

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL VILLAGE HALL on **27th September 2022**, at **7.15pm**.

PRESENT

Cllr Nigel Bridle, Chair

Cllr Leslie Gibson, Vice-Chair

Cllrs Clare Davison, Ann Edwards, KD Johnson, Andy Todd and Emma Urquhart

APOLOGIES

Cllrs Michael Gibbs (holiday), Mark Keniston (family commitment) – it was RESOLVED to accept the reasons for apologies for both Councillors absence.

IN ATTENDANCE

Mrs Z Caddy – Clerk.

2 Members of the public.

A one minutes silence was held to pay respects to H M Queen Elizabeth II following her death on 8th September 2022.

122.22 DECLARATIONS OF INTEREST

There were no declarations of interest.

123.22 PUBLIC PARTICIPATION SESSION

Two members of the public attended to make representation in connection with a planning application.

124.22 PLANNING APPLICATIONS

From the applications currently listed on www.colehill.gov.uk, members reviewed and discussed the following - comments were recorded as follows:

PA No	Development Proposed
P/FUL/2022/05316	58 Lonnen Road, Colehill, Dorset, BH21 7AX – OBJECTION -The allocated parking spaces would seem to be inadequate for 2 * 4 bedroomed properties. It is very likely that properties of this size and prestige would require 3 parking spaces each, but in any case the Dorset Council's parking calculator suggests that a development of 2 * 4 bedroomed houses would require 1 additional unallocated space and one visitor space. It would be good, in such a modern design, to see provision for electric charging points in the allocated parking bays. There is inadequate turning space in front of House 2 to allow turning of a fire service appliance and the access drive, although amply wide at 5m, would require such a vehicle (or similar vehicle used for deliveries etc) to reverse approximately 40m - possibly all the way into Lonnen Road. This is in excess of the maximum 20m reversing acceptable to the fire service. The futuristic design of the buildings would be at odds with the vernacular styles elsewhere in Lonnen Road. In spite of the reduction in height, the

	rear would continue to create overlooking issues into the properties at 56 and 60 Lonnen Road. The establishment of back-garden development and shared bin collection areas in Lonnen Road, which has many houses with long rear gardens, would create an unwelcome precedent and potentially a rush of "me too" applications. We consider that this would be to the detriment of the locality. We note the comments from neighbours, who raise the issue of surface water run-off and an already overcapacity sewerage system - which often causes problems in the housing opposite. The shared bin area is not in-keeping with this area. This is already an infill site, so this would be infilling infill. The 460 year old thatch which is a non-designated heritage asset next door is very close the border.
P/FUL/2022/05437	Cutting Edge, 105 Wimborne Road West, Colehill, Dorset, BH21 2DH OBJECTION to the change of use from commercial to domestic on grounds deprive community of yet another of its remaining few retail or commercial properties.
P/HOU/2022/05714	Moorings, Northleigh Lane, Colehill, Dorset, BH21 2PJ OBJECTION - The addition of the 4th storey is an inappropriate development in greenbelt and contrary to para 148 NPPF 'very special circumstances' rule whereas the other modifications seem proportional but the addition re viewing gallery seems disproportionate.

125.22 CHAIR'S COMMENTS

Thank you to the Clerk and Cllrs Urquhart and Johnson for their work on Operation London Bridge.

126.22 FACE TO FACE RISK ASSESSMENTS

It was RESOLVED to remove the need for face-to-face risk assessments for meetings.

127.22 MINUTES

The Minutes of the Council Meeting held on 12 July 2022 were submitted.

RESOLVED that the Minutes be approved and signed.

128.22 MATTERS ARISING ON THE MINUTES

There were no matters arising.

129.22 CLLR RESIGNATION

It was NOTED that Cllr Bradbury has resigned citing work commitments. The elections team have been informed and relevant notices have been displayed since 20th September 2022.

130.22 DISPENSATION

It was RESOLVED to grant a dispensation for non-attendance at meetings for Councillor Janet Dover - that for the purpose of section 85 (i) of the local Government Act 1972, due to ill health Councillor Janet Dover's absence from meetings and this will last until the end of the municipal year 2022/2023. It was NOTED that Cllr Dover has attended on-site meetings of the Oliver's Park Working Party but has been unable to attend evening Council meetings recently.

131.22 DAPTC AGM RESOLUTIONS

It was AGREED that the Council did not wish to submit any resolutions.

132.22 CHAIRMANS RECEPTION

It was RESOLVED to hold an event to take place in the Spring. It will be investigated by Cllr Urquhart.

133.22 BANK ACCOUNTS

It was RESOLVED to open a 95 day savings account with Cambridge & Counties Bank, to transfer £85,000 and close the NS&I account.

134.22 BENCH RE-VARNISH

It was NOTED that only one contractor replied to the Clerks request for quotes. The price is under the threshold for needing to go out to other than one company. It was RESOLVED to have several of the parish benches re-varnished. A dark colour will asked for if possible.

135.22 DELEGATED DECISIONS

It was RESOLVED to ratify the following decisions taken under delegated powers between meetings:

- To have the website reviewed in terms of the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 - £360+VAT
- To employ Timbers Tree Care to remove a dangerous storm damaged Oak tree dangling limb at Merrifield Corner – £280+VAT

136.22 GOVERNANCE DOCUMENTS

Members reviewed and RESOLVED to ADOPT the following documents:

1. Fixed Asset Register
2. Crime & Disorder Policy
3. Expenses Policy (and new expenses claim form)
4. Disciplinary, Grievance, Sickness and Equal Opportunities Policies
5. Health & Safety Policy (replacing the Health Safety & Welfare employment Policy)

It was NOTED that the Complaints policy has been amended to reflect the change in Chair.

Copies of the Asset Register and these policies are attached in Appendix 1 to these Minutes in the Minute Book.

137.22 JOB EVALUATION WORKING PARTY

It was RESOLVED to form a working party to re-evaluate the role of the Clerk to determine whether the role is linked to the most appropriate salary band/point, or whether any adjustments are recommended. The Terms of Reference were ADOPTED.

The Group shall only be open to Councillors and not to members of the public, due to sensitive salary related matters that may need to be considered. It was recommended that members of this working party have recent HR experience, have worked closely with the post-holder (either current or previous) and/or is up to speed on current and recent movements locally in the professional sector. Members will be Cllrs Gibson, Edwards, Davison and Johnson.

The Terms of Reference is attached at Appendix 2 to these Minutes in the Minute Book.

138.22 DORSET DESERVES BETTER

It was RESOLVED to support the Dorset Deserves Better campaign.

139.22 OLIVER'S PARK

The specification for the new path and benches at Oliver's Park was RESOLVED. The specification is attached at Appendix 3 to these Minutes in the Minute Book. Quotes will now be sought.

140.22 STORAGE

This item was DEFERRED.

141.22 COMMITTEE REPORTS

- (a) HIGHWAYS PLANS & THE ENVIRONMENT – 12th July 2022
The report of the Meeting was submitted.
- (b) FINANCE AND GENERAL PURPOSES – 16th August 2022
The report of the Meeting was submitted.
- (c) HIGHWAYS PLANS & THE ENVIRONMENT – 16th August 2022
The report of the Meeting was submitted.

It was RESOLVED that the reports above be approved and adopted.

142.22 TRAINING

Members NOTED that the DAPTC training page details training on offer to members.

143.22 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 4 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

144.22 REPORTS

Members NOTED the following information:

- (a) Minutes from the Village Hall meeting on 25th July 2022.

The reports appear as Appendix 5 to these Minutes in the Minute Book.

145.22 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA

146.22 EXCLUSION OF PRESS AND PUBLIC

It was proposed, seconded and agreed that in view of the nature of the business to be transacted it was likely that if a member of the public were present during the following item there would be a disclosure of 'Confidential Information' which could prejudice the Council's position and they therefore be excluded from the meeting in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960.

147.22 INSURANCE CLAIM

The Clerk provided members with a verbal update in connection with an insurance claim.

148.22 ITEMS FOR INFORMATION AND FUTURE AGENDA

Signing up for Community Safety charter.

Cloud based storage for Council files.

Litter Pick before the leaves drop.

Steps on Northleigh Lane – Countryside.

The Meeting ended at 9:08 pm.

CHAIR