.

290.23 GRANT AID

It was RESOLVED to award Grant Aid of £350 to Girl Guiding Colehill. Spending power for this project falls under the Local Government Act 1972 s.137 – ‘power to incur expenditure for certain purposes not otherwise authorised’ and to DEFER a decision on the other application – Activate – to enable further information on the application to be obtained.

It was RESOLVED to suspend the Standing Orders to enable the meeting to continue past the 2 hour meeting length time limit.

291.23 THE REEF YOUTH & COMMUNITY CENTRE

Cllr Todd declared a non-pecuniary interest as a Trustee of the Reef and did not enter the discussion or vote.

It was RESOLVED to accept the quote for the legal preparatory work and advice from Lester Aldridge (charity specialist) in connection with the possibility of the Council taking on The Reef (Youth & Community Centre). Approximate steps and costs are set out below. We have been offered a 10% discounted hourly rate (£300 instead of £330 plus VAT.)

1. Draft a) Heads of Terms. Agree timetable. Identify any stakeholders who need to be consulted. a) £600-900 (2-3 hours) Heads of terms will set out what each party expects to happen but is a 'subject to contract' non-binding commitment.
2. Review the changes required to the charity's constitution and meeting arrangements to provide for sole corporate trustee and appointment of PC (query how membership is to be dealt with?). Provide instructions and liaise with charity as appropriate. £900-1200 (3-4 hours) These would be drafted by the charity's lawyer. Any such changes to the constitution will need to be registered with Companies House and the Charity Commission
3. Draft resolutions for PC. Minuting the agreement to take on the Community Centre and run the charity as a separate body £300 (1 hour)
4. Provide advice on trustee/director duties, delegations, indemnities, conflicts of interest and answering ad hoc queries. Review advice provided and take necessary steps £300-1200 (1-4 hours) We have kept this range wide as it is hard to predict all the issues that may arise.

It was NOTED that in November the Council resolved at point 190.22 the authorisation of the remaining Professional Services earmarked 'pot' of £6,150 to be utilised by the Clerk for this purpose.

Spending for this work must fall as expressly stated in the Local Government Act 12972 s.139(2) under the Local Government Act 1972 s.137 – 'power to incur expenditure for certain purposes not otherwise authorised'

292.23 CORONATION

The Coronation Working Party met on 19th January and an outline plan drafted and was brought to the Council and discussed, which is attached at Appendix 4 to these Minutes in the Minute Book. It was RESOLVED to book Andy Oldfield as an interval act for the quiz at a cost of £100.

293.23 PAYROLL

It was RESOLVED to outsource the Payroll with an approximate cost of £15/20 per month.

294.23 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 5 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

295.23 COMMITTEE REPORTS

- (a) HIGHWAYS PLANS & THE ENVIRONMENT – 10th January 2023
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

- (b) FINANCE AND GENERAL PURPOSES – 10th January 2023
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

296.23 CALENDAR OF MEETINGS

It was RESOLVED to approve the calendar of meetings, a copy of which is attached at Appendix 6 to these Minutes in the Minute Book

297.23 REPORTS

Members NOTED the following information:

(a) Cllr Bridle's verbal report on the library meeting on 18th January 2023.

298.23 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA

Cllr Johnson gave an update to the planning application at 38 Canford Bottom.

The Meeting ended at 9:39 pm.

CHAIR