

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL VILLAGE HALL on **8th March 2022**, at **7.15pm**.

PRESENT

Cllr Emma Urquhart, Chair
Cllr Nigel Bridle, Vice-Chair
Cllrs Elizabeth Bradbury, Clare Davison, Andy Gale, Michael Gibbs, Leslie Gibson, KD Johnson, Mark Keniston, and Andy Todd

APOLOGIES

Cllrs Janet Dover – It was RESOLVED to accept the apologies.
Dorset Councillor Maria Roe

IN ATTENDANCE

Mrs Z Caddy – Clerk.
2 members of the public.

178.22 DECLARATIONS OF INTEREST

Cllr Urquhart declared a disclosable pecuniary interest in agenda item 9.

179.22 COVID RISK ASSESSMENT

It was RESOLVED to adopt the risk assessment which attached at Appendix 1 to these Minutes in the Minute Book

180.22 PUBLIC PARTICIPATION

2 Members of the public attended. One made representations and the other was invited to speak but declined.

181.22 CO-OPTION INTERVIEW AND CO-OPTIONS

These two items on the agenda were DEFERRED to a later meeting as there were no applicants.

182.22 DECISIONS TAKEN

It was RESOLVED to ratify the two emergency decisions and two below the £500 spending threshold all set out below taken between meetings under delegated powers and with consultation between the Clerk and Councillors.

- To have the path into Oliver's Park field refurbished at a higher cost (£2,509.41) than originally quoted and agreed by Council previously (657.70) due to the grounds team discovering once on site it was a far bigger job than originally quoted). The additional £1,851.71 (plus VAT which is recoverable) was agreed by the Clerk in consultation with members via email under delegated powers and was urgent due to it being a severe slip hazard and therefore health and safety necessity. Spending power for this falls under the Public Health Act 1875 s164
- Installation of rubber grass mats at the gate into the play area at Oliver's Park – this was overlooked when the new fence was installed, cost

£345.60 (plus VAT which is recoverable) Spending power for this falls under the Public Health Act 1875 s164

- Purchases in connection with the Queens Platinum Jubilee celebratory weekend including contents for 'party packs' for streets where street party will take place as well as our own events. Anything not used will be carried over for a further event £400.31 (plus VAT which is recoverable) Spending power for this falls under the Local Government Act 1972 s145
- Rotten wooden kickboards in the Oliver's Park play area replaced with recycled plastic kickboards. Cost £1,571.73. (plus VAT which is recoverable) Members were all consulted via email detailing different quotes and work was carried out in advance of a formal meeting under delegated powers as these had been highlighted on recent Safety Inspection as unsafe/posed a risk to public safety. Spending power for this falls under the Public Health Act 1875 s164

183.22 GOVERNANCE DOCUMENTS

Members reviewed and RESOLVED to adopt the following documents:

- Effectiveness of Internal Audit
- Risk Register
- Governance and Accountability for Smaller Authorities in England 2021 version of the JPAG Practitioner Guide.
- Financial Regulations
- Complaints Policy
- Model Publication Scheme
- Acceptable Usage Policy
- The Grant Aid application form and instructions

It was also RESOLVED to withdraw the Virtual Meeting Policy, given the Government regulations have now expired.

These documents are attached at Appendix 2 to these Minutes in the Minute Book

184.22 PLATINUM JUBILEE

Cllr Urquhart declared a Disclosable Pecuniary Interest in connection with 'Souled Out' left the room for the discussion and vote on that item.

The arrangements in the plan attached at Appendix 3 to these Minutes in the Minute Book were RESOLVED and the arrangements will continue to be worked on and be brought before subsequent meetings up to the weekend of events. The arrangements are falling to a small amount of people so to have more members on the Working Party would be good. It was further RESOLVED to

- book a children's entertainer for two sessions (morning and afternoon) – costing £650.00

- book ‘Souled Out’ at a cost of £900.00 for the Saturday night party. Equivalent quality alternatives were looked at by the office but were either booked or more costly. The price is a reduced rate on what the band usually charge and is below the threshold in the Financial Regulations for further quotes. It was noted that value to the public purse is not just price, it is also reliability and flexibility in the event of a cancellation. It was agreed that office time spent investigating more alternatives of similar quality would outweigh any perceived potential cost saving.

- 185.22 MEETING COSTS OF THE COMMITTEE ROOM AT THE VILLAGE HALL**
It was RESOLVED to spend £1,000 for unlimited use of the Committee Room at the Village Hall for the financial year 2022/2023
- 186.22 NEIGHBOURHOOD PLAN**
It was RESOLVED to suspend activity on the Neighbourhood Plan given that we've not been able to make any progress over the last 6 months due to Covid, and we now have a backlog of other projects to progress. The position will be reviewed again at the end of the year.
- 187.22 SCATTERING OF ASHES**
It was RESOLVED to agree to the request for ashes to be scattered in Churchmoor Copse /Oliver's Park provided that guidance issued by the Woodland Trust is followed. A link to that guidance will be provided to the parties involved.
- 188.22 MINUTES**
The Minutes of the Council Meeting held on 13th December 2021 were submitted.

RESOLVED that the Minutes be approved and signed.
- 189.22 MATTERS ARISING ON THE MINUTES**
There were no matters arising.
- 190.22 COMMITTEE REPORTS**
(a) HIGHWAYS PLANS & THE ENVIRONMENT – 22nd February 2022
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.
- 191.22 ACCOUNTS FOR PAYMENT**
RESOLVED that the accounts listed in Appendix 4 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.
- 192.22 PLANNING APPLICATIONS**
The following applications were discussed and it was RESOLVED to submit the following comments as follows:

PA NO	DEVELOPMENT PROPOSED
P/FUL/2022/01120	Wilksworth Farm Caravan Park

	<p>The provision of 33 holiday lodges to replace the existing 60 touring caravan pitches.</p> <p>No Comment</p>
P/HOU/2022/01296	<p>Rose Marie, Marianne Road</p> <p>Proposed demolition of existing flat roof extensions and single storey garage. Creation of new single storey extensions, part pitched, part flat roof, and internal alterations, including replacement windows and rendering of existing dwelling.</p> <p>No objection subject to the construction method statement stipulating that the builders vehicles blocking or obstructing the road or the access to it</p>
P/FUL/2021/04582	<p>Land adjacent Lantern Cottage 161 Middlehill Road</p> <p>Erection of dwelling</p> <p>KD to send wording. Note item from building control which is of concern to us. We reiterate our previous comments.</p>
3/21/1566/RM	<p>Land south of Leigh Road Wimborne</p> <p>Approval of reserved matters application in respect of appearance, layout scale and landscaping following outline planning application 3/18/3305/FUL for residential development of 174 dwellings with associated roads, parking, turning and amenity areas; provision of public open space and landscaped areas</p> <p>No comment</p>
P/HOU/2022/01385	<p>2 Jessamine Cottages Furzehill Colehill</p> <p>Erect raised decking area with access steps.</p> <p>No objection</p>

193.22**CHURCHMOOR COPSE/OLIVERS PARK TREE WORKS**

Four quotes were examined to carry out the recommended tree works in Oliver's Park and Churchmoor Copse as well as cutting back the encroaching Goat Willow in the field behind the goal. Planning Permission to cover those trees protected by a TPO has already been obtained by the Clerk. It was **RESOLVED** to appoint contractor D with a fall-back option of contractor B in case of any issues to carry out these works. The evaluation matrix which helped reach this decision is attached at Appendix 5 to these Minutes in the Minute Book

194.22**REPORTS**

Members **NOTED** the following information:

(a) Cllr Bridle's verbal report on the Reef meeting on 28 January 2022.

195.22 CHAIR'S REMARKS

Thanks to Cllr Gibson and the Clerk to their work in the storm also Cllr Gibbs for always being so observant in the Parish with things which need noting. The Christmas tree has gone in with a small Oak tree being moved into Triangle Woods to make space. Some of the BMX jumps have been reduced in size at the same time due to being unsafe and large excavations filled to make safe. The Cherry tree at Oliver's Park which keeps being dug up has now been reinstalled and the Police are monitoring the tree.

196.22 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA

The Cemetery Committee.

There is a coffee/cake drop in on Saturday between 12-4 and a Jazz-a-thon at the Olive Branch between midday and 11pm on Friday.

The Canford Bottom Copse.

The Meeting ended at 9:23 pm.

CHAIR