

At the Council Meeting of **COLEHILL PARISH COUNCIL** held via ZOOM on **3rd NOVEMBER 2020**, at **7.15pm**.

PRESENT

Cllr Emma Urquhart, Chairman

Cllr Charlotte Greening, Vice-Chairman

Cllrs Natalie Borrill, Nigel Bridle, Pete Cunningham, Christina Davies, Clare Davison, Michael Gibbs, Leslie Gibson, KD Johnson and Roger Warner

APOLOGIES

Cllrs Janet Dover, Andy Gale – It was RESOLVED to accept the apologies from both Councillors
Dorset Councillor Maria Roe

IN ATTENDANCE

Mrs Z Caddy – Clerk.

571.20 DECLARATIONS OF INTEREST

There were no declarations of interest.

Cllr Cunningham arrived at 7:20pm.

572.20 CHAIRMAN'S REMARKS

Cllr Urquhart remarked on how much has been achieved this summer in terms of the bench refurbishment amongst other things. (Cllr Gale was thanked for his comprehensive report) Resilience is back up and running and Cllr Gibson was thanked for all his hard work. The War Memorial has been cleaned and the memorial bin has been installed in readiness for Remembrance. The Clerk was thanked for all her hard work.

573.20 MEMORIAL HALL WORKING PARTY

It was RESOLVED to adopt the Terms of Reference for the newly formed Memorial Hall working party attached at Appendix 1. The legalities of the relationship between the

Parish Council and the Memorial Hall were outlined by Cllr Gibson.

The initial draft proposals which were considered are attached at Appendix 2.

Cllr Cunningham objects to any involvement of Colehill Parish Council with Colehill Memorial Management Committee and requested that the vote be recorded. A vote was taken on whether to approach the Memorial Hall Management Committee with the following informal list of who pays for what going forward so that the Management Committee can forward budget, and suggestions/improvements that the Parish Council to investigate further and possibly look to fund if the Memorial Hall Management Committee were happy with:

Items to be typically CPC funded:

- Building extensions
- Roof replacements
- Door/window replacements
- Curtain replacements
- Toilet/kitchen major refurbishments
- Boiler replacements
- Sewage pump replacements
- Car park resurfacing & markings
- Tree inspections & maintenance
- Car park gates
- Fire doors
- Hall signage

Items to be typically CMH funded:

- Repairs to furnishings/curtains
- Stage equipment
- Tables & chairs
- Floor cleaning & varnishing
- Internal redecorations

- Boiler servicing
- Sewage pump servicing
- Regular gutter clearance
- First aid equipment
- Covid-19 precautions
- Defibrillator maintenance
- Noticeboards, in & out

Specific projects proposed for CPC funding during 2021

1. Hall curtains –it is proposed that we purchase new curtains (or other alternative window coverings) for the main hall as they are old, one is broken and we do not know if they are fire-retardant. We should suggest that CMH re-decorate the main hall first.

2. Community internet–it is proposed that we install a community internet system in the hall for use by anyone using the facilities, including CPC.

3.Tree inspection & safety works –It is proposed that we carry out a tree inspection, and undertake any remedial work required

4. Access gates –it is proposed that we install a pedestrian access gate and re-hang the car gates so that the hall can be accessed more easily and safely.

5. Extending the committee room–It is proposed that we undertake initial investigations into the viability of extending the committee room, to provide more space for public council meetings and provide disabled access. This would also make the room more hire-able for small events and society meetings. Note, if agreed this is likely to be a major 3/4 year project with funding via CIL.

It was noted that these lists are merely ideas to be taken to the Memorial Hall committee, not things that the Parish Council are agreeing to progress now.

The Following Councillors voted as follows:

Emma Urquhart - For
Charlotte Greening - For
Natalie Borrill - For
Nigel Bridle- For
Pete Cunningham - Against
Christina Davies - For
Clare Davison - For
Michael Gibbs - For
Leslie Gibson - For
KD Johnson - Abstain
Roger Warner – For

574.20 CASUAL VACANCY

It was NOTED that Stefan Morawiec has given his resignation to the Council so a casual vacancy has arisen. Following advice from the elections officer, as the Council is quorate there is no urgency to fill this space.

575.20 CO-OPTIONS

There are two vacancies at the moment, and once the call for election notice period has expired following Cllr Morawiec leaving, there will then be three. It was RESOLVED to leave the vacancies will be dealt with after Christmas.

576.20 PARISH COUNCIL REPRESENTATIVES

The following representatives were appointed to the following roles:

Cllr Greening – Community Library representative
Cllr Borrill - Community Library representative
Cllr Urquhart – Memorial Hall
Cllr Davies – Cemetery Joint Management

577.20 REMEMBRANCE DAY

Cllr Urquhart updated members on what the Council is allowed to do on Sunday and Remembrance day. Wreathes

will be laid at the Memorial with no public event, the public
There will be no road closures or parade.

578.20 OLIVERS PARK LANDSCAPING WORK

Oliver's Park landscaping work is now complete. The decision taken by the Clerk to agree to Dorset Council installing 11 cubic meters of play bark was ratified. It was NOTED that we are likely to need to purchase and have installed the same again in the spring. The fence is looking in a very poor state due to people climbing over whilst the play area has been closed. It should be a project in the near future to look at installing a new fence as it is incredibly old. It was RESOLVED to give delegated powers to the Clerk up to £1,000 to deal with the football pitch – perhaps top soil, top dress and autumn and spring feeding.

579.20 AUDIT OF PARISH COUNCIL ACCOUNTS 1 APRIL TO 30 SEPTEMBER 2020

The Chairman introduced the Auditor's Report letter dated 16th October 2020. It was noted. The Auditor was thanked for her lucid report, and the Parish Clerk was commended for her accurate bookkeeping and assistance with the HALF yearly audit. A copy of the report is attached at Appendix 3.

580.20 GRANT AID

Applicant	Grant proposed by Finance & General Purposes on 06/10/2020	Amount Agreed by Council
a Radio Wimborne	£500	£500
b Colehill Community Library Ltd <i>Paid in half-yearly instalments</i>	£11,000	£11,000

c	Girlguiding	£800	£800
e	Citizens' Advice Bureau	£3,000	£3,000
g	1 st Colehill Scout Group	£1,500	£1,500

581.20 MINUTES

The Minutes of the Council Meeting held on 22nd September were submitted.

RESOLVED that the Minutes be approved and signed.

582.20 COMMITTEE REPORTS

(a) HIGHWAYS PLANS & THE ENVIRONMENT – 29th September

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(b) FINANCE AND GENERAL PURPOSES – 6th October
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(c) HIGHWAYS PLANS & THE ENVIRONMENT – 20th October

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

583.20 OLIVERS PARK BENCHES

Members received a report from Cllr Gibson on the request by a Girl Guiding leader that the Parish Council look to install picnic benches next to the Scout and Guide hut. This is so

that when they want to work outside they do not have to move heavy tables and chairs out from the hut. Matt Reeks will be consulted if the installation is able to go ahead before the Parish Council owns the field. Cllr Bridle will research surfaces for the area. There is grant funding at the moment for outside play areas via Dorset Council, up to 20% of the project cost. Perhaps a grant for this and the new fence could be investigated. A rough idea of cost of both projects will need to be included in any grant application so the Clerk will investigate ballpark figures.

584.20 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in detail in the meeting in Appendix 4 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

585.20 PLANNING APPLICATION

Application for **Outline** Planning Permission with matters reserved

Applicati 3/20/1255/OUT
on

Location: Land north-west of Dogdean road, Colehill, BH21 4HA

Proposal: Erection of 2 no. dwellings. Outline application. Access to be determined. Appearance, landscaping layout and scale are reserved matters.

No objection to the outline application as long as the Highways officer's recommendations re the visibility splay are observed.

586.20 DELEGATED DECISIONS

The decision to instruct Vale Fire to carry out a Fire Safety inspection at the Memorial Hall at a cost of £175.00 plus VAT was ratified.

587.20 TOMMY

Moving 'Tommy' the Remembrance silhouette was discussed and there is a possibility that he could be moved to the Cemetery. Cllr Davies will take the idea to the Cemetery.

588.20 DEBIT CARD LIMIT

This item was DEFERRED so that the internal auditor can be consulted.

589.20 TREE WORKS

It was NOTED that the woodland inspections have now taken place and the reports are very extensive. Cllr Bridle reported that he has been to Triangle woods to look through the recommended works. 13 trees need urgent work, with 10 needing to be felled. Dorset Council have an open topped bus and this can be hired for a tree surgeon to use to travel the perimeter of the woodlands to raise trees to 5.2 meters that need lifting and are overhanging the highway. Cllr Johnson said that part burying the felled or reduced trees that have been stacked, is very good for wildlife and deters people from stealing the wood for their log burners. Planning permission has been applied for, for all the works recommended and the other woodlands will be walked through and similar lists of what Cllr Bridle in conjunction with Cllr Greening will be brought to the next Council meeting.

590.20 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA

Cllr Johnson reported that he commented with Cllr Davison on the Forestry England consultation that the three areas of heathland at Cannon Hill woods should be amalgamated. His comments were :

In particular regard to the Cannonhill Plantation, which falls within our parish, we would like to see some emphasis on improving the vistas, particularly to the

North when walking the main ridge between the entrance from Cannonhill Road and the Bronze Age Bowl Barrow at SU 043 010. We note, approve and support the work done by the friends group in erecting perch benches and picnic tables, however many of these resources have limited light and available views.

There are three small areas of lowland heathland to the west of the area where we would like to see some consideration given to bridging the woodland between or amalgamating these disconnected pieces in order to attain a larger contiguous heathland area - with associated benefits to the associated wildlife habitat.

The Meeting ended at 9:51 pm.

CHAIRMAN