

At the Council Meeting of **COLEHILL PARISH COUNCIL** held via ZOOM on **8<sup>th</sup> December 2020**, at **7.15pm**.

**PRESENT**

Cllr Emma Urquhart, Chairman

Cllr Charlotte Greening, Vice-Chairman

Cllrs Natalie Borrill, Nigel Bridle, Christina Davies, Andy Gale, Michael Gibbs, Leslie Gibson, KD Johnson and Roger Warner

**APOLOGIES**

Cllrs Clare Davison and Janet Dover

**IN ATTENDANCE**

Mrs Z Caddy – Clerk

Dorset Councillor Maria Roe

Two members of the public

**628.20 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**629.20 CHAIRMAN'S REMARKS**

Pete Cunningham has resigned. It has been one of the most challenging years. We've not been too hampered by the restrictions and have achieved so much this year. Bus shelters, Resilience, Olivers Park to name but a few. Our latest project has been a huge success – the tree giveaway. Huge thanks go to Emma and her husband Andy, Leslie, Zoe, Nigel, Maria, Tina, Claire, Michael, Charlotte, Roger and Becky and also to Zoe's husband for putting up and taking down the gazebo in such turrential weather.

**630.20 PLANNING APPLICATIONS**

The following applications were submitted and comments were recorded as follows

<b>PA NO</b>	<b>DEVELOPMENT PROPOSED</b>
<b>3/20/1739/HOU</b>	<a href="#"><u>65 Bridle Way</u></a>

To create a bay window in reception room.

**3/17/0848/FUL** No objection  
[Land at Leigh Road, Colehill](#)

Hybrid planning application comprising 1)  
Full application for 44 dwellings with associated roads, footways, amenity areas, parking, open space, a drainage pumping station and a sustainable urban drainage system with surface water attenuation ponds in the eastern sector of the site as well as the provision of a principal access road from Leigh road as per the scheme approved under ref 3/14/1097/FUL other than the amended surface water drainage arrangements and 2) Outline planning application for a First School of 1.2 hectares in extent with means of access via the road and footway system incorporated in the accompanying full application and other matters reserved :- all as part of the development provided for under Policy WWMC8 of the Christchurch and East Dorset Local Plan Part 1 - Core Strategy (2014)

Objection – Continued concerns from Parish Council and residents re flood risk on site as well as the plan not providing enough car parking.

It was agreed that Cllr Johnson, Gibson and the Clerk would formulate the final wording to submit.

**631.20 ACCEPTABLE USAGE POLICY**

Members reviewed the Acceptable Usage Policy for Council owned devices and RESOLVED to adopt this document which is attached at Appendix 1

**632.20 STANDING ORDERS/TERMS OF REFERENCE**

A review of the Council's Standing Orders has taken place by the Governance Working Group (formerly called the Risk assessment working party) and after discussion it was RESOLVED to adopt the Standing Orders attached at Appendix 2 (which includes the Political Affiliation addition detailed below).

It was also RESOLVED to adopt the revised Terms of Reference for the newly named Governance Working Group attached at Appendix 3. (7:2:1 – Cllr Johnson voted against)

**633.20 POLITICAL AFFILIATION**

A discussion took place following the recent party political leaflet distributed to residents in Colehill contained a number of factual inaccuracies which may have given residents the impression that a number of recent decisions have been made on a party political basis. It was RESOLVED that the clause "Colehill Parish Council is a non-political organisation. Individual councillors may hold political affiliations, but no council decisions will be made on a party political basis and councillors should not seek party political gain from services or projects delivered by the council" will be added to our standing orders.

**634.20 DEBIT CARD LIMIT INCREASE**

It was RESOLVED to increase the limit on the debit card to £3,000.00

**635.20 DORSET COUNCIL LOCAL PLAN CONSULTATION**

Dorset Councillor Maria Roe gave a presentation on the local plan review and advised that the consultation would be open for Councillors to submit comments and residents will

need to be encouraged to submit their comments. Notes to accompany this presentation are attached at Appendix 4

#### **636.20 CONFIRMATION OF THE DATE OF THE ANNUAL MEETING**

It was NOTED that the Annual Meeting\* will be held on the 25<sup>th</sup> May 2021.

*\*In an election year the annual meeting must take place on the day when the Councillors take office, or within 14 days thereafter. In any other year it may be held on any day in May.*

The calendar of meetings for May 2021 to April 2022 will be presented to the January Council meeting.

#### **637.20 VIRTUAL MEETING POLICY**

It was RESOLVED to adopt the revised Virtual Meeting Policy attached at Appendix 5

#### **638.20 MINUTES**

The Minutes of the Council Meeting held on 22<sup>nd</sup> September were submitted.

RESOLVED that the Minutes be approved and signed.

The Minutes of the Council Meeting held on 3<sup>rd</sup> November were submitted.

RESOLVED that the Minutes be approved and signed.

#### **639.20 MATTERS ARISING ON THE MINUTES**

510.20 The Councillor who asked the questions was Cllr Warner rather than Cllr Greening  
Stefan Morawiec was not in attendance at the meeting on 3<sup>rd</sup> November.

These two amendments will be made.

**640.20 COMMITTEE REPORTS**

(a) HIGHWAYS PLANS & THE ENVIRONMENT – 10  
November

The report of the Meeting was submitted and approved.

(b) FINANCE AND GENERAL PURPOSES – 24  
November

The report of the Meeting was submitted and approved.

(c) HIGHWAYS PLANS & THE ENVIRONMENT – 1  
December

The report of the Meeting was submitted and approved.

**641.20 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 6 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

**642.20 REPORTS**

Members NOTED the following information:

(a) Eastern Area Committee DAPTC minutes from a meeting on 29<sup>th</sup> September

The reports appear as Appendix 7 to these Minutes in the Minute Book.

**643.20 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA**

To discuss the Dorset local Plan.

Bottle digging at the BMX trail.

No parking sign in the access track has been broken off.

The Meeting ended at 8:57 pm.

CHAIRMAN